

SUPERINTENDENT'S RECOMMENDATIONS

April 05, 2011

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DAYTON PUBLIC SCHOOLS

SUPERINTENDENT'S RECOMMENDATIONS

LORI L. WARD, SUPERINTENDENT

TO THE BOARD OF EDUCATION

GENERAL FUNDS

April 05, 2011

Honorable Members of the Board of Education Dayton City School District

<u>ITEM I</u>

I recommend that the **SEPARATIONS OF EMPLOYMENT** of the following persons be accepted for both regular and supplemental duties.

RESERVE TEACHER 001.1100.112.7321.000000.000.00.205 Stevenson, Lolita	Resignation	Eff. 2/28/2011
TEACHER 001.1110.111.3020.000000.108.05.205 Acord, Ramona	Retirement	Eff. 6/30/2011
001.1110.111.3020.000000.130.02.205 Alston, Melissa	Retirement	Eff. 4/1/2011
001.1110.111.3020.000000.180.01.205 Bolinger, Bobbie	Retirement	Eff. 6/30/2011
001.1130.111.3020.150000.370.00.205 Bryant, Lance S.	Retirement	Eff. 6/30/2011
001.1110.111.3020.000000.141.14.205 Davell, Phyllis	Retirement	Eff. 6/30/2011
001.2190.111.3030.196530.367.00.205 Ferrara, Camille	Retirement	Eff. 6/1/2011
001.1130.111.3020.150000.363.00.205 Gover, Parthenia	Resignation	Eff. 6/30/2011
001.1236.111.4503.196120.117.00.206 Haas, Janis M.	Retirement	Eff. 6/30/2011

Matthews, Henrietta	Reurement	EII. 6/30/2011
001.1247.111.4503.196230.271.00.206 Yingst, Michael A.	Retirement	Eff. 6/30/2011

Detirement

ITEM II

I recommend that the following **LEAVE OF ABSENCE ACTIONS** for Members of the staff shown below be approved for the reasons stated.

TEACHER

001.1110.111.3020.000000.185.06.205 Sampson, Renee L. Medical

004 4400 444 2020 420000 274 00 205

Eff. 2/18/2011 - 5/14/2011

Eff 6/20/2044

001.1235.111.4503.196061.143.00.206 Benton, Jennifer M. Medical

Eff. 2/22/2011 - 5/9/2011

ITEM III

I recommend that the following **APPOINTMENTS AND CHANGES TO THE CONTRACTS of the PROFESSIONAL STAFF MEMBERS** shown be approved in accordance with the bargaining unit agreements, Board-approved salary schedules and/or mandates of the State Division of Career, Technical and Adult Education.

RESERVE TEACHER

New Hire

ADMINISTRATIVE BUILDING Reserve Teacher at the rate of \$12.75 hourly, NTE 72.5 hours, Eff. 3/1/2011, 001.1100.112.7321.000000.000.00.205 Benjamin, Alicia

TEACHER

Supplemental Contract

ADMINISTRATIVE BUILDING Support for district-wide physical education at the rate of \$42.49 hourly, NTE 30 hours, Eff. 8/18/2010 - 6/7/2011, 001.4590.113.3602.000000.000.00.205 Cosby, Keith

Support for district-wide Art & Music Initiatives at the rate of \$42.49 hourly, NTE 30 hours, Eff. 8/18/2010 - 6/7/2011, 001.2190.113.3701.000000.000.205 Watson, Joni

GENERAL FUNDS - April 05, 2011

Support for district-wide art, music initiatives at the rate of \$42.49 hourly, NTE 30 hours, Eff. 8/18/2010 - 6/7/2011, 001.2190.113.3701.000000.000.00.205 Clausing, Carl

ITEM IV

I recommend that the following **APPOINTMENTS AND CHANGES for NON-TEACHING PERSONNEL** be approved at the rates indicated and for the periods shown, in accordance with the salary schedule for the period stated.

OTHER PERSONNEL

Change of Contract

ADMINISTRATIVE BUILDING II From Substitute Security Resource Officer to Permanent Security Resource Officer at the rate of \$12.92 hourly, NTE 80 hours, Eff. 3/14/2011, 001.2760.141.1950.000000.500.00.905 Jones, Marilu

PARAPROFESSIONAL

Change of Contract ADMINISTRATIVE BUILDING From Sub Food Service to Sub Paraprofessional at the rate of \$8.55 hourly, NTE 62.5 hours, Eff. 2/11/2011 - 6/30/2011, 001.2214.142.3071.000000.000.00505 Calhoun, Marilyn

ITEM V

I recommend that the Board of Education enter into the following **CONTRACTS AND AGREEMENTS**, and further, that the officers of the Board be authorized to sign same.

Montgomery County Records - Security storage of camera negatives of previously microfilmed inactive student records under Section 307.806 of the Ohio Revised Code. Eff. 1/1/2011-12/31/2011. Code: 001.2174.419.1910.000000.500.00.000 (Qty: 1) (Amt: \$100.00) **Purchase Order: 124645**

ITEM VI

WHEREAS, in accordance with Ohio Revised Code Section 3313.674 the Board of Education shall require each student enrolled in kindergarten, third grade, fifth grade, and ninth grade to undergo a screening for body mass index and weight status category prior to the first day of May of the school year; and

Rationale

WHEREAS, the statute indicates the Board of Education may obtain a waiver of the requirement to have students undergo screenings for body mass index and weight status category by submitting to the superintendent of public instruction an affidavit, attested to by the president or presiding officer of the Board, stating that the Board is unable to comply with the requirement;

NOW, THEREFORE BE IT RESOLVED that the Dayton Public Schools submit a waiver application for BMI screenings of students for the 2010-2011 school year. Ohio's Healthy Choices for Healthy Children Act (Senate Bill 210) provides a waiver option for all schools.

ITEM VII

I recommend adoption of the following textbooks

Go Math Series, ISBN 9780547444215, published by Houghton Mifflin Harcourt, at the cost of \$99,534.88 for grade(s) K-2.

This replaces Harcourt Series, ISBN 9780153522215, published by Harcourt for grade(s) K-2.

ITEM VIII

I recommend that the Board authorize the **General Funds PURCHASE ORDERS** as submitted by the Treasurer.

DAYTON BOARD OF EDUCATION OFFICE OF THE TREASURER April 05, 2011

GENERAL FUNDS

TO: Superintendent of Schools

FROM: Treasurer

SUBJECT: Purchase Orders for Board Agenda

I recommend that the following purchase orders in excess of \$5,000.00 be authorized by the Board of Education.

(1) 124772
Vendor: AT&T
Fund: 001.2930.441.9059.000000.500.00.000 (Qty: 1) (Amt: \$280,000.00)
(Information Technology)
Description: Long distance, measured business lines for remainder of FY2010-2011.
Amount: \$280,000.00

CONTRACT/AGREEMENT APPROVED ON 3/16/2000 BOARD AGENDA (2) 124716 Vendor: Bassco Inc. Fund: 001.2930.423.6005.000000.500.000 (Qty: 1) (Amt: \$29,900.00) (Information Technology) Description: Renewal of annual support for the Ohio state Requirements module for CIMS student applications Amount: \$29,900.00

(3) 124866
Vendor: Dayton-Montgomery County Scholarship Program
Fund: 001.2411.849.1020.000000.500.00.000 (Qty: 1) (Amt: \$28,142.02)
(Superintendent's Office)
Description: DPS participation and support of the Dayton-Montgomery County Scholarship Program for the 2010-2011 school year.
Amount: \$28,142.02

(4) 124763
Vendor: Downtown Dayton Partnership
Fund: 001.2411.841.1020.000000.500.00.000 (Qty: 1) (Amt: \$5,000.00)
(Superintendent's Office)
Description: 2011 membership dues for the Downtown Dayton Partnership organization.
Amount: \$5,000.00

GENERAL FUNDS - PURCHASE ORDERS - April 05, 2011

(5) 124745
Vendor: Innovative Energy Solutions
Fund: 001.2700.423.6420.000000.578.00.000 (Qty: 1) (Amt: \$2,500.00)
Fund: 034.2720.423.6420.000000.000.000 (Qty: 1) (Amt: \$5,000.00)
Description: HVAC Controls and Monitoring System Maintenance.
Amount: \$7,500.00

DAYTON PUBLIC SCHOOLS

SUPERINTENDENT'S RECOMMENDATIONS

LORI L. WARD, SUPERINTENDENT

TO THE BOARD OF EDUCATION

NON/GENERAL FUNDS

April 05, 2011

Honorable Members of the Board of Education Dayton City School District

ITEM IX

I recommend that the **SEPARATIONS OF EMPLOYMENT** of the following persons be accepted for both regular and supplemental duties.

NUTRITION SERVICES 006.3120.142.6902.000000.000.00.904 Curry, Patricia	Resignation	Eff. 4/6/2011
TEMPORARY 006.3120.142.6902.000000.000.00.904 Black, John	Assignment Ended	Eff. 4/6/2011
006.3120.142.6902.000000.000.00.904 Reed, Lavern	Assignment Ended	Eff. 4/6/2011

ITEM X

I recommend that the following **APPOINTMENTS AND CHANGES TO THE CONTRACTS of the PROFESSIONAL STAFF MEMBERS** shown be approved in accordance with the bargaining unit agreements, Board-approved salary schedules and/or mandates of the State Division of Career, Technical and Adult Education.

TEACHER

Supplemental Contract

ADMINISTRATIVE BUILDING

Career Technical Education support student access to industry certification and oversee culinary operations outside the regular school day at the rate of \$2,500.00 annually, Eff. 11/1/2010 - 5/31/2011, 524.2212.113.9681.000000.000.00.205 Bell, Carolyn

EDISON PREK-8 SCHOOL

Title I Extended Day tutoring at the rate of \$33.09 hourly, NTE 36 hours, Eff. 3/1/2011 - 3/31/2011, 572.1930.113.9761.000000.500.00.205 Brigham, Kenyatta

Title I Extended Day tutoring at the rate of \$27.57 hourly, NTE 36 hours, Eff. 3/1/2011 - 3/31/2011, 572.1930.113.9761.000000.500.00.205 Warner, Lori

ITEM XI

I recommend that the following **APPOINTMENTS AND CHANGES for NON-TEACHING PERSONNEL** be approved at the rates indicated and for the periods shown, in accordance with the salary schedule for the period stated.

NUTRITION SERVICES

Change of Contract

FAIRVIEW PREK-8 SCHOOL From Substitute Food Service Preparer to Elementary Food Service Manager at the rate of \$10.20 hourly, NTE 80 hours, Eff. 3/14/2011, 006.3120.141.6902.000000.000.00.904 Speed, David T.

ITEM XII

I recommend that the following **CONTRACTS FOR CONSULTANT SERVICES** be approved in the amounts shown for the reasons stated.

Bastola, Ram, 3154 Lapland Dr, Cincinnati, OH 45239 NTE: \$1,000.00 To provide Nepali interpretation to limited English proficient families in the Title I schools. Eff. 4/6/2011-6/7/2011. Code: 572.2184.412.9761.000000.000.000 (Qty: 1) (Amt: \$1,000.00) **Purchase Order: 11157700**

Crossbridge Communications, 339 Forrer Blvd., Dayton, Ohio undefined NTE: \$75,000.00 To provide support in developing & reviewing the academic plan impacting school-wide programs. Payable in two installments - May 1, 2011, and June 30, 2011. Eff. 4/20/2011-6/30/2011. Code: 572.2213.412.9321.000000.000.000 (Qty: 1) (Amt: \$75,000.00)

Purchase Order: 11157750

Dayton Contemporary Dance Co., 840 Germantown St, Dayton, OH 45402 NTE: \$20,000.00

To provide professional development for Fairview PreK-8 and E.J. Brown PreK-8 teachers for at risk students in reading and math through thematic movement and the integrations of arts. Eff. 5/2/2011-6/7/2011.

Code: 572.2213.410.9321.000000.000.000 (Qty: 1) (Amt: \$20,000.00) **Purchase Order: 11157122**

Deak, Joann Ph.D., 333 Boston Mills Rd, Hudson, OH 44236 NTE: \$7,000.00 To provide professional development presenting "Instructional Practices" that are proved by research to be effective in content areas of math, reading, and science at Charity Adams Earley Girls Academy. Eff. 2/28/2011-5/31/2011

Eff. 2/28/2011-5/31/2011.

Code: 572.2213.412.9321.000000.000.000 (Qty: 1) (Amt: \$7,000.00) Purchase Order: 11157663

Gardner, Kathy, 21649 N 58th Ave, Glendale, AZ 85308 NTE: \$7,000.00 To provide instructional training to the Rosa Parks PreK-8 staff on how to manage productive classrooms utilizing differentiated instruction components. Eff. 3/16/2011-4/29/2011. Code: 536.2213.412.9571.000000.000.000 (Qty: 1) (Amt: \$7,000.00)

Purchase Order: 11157502

Gillispie, Linda, 7936 Wastler Rd, Brookville, OH 45309 NTE: \$6,000.00 To support World of Wonder PreK-8 teachers interpretation of data and use of strategies for working with at risk students. Eff. 4/6/2011-6/9/2011. Code: 572.2213.412.9321.000000.000.000 (Qty: 1) (Amt: \$6,000.00) **Purchase Order: 11157633**

Houghton Mifflin Inc, 222 Berkeley St, Boston, MA 02116 NTE: \$100,000.00 To provide professional development for all K-2 School-wide teachers for teaching math within the Dayton Public Schools 3-Block Framework. Eff. 4/6/2011-6/30/2011. Code: 572.2213.412.9321.000000.000.000 (Qty: 1) (Amt: \$100,000.00) **Purchase Order: 11157729** Leavening, LLC, 4912 Sweetleaf Dr, Dayton, OH 45424 NTE: \$3,200.00 To provide a two day workshop to the OSIER staff on team building Eff. 4/15/2011-5/31/2011. Code: 572.2213.412.9321.000000.000.000 (Qty: 1) (Amt: \$3,200.00) **Purchase Order: 11157662**

NCS Education Software & Serv., 3075 W Ray Rd Ste 200, Chandler, AZ 85226 NTE: \$10,000.00

To implement professional development for district staff in order to improve services to English language learners using Response to Intervention and Sheltered Instruction Observation Protocol framework.

Eff. 4/6/2011-5/30/2011.

Code: 551.2213.412.9901.000000.000.000 (Qty: 1) (Amt: \$10,000.00)

Purchase Order: 11157625

NCS Education Software & Serv., 3075 W Ray Rd Ste 200, Chandler, AZ 85226 NTE: \$35,000.00

To provide coaching and modeling effective lessons to the Westwood PreK-8 staff. To provide job embedded opportunities to increase skills and teaching strategies by using formative assessments.

Eff. 3/28/2011-6/7/2011.

Code: 536.2213.412.9571.000000.000.000 (Qty: 1) (Amt: \$35,000.00) Purchase Order: 11157727

Voyager Expanded Learning, 1800 Valley View Ln Ste 400, Dallas, TX 75234 NTE: \$1,500.00 To facilitate refresher training for McKinney-Vento Summer Reading Intervention Program teachers and staff. Eff. 6/8/2011-6/9/2011. Code: 572.2213.412.9781.000000.000.000 (Qty: 1) (Amt: \$1,500.00) **Purchase Order: 11157419**

ITEM XIII

I recommend that the Board of Education enter into the following **CONTRACTS AND AGREEMENTS**, and further, that the officers of the Board be authorized to sign same.

French, Deanne C. - To provide written evaluation reports on the academic impact of the following programs: Title I Extended Day, Title I Learning A-Z software, and the I-Station software. Eff. 4/6/2011-6/30/2011. Code: 572.2213.410.9321.000000.000.000 (Qty: 1) (Amt: \$16,000.00) **Purchase Order: 11157715**

ITEM XIV

I recommend that the Board authorize the **Non-General Funds PURCHASE ORDERS** as submitted by the Treasurer.

DAYTON BOARD OF EDUCATION OFFICE OF THE TREASURER April 05, 2011

NON-GENERAL FUNDS

TO: Superintendent of Schools

FROM: Treasurer

SUBJECT: Purchase Orders for Board Agenda

I recommend that the following purchase orders in excess of \$5,000.00 be authorized by the Board of Education.

(1) 124689
Vendor: Dayton Power & Light Corp
Fund: 013.4500.451.5546.000000.551.00.000 (Qty: 1) (Amt: \$20,000.00)
(Athletics)
Description: Services for Welcome Stadium
Amount: \$20,000.00

(2) 11157466
Vendor: Hewlett Packard
Fund: 003.2930.641.2009.000000.000.000 (Qty: 1) (Amt: \$10,048.00)
(Information Technology)
Description: This is the second part of the district's planned administrative computer refresh program.
These 14 units are also necessary for deployment of MS Office 2010 and related district applications in the designated area.
Amount: \$10,048.00

(3) 11157585
Vendor: Platinum Technology Services
Fund: 572.1270.423.9761.000000.000.000 (Qty: 1) (Amt: \$6,660.00)
(OSIER)
Description: To install equipment at Wright Brothers PreK-8 School. Quote # 0314219
Amount: \$6,660.00

CONTRACT/AGREEMENT APPROVED ON 1/4/2011 BOARD AGENDA (4) 11157701 Vendor: Telenet Solutions, Inc. Fund: 401.3260.423.9261.000000.000.000 (Qty: 1) (Amt: \$5,760.00) (Auxiliary Services) Description: Monthly service to maintain school-wide computer network for Immaculate Conception School. Amount: \$5,760.00

DAYTON PUBLIC SCHOOLS

SUPERINTENDENT'S RECOMMENDATIONS

LORI L. WARD, SUPERINTENDENT

TO THE BOARD OF EDUCATION

OSFC FUNDS

April 05, 2011

Honorable Members of the Board of Education Dayton City School District

ITEM XV

I recommend approval of the resolution requesting a Declaration of Urgent Necessity for district-wide additional furniture purchases.

Rationale

The Dayton Board of Education (the "Board) is undertaking Classroom Facilities Assistance Program Project in cooperation with the Ohio School Facilities Commission ("OSFC") through the OSFC's Accelerated Urban Building Replacement Program, which will result in the construction of new school facilities, renovations, and additions to existing facilities within the school district, as described in the Master Plan accepted by the Board.

To facilitate increased class sizes, it is necessary to provide additional furniture as class size is increasing from 25 to 29, 31 and 33 per classroom at schools throughout the district. Since this furniture, desk and chairs, is needed for the school year 2011-12 with an August start date, and there is a delivery time of 90-120 days from placement of an order, a Declaration of Urgent Necessity is required, because time will not permit the use of the normal advertising and bidding process.

NOW, THEREFORE, BE IT RESOLVED, the Dayton Board of Education of the Dayton City School District declares an Urgent Necessity and authorizes the use of price quotations in lieu of the normal bidding process for the procurement of furniture for the increase of class size.

<u>ITEM XVI</u>

I recommend that the Board authorize the **OSFC PURCHASE ORDERS** as submitted by the Treasurer.

Respectfully submitted,

Lori L. Ward **Superintendent**

DAYTON BOARD OF EDUCATION OFFICE OF THE TREASURER April 05, 2011

OSFC FUNDS

TO: Superintendent of Schools

FROM: Treasurer

SUBJECT: Purchase Orders for Board Agenda

I recommend that the following purchase orders in excess of \$5,000.00 be authorized by the Board of Education.

(1) 119500006

Vendor: Evans Landscaping, Inc. Fund: 010.5500.620.7485.000000.273.93.010 State Share (Qty: 1) (Amt: \$35,402.44) Fund: 010.5500.620.7486.000000.273.93.010 Local Share (Qty: 1) (Amt: \$22,634.35) (Chief Construction Office) Description: To remove mastic contaminated concrete at the Wilbur Wright demolition site. Amount: \$58,036.79

(2) 124773

Vendor: Foppe Technical Group, Inc. Fund: 010.5500.418.7464.000000.141.93.035 State Share (Qty: 1) (Amt: \$7,625.00) Fund: 010.5500.418.7465.000000.141.93.035 Local Share (Qty: 1) (Amt: \$4,875.00) (Chief Construction Office) Description: Civil engineering services for demo change at Patterson-Kennedy Elementary School. Amount: \$12,500.00

(3) 105935

Vendor: Foppe Technical Group, Inc. Fund: 010.5500.418.7485.000000.273.83.055 State Share (Qty: 1) (Amt: \$57,452.24) Fund: 010.5500.418.7486.000000.273.83.050 Local Share (Qty: 1) (Amt: \$8,326.70) Fund: 010.5500.418.7486.000000.273.83.070 Local Share (Qty: 1) (Amt: \$6,380.40) Fund: 010.5500.418.7485.000000.273.83.050 State Share (Qty: 1) (Amt: \$13,023.79) Fund: 010.5500.418.7486.000000.273.83.055 Local Share (Qty: 1) (Amt: \$36,731.76) Fund: 004.5500.418.7487.000000.273.83.050 LFI Funding (Qty: 1) (Amt: \$2,656.61) Fund: 004.5500.418.7487.000000.273.83.055 LFI Funding (Qty: 1) (Amt: \$18,816.00) Fund: 010.5500.418.7485.000000.273.83.070 State Share (Qty: 1) (Amt: \$18,816.00) Fund: 010.5500.418.7485.000000.273.83.070 State Share (Qty: 1) (Amt: \$9,979.60) (Chief Construction Office) Description: Additional construction testing at Wilbur Wright PreK-8 School. Amount: \$153,367.10 (4) 118861009

Vendor: Hobbs Industrial Piping, Inc. Fund: 004.5500.620.7575.000000.115.83.004 LFI Funding (Qty: 1) (Amt: \$4,292.31) Fund: 010.5500.620.7469.000000.115.83.004 State Share (Qty: 1) (Amt: \$24,346.74) Fund: 010.5500.620.7470.000000.115.83.004 Local Share (Qty: 1) (Amt: \$15,565.95) (Chief Construction Office) Description: Change order #9 to install chilled water piping at Fairview PreK-8 School. Amount: \$44,205.00

(5) 119697001
Vendor: Loth, Inc.
Fund: 010.5500.640.7477.000000.363.83.020 State Share (Qty: 1) (Amt: \$64,078.40)
Fund: 010.5500.640.7478.000000.363.83.020 Local Share (Qty: 1) (Amt: \$40,968.16)
(Chief Construction Office)
Description: To provide and install additional furniture, fixtures and equipment to support the 7/8th grade add on at Belmont High School.
Amount: \$105,046.56

CONTRACT/AGREEMENT APPROVED ON 10/5/2010 BOARD AGENDA (6) 122797 Vendor: TES Tech, Inc. Fund: 010.5500.418.7477.000000.363.83.055 State Share (Qty: 1) (Amt: \$28,914.00) Fund: 010.5500.418.7478.000000.363.83.055 Local Share (Qty: 1) (Amt: \$18,486.00) (Chief Construction Office) Description: To provide additional construction testing for the 7/8th grade addition at Belmont High School. Amount: \$47,400.00

(7) 124756

Vendor: Time-Warner Cable Fund: 004.5500.620.7479.000000.363.83.001 LFI Funding (Qty: 1) (Amt: \$1,075.27) Fund: 010.5500.620.7477.000000.363.83.001 State Share (Qty: 1) (Amt: \$5,593.48) Fund: 010.5500.620.7478.000000.363.83.001 Local Share (Qty: 1) (Amt: \$3,576.16) Description: To provide cable service to the new Belmont School. Amount: \$10,244.91

DAYTON PUBLIC SCHOOLS

TREASURER'S RECOMMENDATIONS

STANLEY E. LUCAS, TREASURER

TO THE BOARD OF EDUCATION

GENERAL & NON GENERAL FUNDS

April 05, 2011

Honorable Members of the Board of Education Dayton City School District

ITEM XVII

Pursuant to Section 5705.41 of the Ohio Revised Code, I recommend that the Board of Education of the Dayton City School District accept the following "**then and now certificate**." It is hereby certified that both at the time of the making of this contract or order and at the date of the execution of this certificate the amount required to pay this contract or order has been appropriated for the purpose of this contract or order and is in the treasury or in the process of collection to the credit of the fund, free from any previous encumbrance.

I recommend that the following invoices \$3,000.00 and over be authorized for payment by the Dayton Board of Education.

INVOICE	FUND	VENDOR	DESCRIPTION	AMOUNT
667886-3	599.2139.413.9020.000000.000.000.000	Wright State University	Healthy communities for services provided in accordance with the CHIPRA Grant	\$26,295.69
667886-2	599.2139.413.9020.000000.000.000.000	Wright State University	Healthy communities for services provided in accordance with the CHIPRA Grant	\$23,542.68
667886-1	599.2139.413.9020.000000.000.000.000	Wright State University	Healthy communities for services provided in accordance with the CHIPRA Grant	\$44,611.13
667886-4	599.2139.413.9020.000000.000.000.000	Wright State University	Healthy communities for services provided in accordance with the CHIPRA Grant	\$38,330.23

Respectfully submitted,

Stanley E. Lucas **Treasurer**