

**Wogaman Middle School Title I Parent Involvement
Plan**

School Year 2017-2018

1. Wogaman Middle School will take the following actions to involve parents in the joint development of its district wide Parental Involvement Plan (PIP) under section 1112 of ESEA:
 - A.) Include Parent Advisory Council (PAC) Representative on school Building Leadership Team as well as school committees.
 - B.) Develop a school-level PIP with parent participation in developing the plan.
 - C.) Have PAC Representative participate in developing the School/Parent Compact(s.)

2. Wogaman Middle School will accomplish the following actions to involve parents in the joint development of its district wide PIP under section 1116 of the ESEA:
 - A.) Select a parent representative to sit on the district parent advisory council.
 - B.) Solicit parent input, support, and involvement through surveys, parent conferences, and parent communications.
 - C.) Invite parents to informational meetings and training opportunities.

3. Wogaman Middle School will provide the following coordination, technical assistance, and other support as needed to assist parents in planning/implementing effective parental involvement activities to improve student academic achievement and school performance:
 - A.) Support and encourage PAC Representative to attend district meetings and the District Parent Boot Camp.
 - B.) Provide funding for parental activities.
 - C.) Principal will participate in meetings and training, as required.
 - D.) Teachers and Staff will participate in meetings and trainings to learn about .
 - E.) Yearly Calendar of School Parent Involvement Activities is published in the school's newsletter as well as sent home at the beginning of the year with each student.

- 4.) Wogaman Middle School will coordinate and integrate parental involvement strategies in Part A with parental involvement strategies under the following **other** programs:
 - A.) Parent participation in after school and summer programs in Title I schools. Parents are invited to do demonstrations, presentations, and programs about careers, hobbies, and other areas of interest. Parents, students, and the community are all invited to participate in these programs.
 - B.) Extended/Supplemental Contract Teachers will encourage parent participation in their programs.
 - C.) Welcome/encourage Parent Groups to utilize the school building for meetings such as PTO, PTA, PAC meetings, etc.

- 5.) Wogaman Middle School will involve parents in conducting an annual evaluation of the content/effectiveness of this PIP. The evaluation will include identifying barriers to greater parent participation and involvement in the school. Particular attention will be paid to parents who are economically disadvantaged, disabled, have Limited English Proficiency, have limited literacy, or are of any racial/ethnic minority background. The school district will use the findings of this evaluation to design strategies, more effective parental involvement activities, and to revise, if necessary, its parental involvement policies.
- A.) The school will inform parents in their native language of their rights to consult and participate in the design and implementation of the program. This will be done:
 - 1.) Through parent surveys.
 - 2.) Through parent focus groups.
 - 3.) By discussing the program activities at the annual Open House.
 - B.) The school will solicit parent input, support, and involvement in all aspects of the PIP. This will be done:
 - 1.) Through surveys.
 - 2.) Through parent conferences/focus groups.
 - 3.) By providing regular communication to parents.
 - C.) The school will give parents an opportunity to help assess the strengths/weaknesses of the PIP and suggest any changes. This will be done through monthly meetings, Open Houses, surveys, email, and by telephone.
 - 1.) The effectiveness of the policy in increasing parent participation will be measured by an End of the Year Survey to determine what changes are needed to allow more parent input/participation.
 - 2.) The school will also identify barriers to parental participation and involvement, such as time of meetings, transportation needs, child care needs, language differences, and then discuss ways resolve these problems.
6. Wogaman Middle School will help build capacity for strong parental/community involvement by ensuring parents and community members are provided information/strategies to help understand the following topics/areas:
- the State's academic content standards,
 - the State's student academic achievement standards,
 - the State and local academic assessments including alternate assessments,
 - the requirements of Part A,
 - how to monitor their child's progress, and
 - how to work with educators:
- A.) The school will, with the assistance of the district, undertake the following actions to help keep parents informed of the school's academic status/progress:
 - 1.) Explain test results/school progress at the annual Open House.
 - 2.) Send progress reports to parents at the end of each six weeks grading period.
 - 3.) Schedule Parent/Teacher Conferences at the request of the teacher or parent.
 - 4.) Have teachers attending workshops/conferences paid for by federal funds offer parent and/or teacher training sessions after they return. As a result, information obtained at the workshop/conferences will be shared with faculty and parents.

- B.) The school will, with the assistance of the Building Leadership/Design Team, provide materials and training to help parents work with their children to help improve academic achievement. This will be done by:
- 1.) Providing links on the school web page on additional resources to help students succeed.
 - 2.) Providing parents teacher contact number/emails at the beginning of each year.
 - 3.) Setting up Homework Hotline numbers for grades 7 & 8.
- C.) The school district, with the assistance of its schools and parents, will educate its teachers, pupil services personnel, principals, and other staff, on how to effectively work/communicate with parents and the community in order to build strong relationships.
- 1.) Provide the principals and/or assistant principals the opportunity to attend conferences/training that promote family engagement topics. These could include the Parent Involvement Conference, Principal Conferences, and Title I Conferences.
 - 2.) Encourage the discussion of parental/family engagement topics/activities at Faculty Meetings and/or Grade (Subject) Level Meetings.
- D.) The school district will take the following actions to ensure that information related to the school and parent- programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format. This will include alternative formats upon request, and, to the extent practicable, sent in a language the parents can understand:
- 1.) Send information home in the child's native language in accordance of The Home Language Survey. English Language Learner students will receive letters in both English and the language spoken at home.
 - 2.) Send information home written in a format parents will understand. A telephone number will be included in case a parent has questions.

Title I Parent Involvement Plan Title I – Section
1118
No Child Left Behind 2017-2018

Title I Requirements	Activities and Strategies	Participants	Time/Date	Evidence of Compliance
The School Shall:				
<p>Convene an annual meeting, at a convenient time, to which all participating families are invited and encouraged to attend, to inform families about Title I and their rights.</p>	<p>Invite all Title I families to attend the Annual Meeting.</p>	<p>Title I Director School Principal Parents/ Families Teachers</p>	<p>Open House in the Fall</p>	<p>Letter of Invitation Sign-in Sheet</p>
<p>Offer a flexible number of meetings, such as morning and evenings, and may provide, with Title I funds, transportation and child care or home visits. Offer translations if needed.</p>	<p>Use information from parent surveys to plan topics, days, and times for workshops.</p>	<p>Teachers Parents/Families Community Leaders School Principal Title I Director</p>	<p>As determined by parents survey or as needed.</p>	<p>Letters of invitation Parent Survey (and results) Sign-in Sheets</p>
<p>Involve families in an organized and timely way of planning, reviewing, and improving the Title I Parent Involvement and Schoolwide Plans.</p>	<p>Ask families to evaluate family involvement activities. Have families evaluate the Title I program.</p>	<p>Teachers Parents School Principal Title I Director</p>	<p>Open House Student Registration Day End of School Year</p>	<p>Copies of Survey Copies of Evaluation Forms Sign-in Sheet</p>
<p>Provide families of participating children:</p> <ol style="list-style-type: none"> 1. Timely information about programs 2. A description and explanation of the school's curriculum <ol style="list-style-type: none"> a. Forms of assessment used to measure progress b. Proficiency levels students are expected to meet 3. Opportunities for regular meetings to make suggestions and participate, as appropriate, in decisions relating to the 	<p>Give timely notice of family involvement activities. Provide information about school report card to parents. Teachers will discuss regular classroom curriculum goals with parents during parent/teacher conferences. Send parents information about standardized test scores. Progress reports and report cards. Timely responses to family questions and concerns.</p>	<p>Teachers Parents Community Leaders School Principal Title I Director Director of Schools Curriculum Supervisor OEC Supervisor</p> <p>* OEC = Office of Exceptional Children</p>	<p>As needed</p> <p>November of the current School year</p> <p>September October January March</p> <p>May</p> <p>Twice each 6-weeks</p> <p>As Needed</p>	<p>Notices sent to parents.</p> <p>Copies of Newspaper Articles</p> <p>Letters to parents/guardians regarding the event</p> <p>Copy of notices</p>

education of their children 4. Timely responses to parents' suggestions				Documentation
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Title I Requirements	Activities and Strategies	Participants	Time/Date	Evidence of Compliance
The School Shall:				
Provide parent-teacher conferences, at least annually, during which the compact is discussed as it relates to the individual child's achievement.	Discuss Title I compact at 1 st Parent/Teacher Conference as needed.	Teachers Parents School Principal Title I Director Director of Schools	October January March	Copies of Notices Scheduled Conference Times
Provide reasonable access to staff, opportunities to volunteer and participate in their child's class, and observation of classroom activities.	Give out teacher's e-mail addresses Monthly Title I Newsletter Inform families of the school's policy and procedures for classroom observations	Teachers Parents Community Leaders School Principal Title I Director Director of Schools	At beginning of year Open House	Copy of teacher's e-mail
Provide assistance to participating parents in such topics as: 1. State's academic content Standards 2. State's student Achievement standards 3. State and local Assessment 4. How to monitor a child's progress Help parents learn how to work with educators to improve the performance of their Children. Give parents information on how to access the school website.	Discuss State Standards & Accomplishments at Parent/Teacher Conferences Send home information about state assessments Include information on how to monitor a child's progress in newsletters & workshops. Give parents information on how to access the school website. Give parents information about how to access homeroom.com to monitor student progress.	Teachers Parents Community Leaders School Principal Title I Director Director of Schools	1 st Parent/Teacher Conference	Copy of State Standards & Accomplishments by grade level Sign in sheets Letter providing web addresses for school web site & other sites.

Help families learn how to participate in decisions relating to the education of their children.	Ask for parent e-mail addresses and provide parents with teacher e-mail addresses. Invite families to Family Involvement. Develop a Parent Information Brochure.	Teachers Parents Community Leaders School Principal Title I Director Director of Schools OEC Supervisor	At the beginning of each school year	Copies of the form on which we collect parent e-mail addresses Copies of the Parent Information Brochure
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Title I Requirements	Activities and Strategies	Participants	Time/Date	Evidence of Compliance
The School Shall: Educate teachers, pupil services personnel, principals, and other staff with the assistance of parents, in the value and utility of contributions of parents, how to reach out to, communicate with and work with parents as equal partners, implement and coordinate parent programs, and build ties between families and the school.	Discussion group with teachers * parents to exchange ideas. Administration/ Teachers attending workshops/conferences Will offer information to parents through workshops.	Teachers Parents Community Leaders School Principal Title I Director Director of Schools	Throughout year	Sign in sheets Handouts
Ensure that information related to school and parent programs, meetings, and other activities, is sent to the parents of participating children in a format and, to the extent practicable, in a language the parents can understand.	Interpreter	Students Parents Principals	Respond on a case by case basis	Documentation on individual cases
To the extent practicable, provide full opportunities for the participation of parents with Limited English Proficiency & parents with disabilities.	Include disability or special needs statement on letters home.	Principals Parents ELL Teacher OEC Supervisor Teachers	As needed	Copies of notices sent home
Provide such other reasonable support for parental involvement activities under this section as parents may request.	Respond on a case by case basis	OEC Supervisor Principals Title I Director	As needed	Documentation on individual cases

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