



Meadowdale Career Technology Center Parent and Family Engagement Policy

**School Parent and Family Engagement Policy
SCHOOL YEAR 2022-23
Revision Date: October 2022**

In support of strengthening student academic achievement, Meadowdale CTC receives Title I, Part A funds and must jointly develop with, agree on with, and distribute to parents and family members of participating children a written parent and family engagement policy that contains information required by section 1116(b) and (c) of the Every Student Succeeds Act (ESSA). The policy establishes the school's expectations for parent and family engagement and describes how the school will implement a number of specific parent and family engagement activities, and it is incorporated into the school's plan submitted to the district.

Meadowdale CTC agrees to implement the following requirements as outlined by Section 1116:

- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under Title I, Part A, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the targeted assistance or schoolwide program plan.
- Update the school parent and family engagement policy periodically to meet the changing needs of parents and the school, distribute it to the parents of participating children, and make the parent and family engagement policy available to the local community.
- Provide full opportunities, to the extent practicable, for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under Section 1111 of the ESSA in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language parents understand.
- If the schoolwide program plan under Section 1114(b) of ESSA is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local educational agency.
- Be governed by the following statutory definition of parent and family engagement and will carry out programs, activities, and procedures in accordance with this definition:
 - *Parent and family engagement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:*
 - *Parents play an integral role in assisting their child's learning,*
 - *Parents are encouraged to be actively involved in their child's education at school,*
 - *Parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child, and*
 - *Other activities are carried out, such as those described in Section 1116 of ESSA.*

Required School Parent and Family Engagement Policy Components

The school parent and family engagement policy includes a description of how the school will implement or accomplish each of the following components:

- **Jointly Developed**

Meadowdale Career Technology Center will take the following actions to involve parents in an organized, ongoing, and timely manner in the planning, review, and improvement of Title I programs, including opportunities for regular meetings, if requested by parents, to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child and respond to any such suggestions as soon as practicably possible.

**Conduct orientation on August 9, 2022 for 9th grade and new students/families specifically. In addition, all returning students (grades 10-12) will be invited to attend. *Hold Open House on August 9, 2022. Parents will have the opportunity to review school programs, opportunities and provide feedback.*

**Schedule regular ongoing Parent Teacher Organization (PTO) meetings at a mutually agreed upon day and time.*

**Host "Parent Cafe" each semester to provide opportunity for parent participation and feedback.*

- **Annual Title I Meeting**

Meadowdale Career Technology Center will take the following actions to conduct an annual meeting, at a convenient time, and encourage and invite all parents of participating children to attend to inform them about the school's Title I program, the nature of the Title I program, the parents' requirements, the school parent and family engagement policy, the schoolwide plan, and the school-parent compact.

**The school's Annual Title I Meeting will take place on September 6, 2022. The Title I meeting will be informal in nature. The meeting will take place using GoogleMeets at 4:00 pm.*

- **Communications**

Meadowdale Career Technology Center will take the following actions to provide parents of participating children the following:

- Timely information about the Title I programs,
- Flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care or home visits, as such services relate to parent and family engagement, and
- Information related to the school and parent programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language the parents can understand.

**The school will use the auto dialer on a regular ongoing basis throughout the school year to communicate with parents, providing advanced notice of school activities and events.*

**The 2022-23 School Parent and Family Engagement Policy will be distributed at the Fall Parent Teacher Conference in October.*

**Parent conferences and meetings will be scheduled in a timely manner at the request of either school staff or parents/guardians.*

- **School-Parent Compact**

Meadowdale Career Technology Center will take the following actions to jointly develop with parents of participating children a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high standards.

**A collaborative effort with the school's Title I Parent Advisory Council Chairperson, administration, and other school staff members will take place to review the previous (2019-2020) School-Parent Compact. *The 2022-23 School-Parent Compact will be developed in partnership with the school's Title I Parent Advisory Council Chairperson as well as other parents/guardians, administrators, and other staff members.*

- **Reservation of Funds**

Meadowdale Career Technology Center will take the following actions to involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parent and family engagement is spent by:

**The school will use the auto dialer on a regular ongoing basis throughout the school year to communicate with parents, providing advanced notice of school activities, events and meetings. *At monthly Parent Teacher Organization (PTO) meetings, information will be shared with parents regarding the budget for parent and family engagement activities and programs. In addition, parental input will be sought at those times for future budgetary spending.*

- **Coordination of Services**

Meadowdale Career Technology Center will, to the extent feasible and appropriate, coordinate and integrate parent and family engagement programs and activities with other Federal, State, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children by:

**The school will continue to partner with Maranatha Community and Cultural Center with an added focus on providing additional support systems and resources for families. *The school, with district guidance, will seek to partner with local mental health agencies. *The school continues to seek (and is in need of) additional business partners.*

- **Building Capacity of Parents**

Meadowdale Career Technology Center will build the parents' capacity for strong parent and family engagement to ensure effective involvement of parents and to support a partnership among the school and the community to improve student academic achievement through the following:

- Provide parents with a description and explanation of the curriculum in use at the school, the forms of academic assessments used to measure student progress, and the achievement levels of the challenging State academic standards;
- Provide materials and training to help parents to work with their child to improve their child's achievement, such as literacy training and using technology (including education about the harms of copyright piracy), as appropriate, to foster parent and family engagement; and

- Provide assistance to parents of participating children, as appropriate, in understanding topics such as the following:
 - The challenging State’s academic standards,
 - The State and local academic assessments including alternate assessments,
 - The requirements of Title I, Part A,
 - How to monitor their child’s progress, and
 - How to work with educators to improve the achievement of their child.

*Provide high quality curriculum and instruction in a supportive and effective learning environment that enables the participating students to meet state achievement standards.

*Hold parent teacher conferences (Fall 22 and Spring 23) during which the student’s academics and behavior achievements will be discussed.

*Provide frequent reports on the students progress.

*Encourage parents to sign their students up for Sinclair ETS after school core academic tutorial program.

*Provide parents username and password information for student supplemental academic math (ALEX) and reading (MindPlay) software programs, as well as access to student grades/Home Access Center (HAC) accounts.

- **Building Capacity of School Staff**

Meadowdale Career Technology Center will provide training to educate teachers, specialized instructional support personnel, principals and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school by:

*Involving parents in the planning, review and improvement of the school’s parental involvement policy, in an organized, ongoing, and timely manner.

*Hold an annual meeting to inform parents/ guardians (as well as staff) with staff member assistance of the school’s participation in Title I, Part A programs, and to explain Title I, Part A requirements and the rights of parents to be involved in Title I, Part A programs.

*On the request of parents, provide opportunities for regular meetings for parents to formulate suggestions, and to participate, as appropriate, in decisions about the education of their students.

Meadowdale Career Technology Center will provide other reasonable support for parent and family engagement activities under Section 1116 as parents may request by:

*Holding parent teacher conferences (Fall 2022 and Spring 23) during which the student’s academics and behavior achievement will be discussed as well as parental input sought.

*On the request of parents, provide opportunities for regular meetings for parents to formulate suggestions, and to participate, as appropriate, in decisions about the education of their students.

Building Capacity for Involvement

The School Parent and Family Engagement Policy may include additional paragraphs listing and describing other discretionary activities that the school, in meaningful consultation with its parents, chooses to undertake to build parents' capacity for involvement in the school to support their children's academic achievement, such as the following discretionary activities listed under Section 1116(e) of ESSA. Indicate which of the following discretionary (optional) parent and family engagement policy components the school will implement improve family-school partnerships:

- Involve parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training.
- Provide necessary literacy training for parents from Title I, Part A funds if the school has exhausted all other reasonably available sources of funding for that training.
- Pay reasonable and necessary expenses associated with local parent and family engagement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions.
- Train parents to enhance the engagement of other parents.
- Maximize parent and family engagement and the participation in their child's education, arrange school meetings at a variety of times or conduct in-home conferences with teachers or other educators who work directly with participating children and parents who are unable to attend conferences at school.
- Adopt and implement model approaches to improving parent and family engagement
- Establish a districtwide parent advisory council to provide advice on all matters related to parent and family engagement in Title I, Part A programs.
- Develop appropriate roles for community-based organizations and businesses, including faith-based organizations, in parent and family engagement activities.