

Business - Finance

Curriculum Plan 2022-2023

Area of Concentration: C4

CTSO: BPA

Program Courses

EMIS Course Code	Course Name	Grade	Is this course a CTAG?
141000	Business Foundations	10	No
142000	Fundamentals of BAS	11	No
143005	Financial Accounting	11	No
141025	Management Principles	12	No
142045	Business Capstone	12	N/A

Industry Credentials/Certifications

Industry Credentials Offered	ODE Points Available	Completed during Grade
Microsoft Word	3	
Microsoft PowerPoint	3	
Entrepreneurship	3	
Lean Six Sigma Green Belt	6	
Rise Up Retail Industry Fundamentals	6	
Leadership Excellence - Student	3	

College Credit Opportunities

Course Name	College	Credit Hours	Completed during Grade
ACC 1100 Small Business Accounting	Sinclair Community College	3	11
MAN 1107 Foundations of Business	Sinclair Community College	3	11
FIN 2450 Personal Finance	Sinclair Community College	3	12

Work-Based Learning Opportunities

On the job placement opportunities	CTSO competitions
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Tasks

- Prepare operational budgets.
- Hire personnel.
- Direct administrative or support services.
- Develop organizational goals or objectives.
- Prepare operational progress or status reports.
- Manage inventories of products or organizational resources.
- Purchase materials, equipment, or other resources.
- Analyze data to inform operational decisions or activities.
- Recommend organizational process or policy changes.
- Conduct employee training programs.
- Communicate technical information to suppliers, contractors, or regulatory agencies.
- Confer with managers to make operational decisions.
- Develop organizational policies or programs.
- Establish standards for products, processes, or procedures.
- Evaluate information related to legal matters in public or personal records.
- Maintain current knowledge related to work activities.
- Maintain records, documents, or other files.
- Manage human resources activities.
- Prepare employee work schedules.
- Read documents to gather technical information.
- Respond to customer problems or complaints.
- Select resources needed to accomplish tasks.
- Supervise clerical or administrative personnel.

BUSINESS / FINANCE

Program of Study

Aligned with Sinclair – Accounting ACC.S.AAS

Secondary	9	English 9	Algebra I or Geometry	Physical Science	World History	PE/PE	Health/ Career Exploration	Elective
	10	English 10	Geometry or Algebra II	Biology	U.S. History	Elective	Business Foundations 141000	
	11	English 11	Algebra II or Pre-Calculus	Chemistry or Environmental Science	American Government	Elective	Fundamentals of BAS 142000	Financial Accounting 143005
	12	English 12	Adv Math	Elective	Elective	Elective	Management Principles 141025	Business Capstone 142045

Post-Secondary	Fall Year 1	ACC 1210 Financial Accounting		ENG 1101 English Comp I		MAT 1460 Math Bus Analysis		BIS 1120 Intro to Software Apps	
	Spring Year 1	ACC 1220 Managerial Accounting	ACC 1510 Computerized Acc Systems		MAT 2170 Business Statistics I		ECO 2180 Microeconomics		COM 2225 Small Group Communication
	Summer Year 1	ECO 2160 Macroeconomics				HIS 1111 Western Civilization I			
	Fall Year 2	ACC 2101 Intermediate Acc I	ACC 2211 Cost Accounting		ACC 2321 Federal Taxation		MAN 1107 Foundations of Business		MRK 2101 Principles of Marketing Mgmt
	Spring Year 2	ACC 2102 Intermediate Acc II	ACC 2212 Managrl Acct & Finance		ACC 2435 Auditing		LAW 1101 Business Law		ACC 2322 Advanced Taxation

Key	Required Course	Recommended Elective Courses	High School Career-Technical Courses Bold =College Credit Opportunity
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