



Title I Parent Involvement Action Plan 2019-2020

The One-Year Action Plan includes evidence-based activities that are presently conducted at the school and new activities that will be implemented this year to strengthen the six types of involvement:

Parenting, Communicating, Volunteering, Learning at Home, Decision Making and Collaborating with the Community.

School: Fairview Elementary School		School Year: 2019-2020			
Type I – Parenting Activities	Date of Activity	Grade Level	What needs to be done for each activity & when	Persons in charge and helping	Expected Results? How will results be measured?
Annual Title I meeting prep: Invite all Title I families to attend the Annual Title I meeting.	Beginning of year Meeting Date: 8/9/20	PK -6th	Compile needed resources, make copies, assemble packets, add materials and mail out packets to families (upon new students entering school.)	Principal	-Letter of invitation -Surveys -Sign-in sheet
Interpreters for parents/guardians: Fairview will provide translators to welcome and assist parents during parent meetings and training activities.	All year	PK -6th	Coordinate parent events with ESL teacher, contact ESL services	ESL Teacher Site Coordinator Parent Consultant	-Parent Survey -Sign-in sheets -Evaluation Forms
Transition Day: We host a transition day for the parents/guardians of PreK and Kindergarten students to help families know and understand academic expectations for the next year.	End of year	PK -6th	Work with -Parent Consultant - Kindergarten Teachers -PreK teachers -Karen Lombard -Curriculum Department	Parent Consultant Site Coordinator PreK/K Teachers District Staff	-Evaluation Forms -Sign-in sheet
Type II – Communication Activities	Date of Activity	Grade Level	What needs to be done for each activity & when	Persons in charge and helping	Expected Results? How will results be measured?
Give timely notice of family engagement activities and programs offered at the school	All Year	PK-6	Create flyers, compile necessary resources, make copies, assemble packets, mail packets to students and families	Site Coordinator Assist. Principal	Continue to increase attendance as a result of communicating
Monthly newsletter prepared by students, sent home to parents.	All Year	PreK-6	Create newsletters with input from all grade level learning communities, site	Site coordinator Assist. Principal	We expect to increase parent awareness via the newsletter. -Attendance from events –

			coordinator, and administration. Copy and send newsletters home (paper and electronic)		Sign-in sheets
School will send automated "robo" calls concerning building events and programs.	All Year	PreK-6	Create flyers created to support the robo-calls home,	Principal	We expect to increase attendance as a result of the robo-calls. - Attendance from events -Sign-in sheets
Type III –	Date of Activity	Grade Level	What needs to be done for each activity & when	Persons in charge and helping	Expected Results? How will results be measured?
Parent Resource Center: Strategize ways to increase use of PRC, utilizing feedback from parents.	All Year	PK-6	Establish dates with PAC and Site Coordinator, create and distribute feedback survey for parents, get incentives (gift cards, snacks/food)	Site Coordinator Parent Consultant Assist. Principal	-Increased parent participation -Parent Needs Survey results utilized to implement resources
Connect parent/guardian and community partner volunteers with teachers and classrooms to assist during the academic day and with extra-curricular activities	All Year	PK-6	Generate list of students and classrooms that may need additional assistance; make list of academic tasks and volunteering activities for parents		-Increased number of volunteers present throughout the school day -Interventions for students -Monitor and data track student work done with volunteers to gauge impact/effectiveness
Encourage parents/guardians, and community partners to participate and become involved in building and grade level activities such as field trips, Read Across America Day, Literacy Nights, Science Fair, and math clubs	All Year	PK-6	Hold informational sessions; circulate promotional flyers for events; call parents/guardians to secure volunteers	Site Coordinator Principal Teachers Parent Resource Representative	Increased community partners
Type IV- Learning @ Home Activities	Date of Activity	Grade Level	What needs to be done for each activity & when	Persons in charge and helping	Expected Results? How will results be measured?
Home Access Center (HAC)	All Year, As Needed	PK-6	Provide students and families with HAC usernames and passwords; hold informational meeting for parents/guardians	DPS Secretary Assist. Principal	-Increased number of HAC users -Contact IT about running HAC user reports quarterly

Provide materials for parents/guardians to assist them in improving their students' study skills. Grade level teachers will work with Parent Resource Representative and Site Coordinator.	Monthly; As needed	PK-6	-Email, call , and/or mail invitations to members; make flyers for scheduled meetings, get incentives for coming (food, gift cards, etc.), ensure games and materials are ready to be checked out by parents	Site Coordinator Parent Consultant PSC Committee Parent Committee	Parent/guardian attendance -Sign-in sheet -Meeting notes
Type V – Decision Making Activities	Date of Activity	Grade Level	What needs to be done for Each Activity & when	Persons in charge and helping	Expected Results? How will results be measured?
Parents on the BLT	All year	PK-6	Parents invited to BLT meetings and encouraged to present ideas and voice concerns regarding student growth and achievement	Principal PSC Coordinator	Parent/guardian attendance -Sign-in sheet
Create parent group and develop monthly meeting schedule. Meetings will take place in Parent Resource Room	All year	PK-6	Email, call , and/or mail invitations to members; make flyers for scheduled meetings, get incentives for coming (food, gift cards, etc.), ensure games and materials are ready to be checked out by parents.	Site Coordinator Parent Consultant PSC Committee Parent Committee	Parent/guardian attendance -Sign-in sheet -Meeting notes
Type VI- Collaborating with Community Activities	Date of Activity	Grade Level	What needs to be done for Each Activity & when	Persons in charge and helping	Expected Results? How will results be measured?
Title I Annual Meeting	8/ 9/19	PreK-6	Committee planning: send invitation to all parents (e.g. flyer, robo-call, email)	Administration Site Coordinator Parent Consultant	Increase school/community engagement -Event attendance -Sign-in sheets
C.O.S.I on Wheels	9/25/19	PreK-6	Committee planning: send invitation to all parents (e.g. flyer, robo-call, email)	Site Coordinator Parent Consultant Administration PSC Committee Parent Volunteers	-Increase school/community engagement -Event attendance -Sign-in sheets
Harvest Festival	10/16/19	PreK-6	Committee planning: send invitation to all parents (e.g. flyer, robo-call, email)	Site Coordinator Parent Consultant Administration PSC Committee Parent Volunteers	-Increase school/community engagement -Event attendance -Sign-in sheets

Donuts with Dad	12/18/19	PreK-6	Committee planning: send invitation to all parents (e.g. flyer, robo-call, email)	Site Coordinator Parent Consultant Administration PSC Committee Parent Volunteers	-Increase school/community engagement -Event attendance -Sign-in sheets
S.T.E.M. Family Night	1/22/20	PreK-6	Committee planning: send invitation to all parents (e.g. flyer, robo-call, email)	Site Coordinator Parent Consultant Administration PSC Committee Parent Volunteers	-Increase school/community engagement -Event attendance -Sign-in sheets
Family Literacy Night	3/18/20	PreK-6	Committee planning: send invitation to all parents (e.g. flyer, robo-call, email); plan student presentations and/or display of end products	Site Coordinator Parent Consultant Administration PSC Committee Parent Volunteers	-Increase school/community engagement -Event attendance -Sign-in sheets
Family Bingo	4/22/20	PreK-6	Committee planning: send invitation to all parents (e.g. flyer, robo-call, email)	Site Coordinator Parent Consultant Administration PSC Committee Parent Volunteers	-Increase school/community engagement -Event attendance -Sign-in sheets
Muffins with Mom	5/8/20	PreK-6	Committee planning: send invitation to all parents (e.g. flyer, robo-call, email)	Site Coordinator Parent Consultant Administration PSC Committee Parent Volunteers	-Increase school/community engagement -Event attendance -Sign-in sheets

CW Smith

Principal's Signature:

July 19, 2019

Date