



Study at: **PONITZ**

*Entry-level  
pay in Ohio*

**\$13-25  
per hour**

## Career Pathways

\*Additional education may be required

- Accounting
- Human Resources
- Customer Service Representative
- Retail Worker
- Management Analysts

## Opportunities

### Credentials

RISE UP Retail Fundamentals  
Microsoft Word  
Microsoft PowerPoint  
Six Sigma Yellow Belt  
Six Sigma Green Belt


### Work-Based Learning

Job Placement  
CTSO Competitions

### College Credits


Earn up to 9 hours through  
Sinclair Community College

## Courses:




**Grade  
10**

- Business Foundations



**Grade  
11**

- Financial Accounting
- Fundamentals of BAS



**Grade  
12**

- Management Principles
- Capstone

## Essential Skills

- Written communication
- Reading communication
- Safety awareness
- Visual acuity
- Hand/finger dexterity
- Auditory perception

Dayton Public Schools does not discriminate on the basis of race, color, national origin, sex, disability, or age for participation in any program or activity. Lack of English language proficiency will not be a barrier to admission and participation in career-technical education programs.

## Academic Skills

### Applied Mathematics

- Follow mathematical logic
- Write equations
- Understand types of data



### Workplace Documents

- Read/understand technical information
- Document information clearly
- Apply information to a situation not directly described