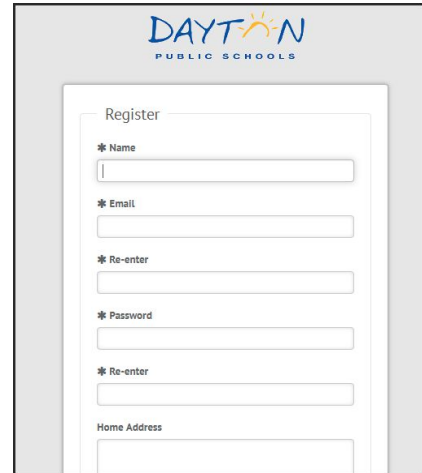


Community Members

1. From the Dayton Public Schools website click Our Community.
2. Select Volunteering.
3. Review page.
4. Click the DPS Volunteer Application Form link.
5. Complete form if you are a new volunteer to Dayton Public Schools, otherwise scroll to the bottom and log in with your account information.
6. Move to Completing a Volunteer Request section.

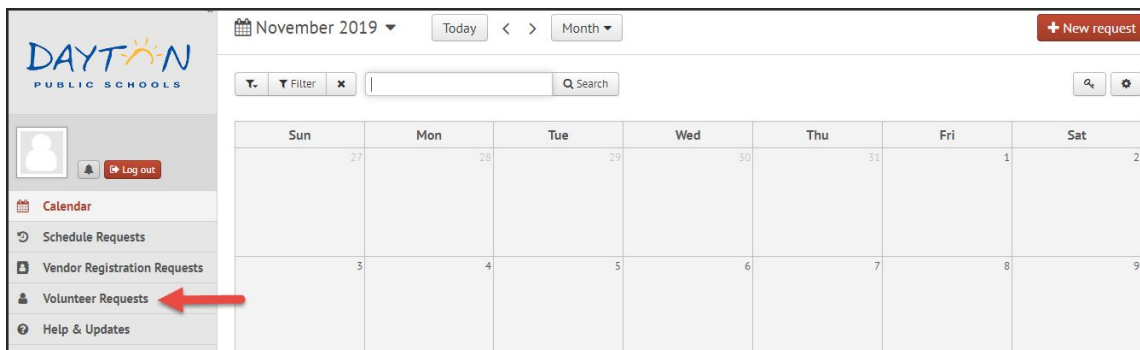


Dayton Public Schools Staff

1. From the Infonet, select District Web-Based Applications.
2. Select Volunteer Registration.
3. Move to Completing a Volunteer Request section.

Completing a Volunteer Request

1. Once logged into FMX click Volunteer Request on the left panel.



2. Click the New Request button in the upper right corner.
3. Select the appropriate Request Type.
4. Complete remain fields accordingly.
5. Click the Submit button.