



Study at: **PONITZ**

*Entry-level
pay in Ohio*

**\$13-25
per hour**

Career Pathways

*Additional education may be required

- Accounting
- Human Resources
- Customer Service Representative
- Retail Worker
- Management Analysts

Opportunities

Credentials

RISE UP Retail Fundamentals
Microsoft Word
Microsoft PowerPoint
Six Sigma Yellow Belt
Six Sigma Green Belt


Work-Based Learning

Job Placement
CTSO Competitions

College Credits

Earn up to 9 hours through
Sinclair Community College

Courses:




**Grade
10**

- Business Foundations



**Grade
11**

- Financial Accounting
- Fundamentals of BAS



**Grade
12**

- Management Principles
- Capstone

Essential Skills

- Written communication
- Reading communication
- Safety awareness
- Visual acuity
- Hand/finger dexterity
- Auditory perception

Academic Skills

Applied Mathematics

- Follow mathematical logic
- Write equations
- Understand types of data



Workplace Documents

- Read/understand technical information
- Document information clearly
- Apply information to a situation not directly described