

# Louise Troy PK-6 School

1630 Miami Chapel Road Dayton, Ohio 45417 \*937-542-4290

Mr. Dale Robinson,  
Principal  
Mrs. Rebecca Warner,  
Asst. Principal



## Welcome to Louise Troy PK-6 School

Dear Parent/Guardians:

Welcome to Louise Troy PK-6. All of us at Louise Troy are anticipating another exciting year.

### Bell Schedule

7:10am – Start of day

7:25am – Tardy Bell

2:10pm – End of Day

### First Day

The first day of school is **Monday, August 13, 2018**. Breakfast will be served daily starting August 14, 2018 from 7:10am – 7:25am. Due to breakfast not being served the first day of school, please make sure that your child has a well-balanced breakfast.

### School Hours

School hours effective **August 13, 2018** are

**7:10am – 2:10pm** for all pre-kindergarten through grade 6 students.

### Absent from school

When a student is absent from school, a parent should notify the school office by calling **542-4290** by **9:00am**.

### Uniforms

All PreK-6 students will wear khaki (tan) pants/shorts/skirts/jumpers with a solid navy uniform shirt (with a collar). Shirts should be tucked into bottoms at all times with a black/blue/brown belt. Student will wear closed-toe shoes/sneakers (no open toe shoes, sandals or flip flops).

### Open House

Louise Troy PreK-6 School will have Open House **Tuesday August 28nd, from 4:30-6:00pm**.

If you have any questions regarding this information, please contact the school at the number listed above.

We look forward to a great 2018-2019 school year!

Sincerely,

Mr. Dale Robinson, Principal

## ATTENDANCE POLICY

It is important for our child to attend school every day. If he/she is unable to come to school because of illness, please send a note with him/her when he/she returns so we can excuse her/his absence(s). If a note is not received within three (3) days it will be considered an unexcused absence.

A student is considered HABITUALLY TRUANT if he/she has:

- A. 5 consecutive unexcused absences
- B. 7 unexcused absences in one month
- C. 12 unexcused absences in one school year

A student is considered CHRONICALLY TRUANT if he has:

- A. 7 consecutive unexcused absences
- B. 10 unexcused absences in one month
- C. 15 unexcused absences in one school year

It is also important that your child gets to school on time. Your child should be in his classroom on time. It is our hope that you will make every effort to get your child to school on time every day.

## Homework Supplies:

\*Please make sure your child has the following at home to complete homework:

1. Pencils (Pencil Sharpener)
2. Crayons
3. Glue
4. Scissors

**( DON'T SEND THESE ITEMS TO SCHOOL USE THEM AT HOME)**

For your  
Calendar

Sept 3<sup>rd</sup>  
Labor Day

Oct 6<sup>th</sup>  
Teacher Prof Dev

## KINDERGARTEN PARENTS DONATIONS

Our classrooms use an inquiry and project based learning approach. We are always appreciative of any donations that can help us complete our projects. If you can donate any of the items below- we would be truly grateful!

Construction Paper  
White Copy Paper  
Disinfecting Table Wipes  
Baby Wipes  
White Paper Plates  
Brown Paper Lunch Sacks  
Beads (New)  
Plastic or Styrofoam Cups  
Plastic Spoons

## **1<sup>st</sup> GRADE**

24 PENCILS (PLAIN ONLY)  
1 PAIR OF SCISSORS  
2 JUMBO PINK ERASERS  
12 GLUE STICKS OR ( 2 – 6 PACKS)  
1 GLUE BOTTLE (**WHITE ONLY**)  
2 BOXES OF 24 COUNT CRAYONS  
1 BOX OF COLORED PENCILS  
(12 COUNT)  
2 WIDE RULED SPIRAL NOTEBOOKS  
(**ANY COLOR – NO DESIGNS**)  
2 – 2 POCKET POLY/VINYL FOLDERS  
(PLAIN, ANY COLOR)  
4 BLACK DRY ERASE MARKERS  
(BLACK ONLY)  
1 PACKS OF POST-IT NOTES  
1 PACK OF WHITE COPY PAPER  
1 PACK OF CONSTRUCTION PAPER  
3 BOXES OF TISSUES  
2 BOXES OF SANDWICH BAGGIES  
2 BOXES OF GALLON SIZE BAGGIES  
1 BOTTLE OF HAND SANITIZER  
2 CONTAINERS OF DISINFECTING WIPES

## **KINDERGARTEN**

4- JUMBO (FAT) PENCILS  
2- JUMBO PINK ERASERS  
4- BLACK DRY ERASE MARKERS  
3- JUMBO GLUE STICKS  
2PKS- JUMBO CRAYONS (8 COUNT)  
1 PK- MARKERS (BROAD LINE 8-10 COUNT)  
1 PK- COLORED PENCILS (12 COUNT)  
1 PK- WATERCOLORS  
2- COMPOSITION NOTEBOOKS  
(**ANY COLOR- NO SPIRAL NOTEBOOKS**)  
1PK- WHITE COPY PAPER  
3BX- TISSUES  
1BX- ZIPLOC SANDWICH BAGGIES  
1BX- ZIPLOC GALLON SIZE BAGGIES  
1-HAND SANITIZER (8 OZ. BOTTLE)  
1- CONTAINER- DISINFECTING TABLE WIPES  
1-**CLEAR** ZIPPER PENCIL POUCH (WITH 3 PRONGS)

## **2<sup>nd</sup> GRADE**

1 COMPOSITION NOTEBOOK  
12 GLUE STICKS  
4 (LARGE) BLOCK ERASERS  
4 POLY/VINYL 2-POCKET FOLDERS (RED, GREEN,  
YELLOW, BLUE)  
4 PACKS #2 PENCILS (24-COUNT)  
2 BOXES OF CRAYONS (24 COUNT)  
PENCIL POUCH  
3 (LARGE) BOXES OF TISSUE  
1 (LARGE) BOTTLE OF HAND SANITIZER  
ZIPLOC BAGGIES:  
**BOYS:** 1 BOX GALLON SIZE & 1 BOX QUART SIZE  
**GIRLS:** 1 BOX SANDWICH SIZE & 1 BOX SNACK SIZE  
2 CONTAINERS OF DISINFECTING WIPES  
1 PACK OF WHITE COPY PAPER  
BACK PACK (**NO WHEELS**)

## **Ms. HAWKINS SUPPLY LIST**

BOOK BAG  
1 PACK OF #2 PENCILS  
COLORED PENCILS  
2 PINK ERASERS  
CRAYONS  
SUPPLY BOX  
3 BOXES OF TISSUES  
2 SPIRAL NOTEBOOKS  
A FEW SAFETY PINS (LARGE & SMALL)  
ZIPLOCK BAGS  
HAND SANITIZER  
DISINFECTING WIPES  
FLUSHABLE WIPES

## **3<sup>rd</sup> GRADE**

2 PACKS OF #2 **YELLOW** PENCILS  
2 LARGE ERASERS  
2 GLUE STICKS  
1 SCHOOL SCISSORS  
1 BOX OF 24 CRAYONS  
1 LARGE PENCIL BAG OR BOX  
2 PACKS OF WIDE-RULED LOOSE LEAF  
NOTEBOOK PAPER  
2 SPIRAL NOTEBOOKS (1 SUBJECT)  
1 COMPOSITION BOOK  
3 BOXES OF TISSUE  
1 BOTTLE OF HAND SANITIZER  
1 CONTAINER OF DISINFECTING  
WIPES  
SET OF HEADPHONES  
BACK PACK (**NO WHEELS**)

## **4<sup>TH</sup> - 6<sup>TH</sup> GRADES**

2 PACKS OF #2 PENCILS  
2 LARGE ERASERS  
4 GLUE STICKS  
1 SCHOOL SCISSORS  
1 BOX OF 24 CRAYONS OR COLORED PENCILS  
1 LARGE PENCIL BAG  
3 POCKET FOLDERS (DIFFERENT COLORS)  
2 PACKS OF WIDE-RULED LOOSE LEAF  
NOTEBOOK PAPER  
3 COMPOSITION BOOKS  
1 INCH 3 RING BINDER  
3 BOXES OF TISSUE  
1 PAIR OF HEADPHONES  
BACK PACK (**NO WHEELS**)  
1 CONTAINER OF BABY WIPES  
2 BOTTLES OF HAND SANITIZER  
1 MATH PROTRACTOR  
2 SPIRAL NOTEBOOKS (1 SUBJECT)