



Cleveland Elementary School
Parent and Family Engagement Policy
School Parent and Family Engagement Policy
2022 - 2023

In support of strengthening student academic achievement, [name of school] receives Title I, Part A funds and must jointly develop with, agree with, and distribute to parents and family members of participating children a written parent and family engagement policy that contains information required by section 1116(b) and (c) of the Every Student Succeeds Act (ESSA). The policy establishes the school's expectations for parent and family engagement and describes how the school will implement a number of specific parent and family engagement activities, and it is incorporated into the school's plan submitted to the district.

Cleveland Elementary School agrees to implement the following requirements as outlined by Section 1116:

- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under Title I, Part A, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the targeted assistance or schoolwide program plan.
- Update the school parent and family engagement policy periodically to meet the changing needs of parents and the school, distribute it to the parents of participating children, and make the parent and family engagement policy available to the local community.
- Provide full opportunities, to the extent practicable, for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under Section 1111 of the ESSA in an understandable and uniform format and including alternative formats upon request and, to the extent practicable, in a language parents understand.
- If the schoolwide program plan under Section 1114(b) of ESSA is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local educational agency.
- Be governed by the following statutory definition of parent and family engagement and will carry out programs, activities, and procedures in accordance with this definition:
 - *Parent and family engagement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:*
 - *Parents play an integral role in assisting their child's learning,*
 - *Parents are encouraged to be actively involved in their child's education at school,*
 - *Parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child, and*
 - *Other activities are carried out, such as those described in Section 1116 of ESSA.*

Required School Parent and Family Engagement Policy Components

The school parent and family engagement policy includes a description of how the school will implement or accomplish each of the following components:

- **Jointly Developed**

Cleveland Elementary School will take the following actions to involve parents in an organized, ongoing, and timely manner in the planning, review, and improvement of Title I programs, including opportunities for regular meetings, if requested by parents, to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child and respond to any such suggestions as soon as practicably possible. Cleveland Elementary parents and staff will meet at least once a month to discuss the implementation of district and building initiatives. The collaborative will also use this time for suggestions and to determine action plans for the improvement of academics and culture.

- **Annual Title I Meeting**

Cleveland Elementary School will take the following actions to conduct an annual meeting, at a convenient time, and encourage and invite all parents of participating children to attend to inform them about the school's Title I program, the nature of the Title I program, the parents' requirements, the school parent and family engagement policy, the schoolwide plan, and the school-parent compact.

The annual meeting will be held on August 15, 2022

- **Communications**

Cleveland Elementary School will take the following actions to provide parents of participating children the following:

- Timely information about the Title I programs,
- Flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care or home visits, as such services relate to parent and family engagement, and
- Information related to the school and parent programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language the parents can understand.

Flyers, robocalls, meetings as well as events will all be means of communication with families regarding progress towards improvement. The parent and family engagement policy will be sent home with students, given at parent teacher conferences, posted on the school website and be available in the main office for parents.

School-Parent Compact

Cleveland Elementary School will take the following actions to jointly develop with parents of participating children a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high standards.

Cleveland Elementary School parents and staff will review the goals and initiatives of the district and school along with the compact from the previous school year. Necessary adjustments will be made to the compact based upon input from the parents and staff. The compact will be reviewed before finalizing.

Reservation of Funds

Cleveland Elementary School will take the following actions to involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parent and family engagement is spent by:

- 1) Meeting with families to determine the needs of students and families.
- 2) Determining how funds can support the improvement of academics and culture.
- 3) Reporting and monitoring funds spent towards improvement.

Coordination of Services

Cleveland Elementary School will, to the extent feasible and appropriate, coordinate and integrate parent and family engagement programs and activities with other Federal, State, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children by:

- 1) Cleveland Elementary School will coordinate with the YMCA for school and community services.
- 2) Cleveland Elementary School will work with surrounding organizations to support the academic and social needs of our students by inviting them to school events and meetings as well as coordinating services between the school and organization.

Building Capacity of Parents

Cleveland Elementary School will build the parents' capacity for strong parent and family engagement to ensure effective involvement of parents and to support a partnership among the school and the community to improve student academic achievement through the following:

- Provide parents with a description and explanation of the curriculum in use at the school, the forms of academic assessments used to measure student progress, and the achievement levels of challenging State academic standards;
- Provide materials and training to help parents to work with their child to improve their child's achievement, such as literacy training and using technology (including education about the harms of copyright piracy), as appropriate, to foster parent and family engagement; and
- Provide assistance to parents of participating children, as appropriate, in understanding topics such as the following:
 - Understanding the 3rd Grade Guarantee
 - Leading effective parent and teacher conferences
 - Preparing for the next grade level
 - The requirements of Title I, Part A,
 - How to monitor their child's progress, and
 - How to work with educators to improve the achievement of their child.

Building Capacity of School Staff

Cleveland Elementary School will provide training to educate teachers, specialized instructional support personnel, principals and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school by:

- Grading Practices
- Leading Effective parent and teacher conferences
- Understanding assessment data

- ❑ Engaging families and the community in the classroom

Cleveland Elementary School will provide other reasonable support for parent and family engagement activities under Section 1116 as parents may request by:

- ❑ Surveying parents and the community to determine needs and coordination or services.

Building Capacity for Involvement

All discretionary activities listed under Section 1116(e) of ESSA.

- Provide necessary literacy training for parents from Title I, Part A funds if the school has exhausted all other reasonably available sources of funding for that training.
- Pay reasonable and necessary expenses associated with local parent and family engagement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions.
- Train parents to enhance the engagement of other parents.
- Maximize parent and family engagement and participation in their child's education, arranging school meetings at a variety of times or conduct in-home conferences with teachers or other educators who work directly with participating children and parents who are unable to attend conferences at school.
- Adopt and implement model approaches to improving parent and family engagement
- Develop appropriate roles for community-based organizations and businesses, including faith-based organizations, in parent and family engagement activities.

Cleveland Elementary School will host literacy events throughout the school year to promote family literacy and provide resources to support the initiative. Cleveland will also use funds to support the needs of students and families to attend activities led by the school. Parents will also be able to communicate with one another during monthly parent meetings to support improvement. Cleveland Elementary School to reach out to the community to garner support for school wide initiatives to benefit the school and surrounding community.