

**OFFICIAL MINUTES
OF THE
BOARD OF EDUCATION, DAYTON CITY SCHOOL DISTRICT**

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Joseph Lacey

Ronald Lee

Nancy Nerny

Rev. Dr. Robert Walker

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President

Joseph Lacey
Vice President

Lori Ward
Superintendent of
Schools

Stanley E. Lucas
Treasurer / Chief Financial
Officer

Student Senate Representative:

June 19, 2012

Business Meeting

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These Minutes approved August 21, 2012, Dayton, Ohio

These Minutes published August 27, 2012, Dayton, Ohio

**Board of Education, Dayton City School District
Dayton Montgomery County, Ohio
June 19, 2012 – Business Meeting**

The Board of Education of the Dayton City School District convened its regularly scheduled Business Meeting on Tuesday, June 19, 2012 at 6:10 p.m. in the Board Room, 115 S. Ludlow Street, Dayton, Montgomery County, Ohio, with President Lee in the Chair.

ROLL CALL

MEMBERS ANSWERING ROLL CALL: Isaacs, Lacey, Lee, Nerny, Taylor, Thompson, Walker – 7
{SSR – Straughter} – ABSENT

MEMBERS ABSENT: None – 0

PLEDGE

Pledge of allegiance to the flag.

SPECIAL PRESENTATION - Marlayna Randolph – Dunbar's Division II State Track Champions

Ms. Randolph presented head coach, Sidney Booker and coach Alfred Powell. Each member of Dunbar's track & field team were given certificates.

SUPERINTENDENT'S RECOMMENDATIONS

The following recommendations were presented by Lori L. Ward, Superintendent of Schools for consideration by the Board:

GENERAL FUNDS

ITEM I

I recommend that the **SEPARATIONS OF EMPLOYMENT** of the following persons be accepted for both regular and supplemental duties.

ADMINISTRATION

001.2421.111.3122.000000.370.00.104

Cooper, Shirley F.

Assignment Ended

Eff. 6/30/2012

001.2414.111.1114.000000.500.00.115

Evans, Delores A.

Retirement

Eff. 7/31/2012

001.2421.111.3122.000000.370.00.104

Pope, Jacquelyn

Resignation

Eff. 6/30/2012

CLERICAL

001.2414.141.3305.000000.500.00.502 80%

Hesse, Kimberly

Resignation

Eff. 6/11/2012

PARAPROFESSIONAL

001.2800.141.6320.000000.537.00.505

Stewart, Melissa

Termination

Eff. 6/8/2012

SECURITY RESOURCE OFFICER

001.2760.141.1950.000000.500.00.905

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Anderson, Leticia D.	Resignation	Eff. 5/25/2012
TEACHER		
001.1130.111.3020.110000.364.00.205 Blue, Mercedes R.	Resignation	Eff. 6/1/2012
001.1110.111.3020.000000.112.06.205 Brewer, Amber	Resignation	Eff. 6/30/2012
001.1110.111.3020.000000.146.03.205 Carey, Timothy P.	Resignation	Eff. 5/18/2012
001.1110.111.3020.000000.115.00.205 Chapman, Linda	Retirement	Eff. 6/30/2012
001.1110.111.3020.000000.105.01.205 Fitzsimmons, Kristen M.	Resignation	Eff. 6/30/2012
001.1280.111.4590.196095.459.13.206 Fouts, Elaine	Retirement	Eff. 7/1/2012
001.1245.111.4503.196061.128.00.206 50% 001.1246.111.4503.196120.367.00.206 50% Martines, Kipp S.	Resignation	Eff. 6/30/2012
001.1110.111.3020.000000.143.03.205 Meisner, Gregory E.	Resignation	Eff. 6/30/2012
001.1130.111.3020.050000.364.00.205 Melnick, Robin	Deceased	Eff. 5/2/2012
001.1231.111.4503.192060.146.00.206 Sakalaskas, Debra	Retirement	Eff. 6/30/2012
001.1110.111.3020.000000.138.01.205 Stoiber, Eric J.	Resignation	Eff. 6/30/2012
TRANSPORTATION		
001.2800.141.6320.000000.537.00.704 Holt, Floyd L.	Termination	Eff. 6/8/2012
001.2800.141.6320.000000.537.00.704 Owens, Elaine	Resignation	Eff. 5/17/2012
001.2800.141.6320.000000.537.00.704 Persons, Donna K.	Resignation	Eff. 6/8/2012

ITEM II

I recommend that the following **LEAVE OF ABSENCE ACTIONS** for Members of the staff shown below be approved for the reasons stated.

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OPERATIONS

001.2700.141.6230.000000.578.00.908

Purcell, Linda S.

FMLA (Intermittent)

Eff. 5/19/2012 - 5/19/2013

ITEM III

I recommend that the following **APPOINTMENTS AND CHANGES TO THE CONTRACTS of the PROFESSIONAL STAFF MEMBERS** shown be approved in accordance with the bargaining unit agreements, Board-approved salary schedules and/or mandates of the State Division of Career, Technical and Adult Education.

ADMINISTRATION**Change of Contract****ADMINISTRATIVE BUILDING**

From Elementary Principal to Executive Director, The Office for Exceptional Children at the rate of \$90,000.00 annually

Eff. 7/1/2012, 001.2416.111.4501.000000.500.00.110

Mallory, Tracey L.

From Interim Director, Library/Media Services and Educational Technology to Director, Library/Media Services and Educational Technology at the rate of \$70,000.00 annually

Eff. 7/1/2012 - 6/30/2013, 001.2225.141.5420.000000.578.00.110

Guy, Krista L.

DUNBAR HIGH SCHOOL

From Program Coordinator to High School Assistant Principal at the rate of \$70,380.00 annually

Eff. 7/1/2012 - 6/30/2013, 001.2421.111.3122.000000.364.00.104

Phillips, Crystal L.

HORACE MANN PREK-8 SCHOOL

From High School Assistant Principal to Elementary Principal at the rate of \$74,400.00 annually

Eff. 7/1/2012 - 6/30/2013, 001.2421.111.3111.000000.135.00.108

Winston, Megan J.

LOUISE TROY PREK-8 SCHOOL

From Teacher to Elementary Principal at the rate of \$74,400.00 annually

Eff. 7/1/2012 - 6/30/2013, 001.2421.111.3111.000000.140.00.108

Goins, Karla

WOGAMAN PREK-8 SCHOOL

From High School Assistant Principal to Elementary Principal at the rate of \$74,400.00 annually

Eff. 7/1/2012 - 6/30/2013, 001.2421.000.3111.000000.154.00.108

Meeks, Marvis

Rehire**THURGOOD MARSHALL HIGH SCHOOL**

Assistant Principal at the rate of \$70,380.00 annually

Eff. 7/1/2012 - 6/30/2013, 001.2421.111.3122.000000.372.00.104

Belmont, Michael

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TEACHER**Supplemental Contract**

DAVID H. PONITZ CAREER TECHNOLOGY CENTER
Digital Summer School at the rate of \$29.07 hourly NTE 192 hours,
Eff. 6/11/2012 - 11/13/2012, 001.1130.113.3402.000000.370.00.230
Huggins, Lynda
Keeton, Charlita
Mathews, Natasha
Mickey, James
Raiff, Julie

ITEM IV

I recommend that the following **APPOINTMENTS AND CHANGES for NON-TEACHING PERSONNEL** be approved at the rates indicated and for the periods shown, in accordance with the salary schedule for the period stated.

CLERICAL**Change of Contract**

ADMINISTRATIVE BUILDING
From Level V Financial to Level VI Financial at the rate of \$22.13 hourly
NTE 80 hours,
Eff. 7/1/2012, 001.2540.141.2001.000000.500.00.502
Ward, Donna R.

TEMPORARY**Change of Contract**

TRANSPORTATION
From Bus Driver Trainee to Substitute Bus Driver at the rate of \$10.00 hourly
NTE 80 hours,
Eff. 5/18/2012, 001.2800.142.6320.000000.537.00.704
Dancy, Brittany
Prather, Harold

From Bus Driver Trainee to Substitute Bus Driver at the rate of \$10.00 hourly
NTE 80 hours,
Eff. 5/16/2012, 001.2800.142.6320.000000.537.00.704
Doles, Donald

From Bus Driver Trainee to Substitute Bus Driver at the rate of \$10.00 hourly
NTE 80 hours,
Eff. 5/18/2012, 001.2800.142.6320.000000.537.00.704
Schutte, Larry

From Bus Trainee to Substitute Bus Driver at the rate of \$10.00 hourly NTE 80 hours,
Eff. 5/18/2012, 001.2800.142.6320.000000.537.00.704
Boneo, Regis

From Substitute Bus Driver to Permanent Bus Driver at the rate of \$13.05 hourly
NTE 80 hours,
Eff. 5/21/2012, 001.2800.141.6320.000000.537.00.704
Adams, Kenneth

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New Hire

ADMINISTRATIVE BUILDING

Sub Clerical at the rate of \$8.68 hourly NTE 80 hours,

Eff. 5/29/2012, 001.2214.142.3071.000000.000.00.502

Slaton, Ashley

ITEM V

I recommend that the Board of Education enter into the following **CONTRACTS AND AGREEMENTS**, and further, that the officers of the Board be authorized to sign same.

Follett Software Co - Extension to the Follett contract board approved on March 20, 2012, to finish barcoding the district textbooks. Eff. 5/1/2012-6/30/2012.

Code: 004.2930.640.7424.000000.000.00.000 (Amt: \$52,000.00)

Purchase Order: 129747

Montgomery County Records - Cover the cost of storage for archived microfilms. Eff. 1/1/2012-12/31/2012.

Code: 001.2174.419.1910.000000.500.00.000 (Amt: \$123.28)

Purchase Order: 129172

Pitney Bowes - Certified mail E-Plus System including lease, software maintenance and service agreement for 48 months. Annual cost is \$5,868 with quarterly payments of \$1,467. Eff. 5/1/2012-4/30/2016.

Code: 001.2600.410.6042.000000.578.00.000 (Amt: \$1,467.00)

Purchase Order: 129377**ITEM VI**

I recommend approval of the resolution regarding copier services for the Dayton Public School District.

Rationale

The Dayton Board of Education wishes to exercise the 1st option year to extend the contract dated July 15, 2008 to provide copier services district wide with ComDoc, Inc. for one (1) year. Effective period: July 1, 2012 through June 30, 2013.

NOW, THEREFORE BE IT RESOLVED, that the Dayton Board of Education extend the contract to ComDoc, Inc. in accordance with the original contract and associated amendments and specifications of RFP 08-753 dated March 19, 2008, to provide copier services District wide. Be it hereby announced that the President and Treasurer of the Board of Education be authorized to sign said extended contract.

ITEM VII

I recommend the ABOLISHMENT and the DELETION of the following TEACHER positions from the organizational structure for the reasons of declining enrollment, according to O.R.C. 3319.17, and the reorganization, economy, and efficiency of operations and/or lack of work, effective June 30, 2012:

Home Instructors (12)

Secondary Physical Education Teachers (6)

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ITEM VIII

I recommend the ABOLISHMENT and the DELETION of the following CLERICAL positions from the organizational structure for the reasons of declining enrollment, according to O.R.C. 3319.17, and the reorganization, economy, and efficiency of operations and/or lack of work, effective June 30, 2012:

Central-Office Clericals (3)

ITEM IX

I recommend that the Board authorize the **General Funds PURCHASE ORDERS** as submitted by the Treasurer.

GENERAL FUNDS

TO: Superintendent of Schools
FROM: Treasurer
SUBJECT: Purchase Orders for Board Agenda

I recommend that the following purchase orders in excess of \$5,000.00 be authorized by the Board of Education.

(1) 129756

Vendor: 3dVision Technologies Corp

Fund: 001.1316.423.4360.000000.370.00.000 (Amt: \$5,925.00)

(Career Tech. & Adult Ed.)

Description: Dimension standard annual system maintenance with re-certification for SST 1200es 3D-printer.

Amount: \$5,925.00

(2) 129733

Vendor: Montgomery County Juvenile Court

Fund: 001.1239.470.4502.000000.000.00.000 (Amt: \$15,300.00)

(Office for Exceptional Children)

Description: To cover costs of tuition for students enrolled in the Center for Adolescent Services (March 2012).

Amount: \$15,300.00

(3) 129769

Vendor: Montgomery County Juvenile Court

Fund: 001.1239.470.4502.000000.000.00.000 (Amt: \$11,220.00)

(Office for Exceptional Children)

Description: To cover costs of tuition for students attending the Center for Adolescent Services School (February 2012)

Amount: \$11,220.00

(4) 129776

Vendor: Shelby County Board of Education

(Office for Exceptional Children)

Description: To cover pre-school excess costs for the 2010-2011 SY.

Amount: \$5,117.10

NON/GENERAL FUNDS**ITEM X**

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I recommend that the **SEPARATIONS OF EMPLOYMENT** of the following persons be accepted for both regular and supplemental duties.

ADMINISTRATION

006.3120.141.6902.000000.370.00.110

Grundy, Stephen

Assignment Ended

Eff. 6/30/2012

NON-NEGOTIATED/NON-ADMINISTRATIVE

537.2214.141.9321.000000.151.04.113 50%

537.2214.141.9321.000000.372.08.113 50%

Noble, Henry

Resignation

Eff. 5/31/2012

NUTRITION SERVICES

006.3120.142.6902.000000.506.00.904

Darby, Tonya

Resignation

Eff. 6/6/2012

006.3120.141.6902.000000.271.00.904

Evans, Diane Z.

Resignation

Eff. 6/1/2012

006.3120.141.6302.000000.103.00.904

King, Tony

Disability Retirement

Eff. 10/1/2011

TEACHER

590.2218.111.9142.000000.500.00.226

Clair, Eva

Retirement

Eff. 8/1/2012

ITEM XI

I recommend that the following **LEAVE OF ABSENCE ACTIONS** for Members of the staff shown below be approved for the reasons stated.

NUTRITION SERVICES

006.3120.141.6902.000000.130.00.904

Burns, Janet L.

Medical

Eff. 5/21/2012 - 6/4/2012

ITEM XII

I recommend that the following **APPOINTMENTS AND CHANGES TO THE CONTRACTS of the PROFESSIONAL STAFF MEMBERS** shown be approved in accordance with the bargaining unit agreements, Board-approved salary schedules and/or mandates of the State Division of Career, Technical and Adult Education.

ADMINISTRATION**Change of Contract****ADMINISTRATIVE BUILDING**

From Elementary Principal to Instructional Support Specialist at the rate of \$70,000.00 annually

Eff. 7/1/2012 - 6/30/2013, 572.2213.111.9762.000000.500.00.201

Hoskins, Shari E.

THURGOOD MARSHALL HIGH SCHOOL

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From Instructional Support Specialist to School Improvement Grant Coordinator at the rate of \$68,000.00 annually

Eff. 7/1/2012 - 6/30/2013, 537.2214.141.9321.000000.372.08.113 (50%),

537.2214.141.9321.000000.151.04.113 (50%)

Marshall, Cassie

TEACHER

Supplemental Contract

ADMINISTRATIVE BUILDING

Tooling Up for Transformation summer professional development program at the rate of \$29.07 hourly NTE 56 hours,

Eff. 6/14/2012 - 6/22/2012, 590.2213.113.9142.000000.364.00.230

Dovel, Linda

DUNBAR HIGH SCHOOL

Summer Enrichment Program at the rate of \$29.07 hourly NTE 60 hours,

Eff. 6/11/2012 - 6/29/2012, 537.1270.113.9321.000000.364.00.205

Cole, Lyle

Humbarger, Melinda

Kirk, LaQuanda

Landis, Susan

Lieber, Lenard

Meholick, John

Pearn, James

Pickett, Celeste

Ridgeway, John

Smith, Shelly

Williams, Larra

MEADOWDALE HIGH SCHOOL

O.G.T. summer testing at the rate of \$30.00 hourly NTE 100 hours,

Eff. 6/4/2012 - 6/29/2012, 537.1270.113.9321.000000.367.00.205

Barta, Maryann

O.G.T. summer testing at the rate of \$30.00 hourly NTE 100 hours,

Eff. 6/11/2012 - 6/29/2012, 537.1270.113.9321.000000.367.00.205

Mathews, Joanne

Millerton, Tasha

Mills, Kristen

O.G.T. summer testing at the rate of \$30.00 hourly NTE 100 hours,

Eff. 6/4/2012 - 6/29/2012, 537.1270.113.9321.000000.367.00.205

Sigler, Carrie

Southad, Michael

RIVER'S EDGE MONTESSORI PREK-8 SCHOOL

Autism Summer Camp at the rate of \$29.07 hourly NTE 102 hours,

Eff. 6/11/2012 - 6/29/2012, 516.2189.113.9662.000000.118.00.212

Gottschlich, Ann

Noon, Lori

Reed, Carla

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Shope, Robin

Title I Summer School Programs at the rate of \$29.07 hourly NTE 100 hours,
Eff. 6/11/2012 - 6/29/2012, 572.2134.113.9762.000000.118.00.320
Doukoure, Marian

Title I Summer School Programs at the rate of \$29.07 hourly NTE 100 hours,
Eff. 7/5/2012 - 7/31/2012, 572.2134.113.9762.000000.118.00.320
Sedlar, Margaret

ITEM XIII

I recommend that the following **APPOINTMENTS AND CHANGES for NON-TEACHING PERSONNEL** be approved at the rates indicated and for the periods shown, in accordance with the salary schedule for the period stated.

PARAPROFESSIONAL

Supplemental Contract

ADMINISTRATIVE BUILDING

Employee Development Tooling Up For Transformation at the rate of \$14.94 hourly
NTE 120 hours,
Eff. 6/4/2012 - 6/22/2012, 590.2213.143.9142.000000.500.00.505
Johnson, Jacqueline

RIVER'S EDGE MONTESSORI PREK-8 SCHOOL

Autism Summer Camp at the rate of \$13.89 hourly NTE 100 hours,
Eff. 6/11/2012 - 6/29/2012, 516.2215.141.9662.000000.118.00.415
Cawley, Pamela

Autism Summer Camp at the rate of \$14.94 hourly NTE 100 hours,
Eff. 6/11/2012 - 6/29/2012, 516.2215.141.9662.000000.118.00.415
Crane, Erik

Autism Summer Camp at the rate of \$13.16 hourly NTE 100 hours,
Eff. 6/11/2012 - 6/29/2012, 516.2215.141.9662.000000.118.00.415
Dorsey, Melvin

Autism Summer Camp at the rate of \$14.94 hourly NTE 100 hours,
Eff. 6/11/2012 - 6/29/2012, 516.2215.141.9662.000000.118.00.415
Nelson, Emily
Nelson, Loren

Autism Summer Camp at the rate of \$13.89 hourly NTE 100 hours,
Eff. 6/11/2012 - 6/29/2012, 516.2215.141.9662.000000.118.00.415
Peoples, Kimberly
Smith, Dustin

Autism Summer Camp at the rate of \$15.81 hourly NTE 100 hours,
Eff. 6/11/2012 - 6/29/2012, 516.2215.141.9662.000000.118.00.415
Wilkinson, Lisa

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ITEM XIV

I recommend that the following **CONTRACTS FOR CONSULTANT SERVICES** be approved in the amounts shown for the reasons stated.

Ahmed, Mohamed, 906 N Main St, Dayton, OH 45405

NTE: \$4,320.00

To provide support to English Language Learner students and their families in Dayton Public Schools through summer programming that will improve academic performance and social adjustment to U.S. schools.

Eff. 6/6/2012-6/29/2012.

Code: 599.2190.412.9402.000000.000.00.000 (Amt: \$4,320.00)

Purchase Order: 11161582

Al-Baaj, Samar, 1080 Linden Avenue, Dayton, OH 45410

NTE: \$2,400.00

To support English Language Learner students and their families in the summer programs at River's Edge Montessori.

Eff. 6/18/2012-6/29/2012.

Code: 599.2190.412.9402.000000.000.00.000 (Amt: \$2,400.00)

Purchase Order: 11161652

Lowe, Wanda Lee, 34 N Alder Street, Dayton, OH 45417

NTE: \$500.00

To support Title I parent engagement summer transition activities for Louise Troy and Wogaman parents.

Eff. 6/19/2012-8/15/2012.

Code: 572.2190.412.9762.000000.000.00.000 (Amt: \$500.00)

Purchase Order: 11161699

Monford Dent Consulting, 6415 Valley Rance Drive, Maple Heights, OH 44137

NTE: \$1,200.00

To provide two days of professional development for teachers involved in the Summer Place summer program activities being held at River's Edge PreK-8 Montessori school.

Eff. 6/11/2012-6/29/2012.

Code: 572.2213.412.9762.000000.000.00.000 (Amt: \$1,200.00)

Purchase Order: 11161629

Shrestha, Nischal B., 2324 Faircreek Ridge Drive, Fairborn, OH 45324

NTE: \$1,200.00

To support English Language Learner students and their families in the summer programs at "The Place" located at River's Edge Montessori.

Eff. 6/18/2012-6/21/2012.

Code: 599.2190.412.9402.000000.000.00.000 (Amt: \$1,200.00)

Purchase Order: 11161702

Waters, LaShonda, 2947 Marsha Lane, Dayton, OH 45417

NTE: \$500.00

To provide services to Wogaman PreK-8; participating on Schoolwide Leadership Team; representing Wogaman PreK-8 on District Title I Parent Advisory Team; supporting parental use of Wogaman PreK-8 school's parent lending library; assisting the principal with parental communication (i.e., parent surveys, parent phone tree, solicitation of parents as volunteers, and supporting parent training); and participating in at least four (4) boot camp

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training sessions.

Eff. 1/5/2012-6/20/2012.

Code: 572.2190.412.9762.000000.000.00.000 (Amt: \$500.00)

Purchase Order: 11161580

Wright Jr., Derrick, 435 Majestic Drive, Dayton, OH 45417

NTE: \$35,000.00

Amendment to consultant proposal approved on September 20, 2011, (change of effective date only from 9/20/2011-5/31/2012 to 9/20/2011-7/31/2012) to provide technical support for online instructional software programs

Eff. 9/1/2011-7/31/2012.

Code: 572.2211.412.9762.000000.500.00.000 (Amt: \$35,000.00)

Purchase Order: 11159103

ITEM XV

I recommend that the Board of Education enter into the following **CONTRACTS AND AGREEMENTS**, and further, that the officers of the Board be authorized to sign same.

Dayton Early College Academy - Renewal of Charter School Sponsorship Agreement. Eff. 7/1/2012-6/30/2017.

Montgomery County Juvenile Court - Contract between the Dayton Public Schools and Montgomery County Juvenile Court to obtain the professional services of licensed and highly qualified teachers for tutoring of residential students housed at facilities operated by the court. These students are eligible for Title I funding under the No Child Left Behind Act of 2002. Eff. 7/2/2012-6/28/2013.

ITEM XVI

I recommend that the Board authorize the **Non-General Funds PURCHASE ORDERS** as submitted by the Treasurer.

NON-GENERAL FUNDS

TO: Superintendent of Schools

FROM: Treasurer

SUBJECT: Purchase Orders for Board Agenda

I recommend that the following purchase orders in excess of \$5,000.00 be authorized by the Board of Education.

(1) 11161636

Vendor: B & H Photo - Video Inc.

Fund: 524.1390.640.9682.000000.370.00.000 (Amt: \$10,090.00)

(Career Tech. & Adult Ed.)

Description: Bulletin Board Monitors to promote technical programs at Ponitz CTC

Amount: \$10,090.00

(2) 11161388

Vendor: CDW Government, Inc.

Fund: 533.2210.644.9322.000000.000.00.000 (Amt: \$6,504.00)

(State & Federal Grant Management)

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Description: Computer carts for Belle Haven, Belmont HS, Dayton Boys Preparatory Academy, Dunbar HS, Kiser, Meadowdale HS and PK-8, and Ponitz CTC.

Amount: \$6,504.00

OSFC FUNDS

ITEM XVII

I recommend that the Board authorize the **OSFC PURCHASE ORDERS** as submitted by the Treasurer.

OSFC FUNDS

TO: Superintendent of Schools
FROM: Treasurer
SUBJECT: Purchase Orders for Board Agenda

I recommend that the following purchase orders in excess of \$5,000.00 be authorized by the Board of Education.

(1) 129716

Vendor: Boone's Power Equipment, Inc.

Fund: 034.2700.640.6230.000000.000.00.000 (Amt: \$15,439.76)

(Operations)

Description: Turf Batwing Mower to fit existing tractor to improve the appearance of grounds.

Amount: \$15,439.76

(2) 129746

Vendor: CDW Government, Inc.

Fund: 004.2630.640.7424.000000.000.00.000 (Amt: \$23,100.00)

(Purchasing Services)

Description: Electronic supplies and mobile cart for Belmont High School.

Amount: \$23,100.00

(3) 129778

Vendor: CDW Government, Inc.

Fund: 004.2930.644.7424.000000.000.00.000 (Amt: \$6,299.30)

(Information Technology)

Description: Electronic supplies (monitors) for Longfellow.

Amount: \$6,299.30

(4) 127836001

Vendor: Environmental Demolition Group, LLC

Fund: 010.5500.620.7464.000000.141.93.030 State Share (Amt: \$17,696.10)

Fund: 010.5500.620.7465.000000.141.93.030 Local Share (Amt: \$11,313.90)

(OSFC)

Description: For labor and material needed to remove additional asbestos that was not in bid package at Patterson Kennedy PreK-8 School.

Amount: \$29,010.00

(5) 129747

Vendor: Follett Software Co.

Fund: 004.2930.640.7424.000000.000.00.000 (Amt: \$52,000.00)

(Purchasing Services)

Description: To provide textbook barcoding and cataloging services (Phase II)

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Amount: \$52,000.00

CONTRACT/AGREEMENT APPROVED ON 3/6/2012 BOARD AGENDA

(6) 11160951

Vendor: Follett Software Co.

Fund: 004.2930.516.7424.000000.000.00.000 (Amt: \$77,532.39)

(Information Technology)

Description: Correction of purchase order approved on Board Agenda dated March 6, 2012. Purchase order has been revised to reflect account code 004.2930.516.7424.000000.000.00.000.

Amount: \$77,532.39

CONTRACT/AGREEMENT APPROVED ON 3/20/2012 BOARD AGENDA

(7) 11160953

Vendor: Follett Software Co.

Fund: 004.2930.640.7424.000000.000.00.000 (Amt: \$47,083.38)

(Information Technology)

Description: Correction of purchase order approved on Board Agenda dated March 20, 2012. Purchase order has been revised to reflect account code 004.2930.516.7424.000000.000.00.000.

Amount: \$47,083.38

(8) 129774

Vendor: Hewlett Packard

Fund: 004.2930.644.7424.000000.000.00.000 (Amt: \$42,808.96)

(Information Technology)

Description: Printers for APEX Blended Digital Lab at Longfellow

Amount: \$42,808.96

(9) 129775

Vendor: Schoolhouse Electronics, LLC

Fund: 004.2930.644.7424.000000.000.00.000 (Amt: \$13,306.00)

(Information Technology)

Description: Wall-mounted projector and screen for auditorium to serve as a digital classroom

Amount: \$13,306.00

(10) 129695

Vendor: TMA Systems, LLC

Fund: 034.2720.516.6420.000000.000.00.000 (Amt: \$34,339.75)

(Facilities)

Description: TMA work order processing software upgrade including software, training, and one year support plan.

Amount: \$34,339.75

DEATHS

I regret to inform the Board of the passing of a prior Dayton Public School employee who served currently as President of the Dunbar Alumni Association, Robert L. Harris Sr. He was a former counselor. We also lost several family members of current staff and retirees.

I recommend that the sympathy of the Board and myself be extended to the families and further that this message of sympathy be spread across the minutes of this meeting.

**Board of Education, Dayton City School District
Dayton Montgomery County, Ohio
June 19, 2012 – Business Meeting**

Respectfully submitted,

Lori L. Ward
Superintendent

It was moved by Ms. Isaacs and seconded by Mr. Lacey to accept the Superintendent's Recommendations and deaths.

AYES: Isaacs, Lacey, Lee, Nerny, Taylor, Thompson, Walker – 7

NAYS: None – 0

Motion Carried.

TREASURER'S RECOMMENDATIONS

The following recommendations were presented by Stanley E. Lucas, Treasurer for consideration by the Board:

GENERAL & NON-GENERAL FUNDS

ITEM XVIII

Pursuant to Section 3313.36 of the Ohio Revised Code, I recommend that the Board of Education of the Dayton City School District accept the following **donations** and that we convey our appreciation to the donor for their gracious and timely gifts.

A. DAYTON PUBLIC SCHOOLS

Golf Classic
W. R. Hackett, Inc.
\$500.00

Electrical LMCC of Dayton
\$500.00

Dayton Bldg. & Construction Trades
\$500.00

Cooper, Gentile & Washington Co., LPA
\$500.00

Roby Supply
\$500.00

OAPSE
\$500.00

CDO Technologies
\$2,500.00

Coolidge Wall
\$2,500.00

Shook Touchstone

**Board of Education, Dayton City School District
Dayton Montgomery County, Ohio
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\$1,500.00

PNC Financial
\$1,400.00

Willie Young
\$150.00

James Fowler
\$125.00

Achievement Partners
\$125.00

Various Donations
Thomas L. Montgomery
Dunbar High School
Boys Basketball Team for Championship Rings.
\$750.00

Helen & Andrew Franko
David H. Ponitz Career Technology Center
Ponitz CTC Football
\$400.00

Richard & Karen Bing
David H. Ponitz Career Technology Center
Ponitz CTC Football
\$400.00

Thomas B. Fordham Foundation
Board Training Program
\$3,000.00

Jeffrey Gorla
David H. Ponitz Career Technology Center
Ponitz CTC Football
\$1,000.00

NAIAS, LLC
David H. Ponitz Career Technology Center
Career Tech Engineering Program
\$100.00

Ed Berro
World of Wonder PreK-8 School @ Residence Park
Medals

ITEM XIX

I recommend that the Board of Education authorize the following **temporary advance** and that the amount be returned to the General Fund upon receipt of funds from the funding agent.

**Board of Education, Dayton City School District
Dayton Montgomery County, Ohio
June 19, 2012 - Business Meeting**

FROM:	TO:	AMOUNT
001.7410.921.2007.000000.000.00.000 General Fund	463.5210.000.9982.000000.000.00.000 FY12 Alternative Education Challenge	\$32,900.00
001.7410.921.2007.000000.000.00.000 General Fund	587.5210.000.9892.000000.000.00.000 FY12 Early Childhood Special Education IDEA Grant	\$10,000.00
001.7410.921.2007.000000.000.00.000 General Fund	572.5210.000.9782.000000.000.00.000 FY12 McKinney Vento Homeless Grant	\$25,000.00
001.7410.921.2007.000000.000.00.000 General Fund	536.5210.000.9572.000000.000.00.000 FY12 School Improvement Sub A Grant	\$656,000.00
001.7410.921.2007.000000.000.00.000 General Fund	572.5210.000.9322.000000.000.00.000 Title I ARRA	\$70,000.00
001.7410.921.2007.000000.000.00.000 General Fund	572.5210.000.9772.000000.000.00.000 FY12 Delinquent, Title I D Grant	\$155,000.00
001.7410.921.2007.000000.000.00.000 General Fund	439.5210.000.9472.000000.000.00.000 Public School Preschool Grant	\$20,000.00
001.7410.921.2007.000000.000.00.000 General Fund	461.5210.000.9542.000000.000.00.000 High Schools That Work Grant	\$5,000.00
001.7410.921.2007.000000.000.00.000 General Fund	533.5210.000.9322.000000.000.00.000 Title II D Technology Grant	\$91,000.00
001.7410.921.2007.000000.000.00.000 General Fund	599.5210.000.9402.000000.000.00.000 Refugee School Impact Grant	\$38,000.00
001.7410.921.2004.000000.000.00.000 General Fund	590.5210.000.9142.000000.000.00.000 Title II A Grant	\$500,000.00

ITEM XX

I recommend that the Board approve the resolution for the fiscal year 2013 Official Certificate of Estimated Resources.

Rationale

Pursuant to Section 5705.36 and 5705.39 of the Ohio Revised Code, the Treasurer has determined the amount of available resources to be appropriated for Fiscal 2013.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Dayton City School District that the following is the Official Certificate of Estimated Resources for the fiscal year beginning July 1, 2012, as revised by the Budget Commission of Montgomery County, which shall govern the total of appropriations made at any time during such fiscal year.

(Attachment 1)

**Board of Education, Dayton City School District
Dayton Montgomery County, Ohio
June 19, 2012 – Business Meeting**

ITEM XXI

I recommend that the Board approve the following resolution for the Original Appropriation Measure for Fiscal Year 2013.

Rationale

Section 5705.38 of the Ohio Revised Code requires the adoption and/or amendment of an Annual Appropriation Measure.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Dayton City School District that because estimated resources are estimated to be lower than the last certificate and to provide for the current expenses and other expenditures of said Board of Education during fiscal year ending June 30, 2013, the sums be and hereby are set aside and appropriated as indicated on the Original 2012-2013 Appropriations document which expenditures are to be made during the said fiscal year. (Attachment 2)

Be it further resolved that pursuant to Section 5705.412 of the Ohio Revised Code that the Board President, Superintendent, and Treasurer certify that the Dayton Public School District has in effect for the fiscal year 2013 the authorization to levy taxes, which, when combined with the estimated revenue from all other sources available to the district at the time of certification, are sufficient to provide the operating revenues necessary to enable the district to maintain all personnel and programs for all the days set forth in its adopted school calendars for the current fiscal year (2013).

ITEM XXII

I recommend the Board approve the resolution for the renewal of the Casualty Insurance.

Rationale

To insure continuous liability coverage, this board desires to renew said policy for the period July 1, 2012 – July 1, 2013.

NOW THEREFORE, BE IT RESOLVED by the board of education of the Dayton City School District that the Treasurer be authorized to purchase the liability Insurance policy reflecting the following coverage relating to the board and district activities for the School District, the Board as an Entity and Board Members at \$5,000,000 per occurrence.

BE IT FURTHER RESOLVED that said insurance be renewed with Marsh USA (United Educators) at an annual premium NTE \$162, 710.00. Said amount to be paid upon approval by this board.

ITEM XXIII

I recommend the Board approve the resolution for the renewal of the Commercial Crime Policy.

Rationale

To ensure continuous commercial crime coverage, this board desires to renew said policy for the period July 1, 2012 - July 1, 2013.

NOW THEREFORE, BE IT RESOLVED by the Board of Education of the Dayton City School District that the Treasurer is authorized to purchase the Commercial Crime Policy.

BE IT FURTHER RESOLVED by the Board of Education that said insurance be renewed with Marsh USA (Great American Insurance) for an annual premium NTE \$4,313.00. Said amount to be paid upon approval by the board.

**Board of Education, Dayton City School District
Dayton Montgomery County, Ohio
June 19, 2012 – Business Meeting**

ITEM XXIV

I recommend the Board approve the resolution to renew the Commercial Property Insurance.

Rationale

To ensure continuous commercial property coverage, this board desires to renew said policy for the period beginning date July 1, 2012 ending date July 1, 2013.

NOW THEREFORE, BE IT RESOLVED by the Board of Education of the Dayton City School District that the Treasurer be authorized to purchase the Commercial Property Insurance policy with Marsh USA (Affiliated FM Insurance Company) reflecting the following coverage for: - Real Property - Personal Property - Extra Expense - Boiler & Machinery.

BE IT FURTHER RESOLVED that said insurance be renewed with Marsh USA at an annual premium NTE \$221,658.00. Said amount to be paid upon approval by this Board.

ITEM XXV

I recommend the Board approve the resolution to renew the Property Insurance for Welcome Stadium.

Rationale

To ensure continuous coverage, this board desires to renew said policy for the period of July 1, 2012 - July 1, 2013.

NOW THEREFORE BE IT RESOLVED by the Board of Education of the Dayton City School District that the Treasurer be authorized to purchase the Property Policy for the Welcome Stadium Scoreboard and Welcome Stadium Astroturf.

BE IT FURTHER RESOLVED by the Board of Education that said insurance be renewed with AGCS Marine Insurance Company for an annual premium NTE \$5,350.00. Said amount to be paid upon approval by this board.

ITEM XXVI

I recommend that the Board approve the resolution for the renewal of the Computer Equipment Insurance.

Rationale

To insure continuous computer equipment coverage, this board desires to renew said policy for the period July 1, 2012 – July 1, 2013.

NOW THEREFORE, BE IT RESOLVED by the board of education of the Dayton City School District that the Treasurer be authorized to purchase the Computer Equipment Policy.

BE IT FURTHER RESOLVED that said insurance be renewed with AGCS Marine Insurance Company at an annual premium NTE \$5,250.00. Said amount to be paid upon approval by this board.

Respectfully submitted,

Stanley E. Lucas
Treasurer

**Board of Education, Dayton City School District
Dayton Montgomery County, Ohio
June 19, 2012 – Business Meeting**

It was moved by Ms. Isaacs and seconded by Mr. Walker to accept the Treasurer's Recommendations.

AYES: Isaacs, Lacey, Lee, Nerny, Taylor, Thompson, Walker – 7

NAYS: None – 0

Motion Carried.

NEW BUSINESS

Ms. Nerny thanked donors to the golf classic and attended the clerical breakfast, teacher development program is going well.

**BOARD RESOLUTION TO ADOPT BOARD POLICY
(FIRST READING)**

RATIONALE:

In as much as the board of education is committed to the continued updating of its Policies, Rules and Regulations Manual and the committee, which was appointed, has been working toward that goal, the following is brought at this time for first readings in compliance with Board File BFC Policy Adoption.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Dayton City School District, Montgomery County, Ohio, hereby accepts and adopts the following policy which has been codified for inclusion in the Handbook of Policies, Rules and Regulations:

File: EBCE PROTECTION FOR REPORTING SAFETY AND FRAUD VIOLATIONS
(WHISTLEBLOWERS)
Revised to be in accordance with current legislation.

This policy is being read for the first time. As such, a Motion or Second is not required. This policy will be available in the Superintendent's Office for review and comment prior to their Second Reading and Adoption by the Board of Education. Furthermore, the policies will be reviewed by the Superintendent's Office, the Board's Office, and the Legal Department of the Dayton Public Schools prior to the Second Reading.

See attachments for detailed copies of these regulations

**RESOLUTION TO ADOPT BOARD POLICY
(FIRST & SECOND READING)**

RATIONALE:

In as much as the Board of Education is committed to the continued updating of its Policies, Rules and Regulations Manual and the committee, which was appointed, has been working toward that goal, the following are brought at this time for second readings in compliance with Board File.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Dayton City School District, Montgomery County, Ohio, hereby accepts and adopts the following policy which has been codified for inclusion in the Handbook of Policies, Rules and Regulations:

File: DID INVENTORIES (FIXED ASSETS)

**Board of Education, Dayton City School District
Dayton Montgomery County, Ohio
June 19, 2012 – Business Meeting**

Modified to be in accordance with common practice auditing procedures.

File: JFCF HAZING AND BULLYING (HARRASSMENT, INTIMIDATION AND DATING VIOLENCE)

Modified too include references to bullying using electronic means.

File: KG COMMUNITY USE OF SCHOOL FACILITIES

Modified to be in accordance with current state and/or federal legislation.

See attachments for detailed copies of these regulations

It was moved by Ms. Isaacs and seconded by Mr. Lacey to accept the adoption of this policy.

AYES: Isaacs, Lacey, Lee, Nerny, Taylor, Thompson, Walker – 7

NAYS: None - 0

Motion Carried.

NEW BUSINESS CONTINUED

Ms. Isaacs attended the jazz concert at Stiver’s School for the Arts. Great things are happening in Dayton Public Schools.

Mr. Lacey re-registered his daughter in preschool and thanked Early Childhood for their help in the registration process. He attended the regional track meet.

SUPERINTENDENT ANNOUNCEMENTS

- Three Ways to per-register children on June 18^{th- 22nd}, June 25^{th- 29th}, July 9^{th-13th}
- 18th annual golf scholarships -11 awarded for \$500
- Transportation sessions August 6th, 7th, 8th,9th
- Back to school information sessions coming
- August 15th school starts
- Several retirees Delores Evans and other retirees
- Several administrators received new duties
- ODE timelines adjusted & will be sending achievement data sooner

NEW BUSINESS CONTINUED

President Lee congratulated Ms. Randolph on the great year. The golf outing was rescheduled to Monday.

ADJOURNMENT

There being no further business, it was moved by Ms. Thompson and seconded by Ms. Nerny to adjourn.

AYES: Isaacs, Lacey, Lee, Nerny, Taylor, Thompson, Walker – 7

NAYS: None – 0

**Board of Education, Dayton City School District
Dayton Montgomery County, Ohio
June 19, 2012 - Business Meeting**

Motion Carried. Meeting adjourned at 7:01 p.m.

ATTEST:

Stanley E. Lucas, Treasurer / Chief Financial Officer

Ronald Lee, President

OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES
(SCHOOL)
FISCAL YEAR 2013
Rev. Code, Sec. 5705.36

Attachment 1

Doc# FY13-1

Office of the Budget Commission, Montgomery County, Ohio,

June 19, 2012

To the Board of the Dayton City School District:

The following is the official certificate of estimated resources for the fiscal year beginning July 1st, 2012, as revised by the Budget Commission of Montgomery County, which shall govern the total of appropriations made at any time during such fiscal year:

<u>Fund Type/ Classification</u>	<u>Unencumbered Balance July 01, 2012</u>	<u>Property Taxes</u>	<u>Other Sources</u>	<u>Total</u>
General Fund	\$ 33,272,781.00	\$ 62,253,000.00	\$ 146,527,000.00	\$ 242,052,781.00
Special Revenue	\$ 13,366,918.50	\$ 674,188.00	\$ 46,292,391.00	\$ 60,333,497.50
Debt Service	\$ 3,102,037.25	\$ 13,000,000.00	\$ 863,182.00	\$ 16,965,219.25
Capital Projects	\$ 51,063,425.56	\$ 674,188.00	\$ 149,125.00	\$ 51,886,738.56
Enterprise	\$ 1,449,922.17	\$ -	\$ 9,347,788.00	\$ 10,797,710.17
Internal Service	\$ 12,863,934.00	\$ -	\$ 31,702,250.00	\$ 44,566,184.00
Trust and Agency	\$ 498,282.93	\$ -	\$ 132,500.00	\$ 630,782.93
Totals	<u>\$ 115,617,301.41</u>	<u>\$ 76,601,376.00</u>	<u>\$ 235,014,236.00</u>	<u>\$ 427,232,913.41</u>

Signed _____

Montgomery County Budget Commission

DAYTON PUBLIC SCHOOLS
 2012 - 13 Original Appropriations
 By Fund
 June 19, 2012

Attachment 2
 Doc# FY13-1

GENERAL FUND		Appropriations
001	General	\$ 211,462,000
Total: in Dollars		\$ 211,462,000
SPECIAL REVENUE		
018	Principals Fund	\$ 1,248,559
019	Other Grant	773,164
034	Classroom Facilities Maintenance	3,128,000
300	Student Activity: District Managed	375,000
401	Auxiliary Services: NPSD	2,150,000
439	Public School Preschool	221,000
451	Data Communication for Schools	3,225
461	Career Development	5,000
463	Alternative Schools	205,255
499	Miscellaneous State Grants	18,700
506	Race to the Top	3,452,402
516	Title VI B: Special Education	5,303,407
524	Vocation Education: Carl D Perkins	1,200,000
533	Title II-D Technology	19,500
536	School Improvement Sub A, Title I	1,551,050
537	School Improvement Sub G	7,410,000
551	Bilingual Education Program	186,300
572	Title I	15,926,018
587	Preschool Grants for Handicapped	160,280
590	Title IIA - Improve Teacher Quality	4,667,964
599	Miscellaneous Federal Grants	1,310,000
Total: in Dollars		\$ 49,314,824
DEBT SERVICE		
002	Bond Retirement	\$ 16,965,219
CAPITAL PROJECTS		
003	Permanent Improvement	\$ 4,500,000
004	Buildings	22,542,245
010	Classroom Facilities	22,500,000
Total: in Dollars		\$ 49,542,245
ENTERPRISE FUNDS		
006	Food Service	\$ 8,864,000
009	Uniform School Supplies	11,526
013	Welcome Stadium	500,000
Total: in Dollars		\$ 9,375,526
INTERNAL SERVICE		
014	Rotary	\$ 115,749
021	Intra-District Services	459,594
024	Self Insured: Employee Benefits	29,000,000
025	Computer Network	72,250
027	Workers Comp Self Insurance	10,098,000
Total: in Dollars		\$ 39,743,593
TRUST and AGENCY		
007	Special Trust	\$ 80,473
022	District Agency	204,954
200	Student Activity: Student Managed	267,558
Total: in Dollars		\$ 552,985
ALL FUNDS		
Grand Total Appropriations: in Dollars		\$ 376,956,392

Policy Committee Chair
Robert Walker

**RESOLUTION TO ADOPT BOARD POLICY
(FIRST READING)**

RATIONALE:

Inasmuch as the Board of Education is committed to the continued updating of its Policies, Rules and Regulations Manual and the committee, which was appointed, has been working toward that goal, the following is brought at this time for first reading in compliance with Board File B1FC Policy Adoption.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Dayton City School District, Montgomery County, Ohio, hereby accepts and adopts the following policy that has been codified for inclusion in the Handbook of Policies, Rules and Regulations:

FILE	TITLE	CHANGE
EBCE	Protection for Reporting Safety and Fraud Violations (Whistleblowers)	<i>Revised to be in accordance with current legislation.</i>

This policy is being read for the first time. As such, a Motion or Second is not required. The policy will be available in the Superintendent's Office for review and comment prior to their Second Reading and Adoption by the Board of Education. Furthermore, the policy will be reviewed by the Superintendent's Office, the Board's Office, and the Legal Department of the Dayton Public Schools prior to the Second Reading.

June 19, 2012

PROTECTION FOR REPORTING SAFETY AND FRAUD VIOLATIONS
(Whistleblowers)

The Board is concerned with the safety of everyone present on District property and has directed the Superintendent/designee to develop and maintain a comprehensive safety plan, in accordance with State law, that addresses potential safety issues that may arise within the District.

In addition to the comprehensive safety plan, staff members are encouraged to participate in the safety practices of the District by providing recommendations that ensure a safe environment for all.

The Board also is concerned with the prevention of fraud, including the misuse and misappropriation of public money, and, in accordance with State law, shall provide information to all staff members about the fraud reporting system established through the Auditor of State.

The Board shall put forth its best efforts in prevention and correction of safety and fraud issues; however, there may be times when such violations may occur. Staff members who report these violations in good faith have the right to do so without any retaliation by the Board, District administrators or other staff members.

The Board does not condone, nor does it tolerate, any act of discrimination, harassment or other acts of retaliation at any time for the reporting of safety and fraud violations. Staff members in violation of this policy will be disciplined in accordance with the negotiated agreement, Board policy and/or State law.

[Adoption date: August 5, 2009]

[Anticipated re-adoption date: July 17, 2012]

LEGAL REFS.: ORC 117.103
124.341
4113.52

CROSS REFS.: EB, Safety Program
EBC, Emergency/Safety Plans
Emergency/Safety Plans Handbook

NOTE: Ohio Revised Code Section 4113.52 contains the provisions for:

- *the protection of employees that report safety violations (whistleblowers);*
- *what should happen if the district does not correct the violations;*
- *notifying the employees who report violations of the status of those violations;*
- *the prohibitions against retaliation for making reports and*
- *legal remedies for retaliation.*

A summary of these prohibitions is outlined in the regulation that follows.

Ohio Revised Code Section 117.103 requires the Auditor of State to maintain a system for the reporting of fraud, including the misuse of public money by a public office or public official. The system allows anonymous complaints to be made through a toll-free telephone number, the Auditor of State's website or through the U.S. mail.

It requires the Auditor of State to maintain a log that contains:

- *the date the complaint was received*
- *a general description of the complaint*
- *the public office or agency against whom the complaint is directed*
- *a general description of the status of the review by the Auditor's office*

It also places a notification requirement on all public employers. Effective May 4, 2012, all public employers must notify existing employees of the fraud-reporting system as well as inform new employees of the system within 30 days of beginning employment. Employees also must confirm that they have received this information.

Ohio Revised Code 124.341 contains prohibitions against retaliation against civil service employees for making a fraud complaint with the Auditor of State. A summary of these prohibitions is outlined in the regulation that follows.

**RESOLUTION TO ADOPT BOARD POLICY
(FIRST AND SECOND READINGS)**

RATIONALE:

Inasmuch as the Board of Education is committed to the continued updating of its Policies, Rules and Regulations Manual and the committee, which was appointed, has been working toward that goal, the following is brought at this time for simultaneous first and second readings in compliance with Board File.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Dayton City School District, Montgomery County, Ohio, hereby accepts and adopts the following policies which have been codified for inclusion in the Handbook of Policies, Rules and Regulations:

FILE	TITLE	CHANGE	MOTION/ SECOND	YES/NO/ ABSTAIN
DID	Inventories (Fixed Assets)	<i>Modified to be accordance with common practice auditing procedures.</i>		
JFCF	Hazing and Bullying (Harassment, Intimidation and Dating Violence)	<i>Modified to include references to bullying using electronic means.</i>		
KGJECBD	Community Use of School Facilities	<i>Modified to be in accordance with current state and/or federal legislation.</i>		

INVENTORIES (Fixed Assets)

The Board, as steward of this District's property, recognizes that efficient management and full replacement upon loss requires accurate inventory and properly maintained property records.

The District conducts a complete inventory every five years, by physical count, of all District-owned equipment and supplies with a cost of \$5,000 or more. For purposes of this policy, "equipment" means a unit of furniture or furnishings, an instrument, a machine, an apparatus or articles which retain shape and appearance with use, is nonexpendable and does not lose its identity when incorporated into a more complex unit.

This District maintains a fixed asset accounting system. The fixed asset system maintains sufficient information to permit:

1. preparation of year-end financial statements in accordance with generally accepted accounting principles;
2. adequate insurance coverage and
3. control and accountability.

Each building and additions to buildings are identified by location or name and are described in detail (e.g., size, number of floors, square footage, type of construction, etc.) with the value shown for all individual structures.

Fixed equipment is inventoried by building, floor and room name or number; each item is to be listed individually. (Leased equipment that the District will eventually own must be inventoried.)

Movable equipment is inventoried by building, floor and room name or number; each item is to be listed individually. Any item that has a model number or serial number has that number noted in the description for full identification. All items assigned to a building are the building administrator's responsibility.

All equipment purchased, as capital outlay or replacement with a cost of \$5,000 or more and with an estimated useful life of five years or more is tagged and made part of the equipment inventory. For fixed asset reporting purposes, all equipment in excess of \$5,000 is used.

The Treasurer is assisted by the principals, directors, supervisors and professional and support staff in the performance of this function.

[Adoption date: August 5, 2009]
[Anticipated re-adoption date: June 19, 2012]

LEGAL REFS.: ORC 117.43
3313.20; 3313.29

THIS IS A REQUIRED POLICY

HAZING AND BULLYING (Harassment, Intimidation and Dating Violence)

Hazing means doing any act or coercing another, including the victim, to do any act of initiation into any student or other organization that causes or creates a substantial risk of causing mental or physical harm to any person.

Throughout this policy the term bullying is used in place of harassment, intimidation and bullying.

Bullying, harassment and intimidation is an intentional written, verbal, electronic or physical act that a student has exhibited toward another particular student more than once. The intentional act also includes violence within a dating relationship. The behavior causes - mental or physical harm to the other student and is sufficiently severe, persistent or pervasive that it creates an intimidating, threatening or abusive educational environment for the other student. This behavior is prohibited on school property, on a school bus or at a school-sponsored activity. Students found responsible for harassment, intimidation or bullying by an electronic act may be suspended.

Permission, consent or assumption of risk by an individual subjected to hazing, bullying and/or dating violence does not lessen the prohibition contained in this policy.

The District includes, within the health curriculum, age-appropriate instruction in dating violence prevention education in grades 7 to 12. This instruction includes recognizing warning signs of dating violence and the characteristics of healthy relationships.

Prohibited activities of any type, including those activities engaged in via computer and/or electronic communications devices or electronic means, are inconsistent with the educational process and are prohibited at all times. The District educates minors about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms and cyberbullying awareness and response.

No administrator, teacher or other employee of the District shall encourage, permit, condone or tolerate any hazing and/or bullying activities. No students, including leaders of student organizations, are permitted to plan, encourage or engage in any hazing and/or bullying.

Administrators, teachers and all other District employees are particularly alert to possible conditions, circumstances or events that might include hazing, bullying and/or dating violence. If any of the prohibited behaviors are planned or discovered, involved students are informed by the discovering District employee of the prohibition contained in this policy and are required to end all such activities immediately. All hazing, bullying and/or dating violence incidents are reported immediately to the Superintendent/designee and appropriate discipline is administered.

The Superintendent/designee must provide the Board President with a semiannual written summary of all reported incidents and post the summary on the District's website, to the extent permitted by law.

The administration provides training on the District's hazing and bullying policy to District employees and volunteers who have direct contact with students. Additional training is provided to elementary employees in violence and substance abuse prevention and positive youth development.

District employees, students and volunteers have qualified civil immunity for damages arising from reporting an incident of hazing and/or bullying. Administrators, teachers, other employees and students who fail to abide by this policy may be subject to disciplinary action and may be liable for civil and criminal penalties in compliance with State and Federal law.

No one is permitted to retaliate against an employee or student because he/she files a grievance or assists or participates in an investigation, proceeding or hearing regarding the charge of hazing and/or bullying of an individual.

[Adoption date: August 5, 2009]

[Re-adoption date: March 9, 2010]

[Anticipated re-adoption date: June 19, 2012]

LEGAL REFS.: Children's Internet Protection Act; 47 USC 254 (h)(5)(b)(iii);
(P.L. 106-554, HR 4577, 2000, 114 Stat 2763)
ORC 117.53
2307.44
2903.31
3301.22
3313.666; 3313.667
3319.073; 3319.321

CROSS REFS.: AC, Nondiscrimination
EDE, Computer/Online Services (Acceptable Use and Internet Safety)
IGAE, Health Education
IIBH, District Website Publishing
JFC, Student Conduct (Zero Tolerance)
JFCEA, Gangs
JFCK, Use of Electronic Communications Equipment by Students
JG, Student Discipline
JHG, Reporting Child Abuse
JO, Student Records
Student Handbooks

NOTE: The terminology of bullying in this policy also includes harassment and intimidation and is defined as an intentional written, verbal, electronic or physical act that a student has exhibited toward another particular student more than once. The behavior causes - mental or physical harm to the other student and is sufficiently severe, persistent or pervasive that it creates an intimidating, threatening or abusive educational environment for the other student.

Violence within a dating relationship is also included in this prohibition against harassment, intimidation and bullying.

The Children's Internet Protection Act added a requirement that effective July 1, 2012 all school districts participating in the e-rate program must include language in their Internet safety policy regarding the education of minors concerning appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms and cyberbullying awareness and response and to develop an educational plan to implement the program. Helpful resources are available at OnGuardOnline.gov.

HB 116 (The Jessica Logan Act), signed by the Governor on February 2, 2012, requires districts to update Hazing and Bullying policies to include several new requirements by November 2012. The majority of language changes appear in Ohio Revised Code section 3313.666.

THIS IS A REQUIRED POLICY

COMMUNITY USE OF SCHOOL FACILITIES
(Equal Access)

All use of facilities of the District, whether by the school system or by others through permission of responsible school authorities, will be carried out without discrimination, separation or segregation of any person or persons because of race, color, national origin, ancestry, citizenship status, religion, creed or opinion, sex, economic status, marital status, pregnancy, status as a parent, age, disability, military status, sexual orientation, handicap, or any other human difference.

1. Responsible persons and organizations may use public school buildings and grounds after receiving permission from and paying to the Board predetermined fees allowable under State statutes provided such use does not conflict with the regular school program or its activities.
2. School buildings will not be used for any purpose for which admission is charged by an organization other than schools or recognized school organizations except by special permission of the business department.
3. Application for use of school buildings or grounds will be made in writing to the office of Business Services not less than 10 calendar days before the date of requested use.
4. The using organization will be responsible for any damages of the building, grounds or equipment and for the maintenance of order.
5. The using organization will provide liability insurance, as requested.
6. No games of chance of any kind shall be permitted in schools.
7. All use of buildings for any purpose will be subject to detailed regulations approved by the Board in compliance with State law. Copies of such regulations, "Manual for Use of School Building and Grounds," together with appropriate fee schedules, are on file in the office of Business Services and are available upon request to members of the public.

The Board may refuse usage that is not in harmony with the Board's educational purposes.

Any school within the District receiving Title I funding must offer the same facilities access to Boy Scouts as to other organizations.

[Adoption date: August 5, 2009]

[Re-adoption date: April 17, 2012]

[Anticipated re-adoption date: June 19, 2012]

LEGAL REFS.: The Elementary and Secondary Education Act; 20 USC 1221 et seq.
Title VIII, Section 801
ORC 3311.215
3313.75; 3313.76; 3313.77; 3313.78; 3313.79
4303.26

CROSS REFS.: KGB, Public Conduct on District Property
KI, Public Solicitations in the Schools

THIS IS A REQUIRED POLICY

NOTE: A brief policy on Community Use of School Facilities suffices when it is accompanied by fairly extensive regulations approved by the school board. Many policies, however, also contain the basic principles that govern facilities used by outside groups.

One or more special subcategories may need to be added to take care of statements on special use of facilities or use of special facilities (such as swimming pools, stadiums). Such statements can be coded and added following the standard KG sequence by coding KG-R-2-3, etc.