

**OFFICIAL MINUTES  
OF THE  
BOARD OF EDUCATION, DAYTON CITY SCHOOL DISTRICT**

**MEMBERS**

Yvonne Isaacs

Joseph Lacey

Ronald Lee

Nancy Nerny

Reverend Dr. Schooler

Sheila Taylor

Stacy Thompson

**OFFICERS**

Nancy Nerny  
President

Ronald Lee  
Vice President

Lori Ward  
Superintendent of  
Schools

Stanley E. Lucas  
Treasurer / Chief Financial  
Officer

Student Senate Representative:

**May 3, 2011**

**Informational Meeting**

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**These Minutes approved June 21, 2011, Dayton, Ohio**

**These Minutes published June 27, 2011, Dayton, Ohio**

**Board of Education, Dayton City School District  
Dayton Montgomery County, Ohio  
May 3, 2011 – Informational Meeting**

The Board of Education of the Dayton City School District convened its regularly scheduled Information Meeting on Tuesday, May 3, 2011 at 6:00 p.m. in the Board Room, 115 S. Ludlow Street, Dayton, Montgomery County, Ohio, with President Nerny in the Chair.

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**ROLL CALL**

MEMBERS ANSWERING ROLL CALL: Isaacs, Lacey, Lee, Nerny, Schooler, Taylor – 6  
{SSR – Cooper} – PRESENT

MEMBERS ABSENT: Thompson – 1

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**PLEDGE**

Pledge of allegiance to the flag.

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**SPECIAL PRESENTATION**

Cleaster Jackson and parents of WOW @ Residence Park addressed the board.

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**MONTHLY CONSTRUCTION UPDATE**

Shook Touchstone addressed the board.

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**ACADEMIC UPDATE & RACE TO THE TOP UPDATE**

Linda Stagles and Marlea Gaskins addressed the board.

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**SUPERINTENDENT'S RECOMMENDATIONS**

The following recommendations were presented by Lori L. Ward, Superintendent of Schools for consideration by the Board:

**GENERAL FUNDS**

**ITEM I**

I recommend that the **SEPARATIONS OF EMPLOYMENT** of the following persons be accepted for both regular and supplemental duties.

**ADMINISTRATION**

001.2940.111.7310.000000.500.00.110

Sweetnich, Ed

Other Position

Eff. 6/30/2011

**CLERICAL**

Correction to Retirement Date approved 4/19/2011

001.2421.141.3111.000000.109.00.502

Brady, Celena

Retirement

Eff. 6/30/2011

001.2421.141.3111.000000.364.00.502

Foster, Beverly

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	Retirement	Eff. 6/1/2011
<b>TEACHER</b>		
001.2190.111.3030.196530.367.00.205 Ferrara, Camille	Retirement	Eff. 6/30/2011
001.1110.111.3020.120000.115.00.205 Grimes, Terrence K.	Retirement	Eff. 6/30/2011
001.1110.111.3020.120000.155.00.205 Murphy, Theodore	Retirement	Eff. 6/30/2011
001.1110.111.3020.000000.135.05.205 Sharett, Charlotte H.	Retirement	Eff. 6/7/2011
001.1120.111.3020.150000.271.00.205 Unger, Michael	Retirement	Eff. 5/31/2011
<b>TRANSPORTATION</b>		
001.2800.141.6320.000000.537.00.704 Ward, Deshonda S.	Resignation	Eff. 4/12/2011

**ITEM II**

I recommend that the following **APPOINTMENTS AND CHANGES TO THE CONTRACTS of the PROFESSIONAL STAFF MEMBERS** shown be approved in accordance with the bargaining unit agreements, Board-approved salary schedules and/or mandates of the State Division of Career, Technical and Adult Education.

**RESERVE TEACHER****New Hire****ADMINISTRATIVE BUILDING**

Reserve Teacher at the rate of \$12.75 hourly, NTE 72.5 hours,  
Eff. 5/4/2011, 001.1100.112.7321.000000.000.00.205

Bruns, Nancy  
Hernandez, Steven  
Moses, Robert  
Norton, Annie  
Pompilio, Mark  
Shields, Brandon  
Stomp, Theresa  
Umoh, Francesca  
Young, Ivy

**TEACHER****Supplemental Contract****THURGOOD MARSHALL HIGH SCHOOL**

O.G.T. Summer Study Program at the rate of \$29.07 hourly, NTE 42 hours,  
Eff. 6/13/2011 - 6/29/2011, 001.1130.113.1530.000000.372.00.205

Aldrich, Cory J.  
Benson, Lee A.

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**ITEM III**

I recommend approval of resolution asking permission to advertise Request for Proposal for firms to provide office and classroom supplies and materials.

## Rationale

To improve efficiency in the procurement of supplies and materials by establishing a centralized term contract with pricing agreement for office and classroom supplies and materials for the district.

NOW, THEREFORE, BE IT RESOLVED that the Treasurer be and is hereby authorized to advertise the announcement for a Request for Proposals for office and classroom supplies and materials. Firms submitting proposals will be evaluated and a recommendation will be made to the Board at a regularly scheduled meeting.

**ITEM IV**

I recommend that the Board authorize the **General Funds PURCHASE ORDERS** as submitted by the Treasurer.

**GENERAL FUNDS**

TO: Superintendent of Schools  
FROM: Treasurer  
SUBJECT: Purchase Orders for Board Agenda

I recommend that the following purchase orders in excess of \$5,000.00 be authorized by the Board of Education.

(1) 124989

Vendor: Solutionz Conferencing Inc.

Fund: 001.2223.640.5411.000000.578.00.000 (Qty: 1) (Amt: \$15,675.00)

(Media Technology)

Description: To provide multipoint software license, network equipment, polycom network border equipment.

Amount: \$15,675.00

**NON/GENERAL FUNDS****ITEM V**

I recommend that the **SEPARATIONS OF EMPLOYMENT** of the following persons be accepted for both regular and supplemental duties.

**PARAPROFESSIONAL**

572.2214.141.9761.000000.154.00.505

Maston-Ramey, Jeryl

Retirement

Eff. 6/7/2011

**TEACHER**

532.1110.111.9321.020000.108.00.205

Carrico, Sandy R.

Retirement

Eff. 6/30/2011

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**ITEM VI**

I recommend approval of the **Grant Applications** listed.

School Improvement Grant from Ohio Department of Education in the amount of \$50,000.00 - \$2,000,000.00. This proposal will provide funds for the State of Ohio School Improvement Process. The goal is to turn around low achieving schools. Schools applying for SIG are expected to implement an intervention model. E.J. Brown is applying for a portion of the SIG funds for the school year, 2011-12. This application is the first of a three-year application process.

School Improvement Grant from Ohio Department of Education in the amount of \$50,000.00 - \$2,000,000.00. This proposal will provide funds for the State of Ohio School Improvement Process. The goal is to turn around low achieving schools. Schools applying for SIG are expected to implement an intervention model. Fairview is applying for a portion of the SIG funds for the school year, 2011-12. This application is the first of a three-year application process.

School Improvement Grant from Ohio Department of Education in the amount of \$50,000.00 - \$2,000,000.00. This proposal will provide funds for the State of Ohio School Improvement Process. The goal is to turn around low achieving schools. Schools applying for SIG are expected to implement an intervention model. Westwood is applying for a portion of the SIG funds for the school year, 2011-12. This application is the first of a three-year application process.

School Improvement Grant from Ohio Department of Education in the amount of \$50,000.00 - \$2,000,000.00. This proposal will provide funds for the State of Ohio School Improvement Process. The goal is to turn around low achieving schools. Schools applying for SIG are expected to implement an intervention model. Thurgood Marshall is applying for a portion of the SIG funds for the school year, 2011-12. This application is the first of a three-year application process.

**ITEM VII**

I recommend that the following **CONTRACTS FOR CONSULTANT SERVICES** be approved in the amounts shown for the reasons stated.

Atlantic Research Partners, LLC, 1093 A1a Beach Blvd Ste 422, Saint Augustine, FL 32080  
NTE: \$12,000.00

To perform on-site school observations and analyses of teaching practices and school-wide performance effectiveness at Belmont High School. An executive summary report identifying the components of the research and data with recommendations for accelerating academic performance and instructional performance will be provided.

Eff. 5/4/2011-5/20/2011.

Code: 537.1270.410.9321.000000.363.00.000 (Qty: 1) (Amt: \$12,000.00)

**Purchase Order: 11157992**

Atlantic Research Partners, LLC, 1093 A1a Beach Blvd Ste 422, Saint Augustine, FL 32080  
NTE: \$12,000.00

To perform on-site school observations and analyses of teaching practices and school-wide performance effectiveness at Dunbar High School. An executive summary report identifying the components of the research and data with recommendations for accelerating academic performance and instructional performance will be provided.  
Eff. 5/4/2011-5/20/2011.

Code: 537.1270.410.9321.000000.364.00.000 (Qty: 1) (Amt: \$12,000.00)

**Purchase Order: 11157993**

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Atlantic Research Partners, LLC, 1093 A1a Beach Blvd Ste 422, Saint Augustine, FL 32080

NTE: \$12,000.00

To perform on-site school observations and analyses of teaching practices and school-wide performance effectiveness at Meadowdale High School. An executive summary report identifying the components of the research and data with recommendations for accelerating academic performance and instructional performance will be provided.

Eff. 5/4/2011-5/20/2011.

Code: 537.1270.410.9321.000000.363.00.000 (Qty: 1) (Amt: \$2,500.00)

Code: 537.1270.410.9321.000000.364.00.000 (Qty: 1) (Amt: \$2,500.00)

Code: 537.1270.410.9321.000000.367.00.000 (Qty: 1) (Amt: \$7,000.00)

**Purchase Order: 11157995**

Camberos, Tina J., 2900 Otterbein Ave, Dayton, OH 45406

NTE: \$500.00

To provide services to River's Edge PreK-8 School under the guidance of the Title I Parent Involvement Department such as: participating on the School wide Leadership Team; representing the school on the District Title I Parent Advisory Team; supporting parental use of the school's Parent Lending Library; assisting the principal in the school's communication which may include: parent surveys, parent phone tree, solicitation of parents as volunteers, and supporting parent training; and attending four(4) Boot Camp training sessions.

Eff. 5/4/2011-6/7/2011.

Code: 572.2190.412.9761.000000.000.00.000 (Qty: 1) (Amt: \$500.00)

**Purchase Order: 11157946**

Chauhan, Laura, 135 Gramont Ave, Dayton, OH 45417

NTE: \$500.00

To provide services to Dayton Preschool Academy School under the guidance of the Title I Parent Involvement Department such as: participating on the School wide Leadership Team; representing the school on the District Title I Parent Advisory Team; supporting parental use of the school's Parent Lending Library; assisting the principal in the school's communication which may include: parent surveys, parent phone tree, solicitation of parents as volunteers, and supporting parent training; and attending four (4) Boot Camp training sessions.

Eff. 5/4/2011-6/7/2011.

Code: 572.2190.412.9761.000000.000.00.000 (Qty: 1) (Amt: \$500.00)

**Purchase Order: 11157611**

Fairbanks, Anthony R., 4428 Saint James Ave, Dayton, OH 45406

NTE: \$1,000.00

To provide two training sessions to the World of Wonder PreK-8 School parents on "The Challenging Role of Advocacy For Parents".

Eff. 5/20/2011-5/30/2011.

Code: 572.2190.412.9761.000000.000.00.000 (Qty: 1) (Amt: \$1,000.00)

**Purchase Order: 11158104**

Fine, Monica, 844 Hodapp Ave, Dayton, OH 45410

NTE: \$500.00

To provide services to Cleveland PreK-8 School under the guidance of the Title I Parent Involvement Department such as: participating on the School wide Leadership Team; representing the school on the District Title I Parent Advisory Team; supporting parental use of the school's Parent Lending Library; assisting the principal in the

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school's communication which may include: parent surveys, parent phone tree, solicitation of parents as volunteers, and supporting parent training; and attending four (4) Boot Camp training sessions.

Eff. 5/4/2011-6/7/2011.

Code: 572.2190.412.9761.000000.000.00.000 (Qty: 1) (Amt: \$500.00)

**Purchase Order: 11157947**

Holloway, Marla, 140 Valley View Dr., Dayton, OH 45405

NTE: \$500.00

To provide services to World of Wonder PreK-8 School under the guidance of the Title I Parent Involvement Department such as: participating on the Schoolwide Leadership Team; representing the school on the District Title I Parent Advisory Team; supporting parental use of the school's Parent Lending Library; assisting the principal in the school's communication which may include: parent surveys, parent phone tree, solicitation of parents as volunteers, and supporting parent training; and attending four (4) Boot Camp training sessions.

Eff. 5/4/2011-6/7/2011.

Code: 572.2190.412.9761.000000.000.00.000 (Qty: 1) (Amt: \$500.00)

**Purchase Order: 11157970**

Johnston, Leslie Ann, 4535 Varney Ave, Dayton, OH 45420

NTE: \$500.00

To provide services to Eastmont PreK-8 School under the guidance of the Title I Parent Involvement Department such as: participating on the School wide Leadership Team; representing the school on the District Title I Parent Advisory Team; supporting parental use of the school's Parent Lending Library; assisting the principal in the school's communication which may include: parent surveys, parent phone tree, solicitation of parents as volunteers, and supporting parent training; and attending four (4) Boot Camp training sessions.

Eff. 5/4/2011-6/7/2011.

Code: 572.2190.412.9761.000000.000.00.000 (Qty: 1) (Amt: \$500.00)

**Purchase Order: 11157971**

Long, Joseph, 2823 E 3rd St, Dayton, OH 45403

NTE: \$500.00

To provide services to Kiser PreK-8 School under the guidance of the Title I Parent Involvement Department such as: participating on the School wide Leadership Team; representing the school on the District Title I Parent Advisory Team; supporting parental use of the school's Parent Lending Library; assisting the principal in the school's communication which may include: parent surveys, parent phone tree, solicitation of parents as volunteers, and supporting parent training; and attending four (4) Boot Camp training sessions.

Eff. 5/4/2011-6/7/2011.

Code: 572.2190.412.9761.000000.000.00.000 (Qty: 1) (Amt: \$500.00)

**Purchase Order: 11157426**

Lowe, Timothy, 34 N Alder St, Dayton, OH 45417

NTE: \$500.00

To provide services to Louise Troy PreK-8 School under the guidance of the Title I Parent Involvement Department such as: participating on the School wide Leadership Team; representing the school on the District Title I Parent Advisory Team; supporting parental use of the school's Parent Lending Library; assisting the principal in the school's communication which may include: parent surveys, parent phone tree, solicitation of parents as volunteers, and supporting parent training; and attending four (4) Boot Camp training sessions.

Eff. 5/4/2011-6/7/2011.

Code: 572.2190.412.9761.000000.000.00.000 (Qty: 1) (Amt: \$500.00)

**Purchase Order: 11157957**

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Oninku, Deanna, 324 Springbrook Blvd, Dayton, OH 45405

NTE: \$500.00

To provide services to Horace Mann PreK-8 School under the guidance of the Title I Parent Involvement Department such as: participating on the School wide Leadership Team; representing the school on the District Title I Parent Advisory Team; supporting parental use of the school's Parent Lending Library; assisting the principal in the school's communication which may include: parent surveys, parent phone tree, solicitation of parents as volunteers, and supporting parent training; and attending four (4) Boot Camp training sessions.

Eff. 5/4/2011-6/7/2011.

Code: 572.2190.412.9761.000000.000.00.000 (Qty: 1) (Amt: \$500.00)

**Purchase Order: 11157959**

Parks-Love, Diane, 1835 Malvern Ave, Dayton, OH 45406

NTE: \$500.00

To provide services to Valerie PreK-8 School under the guidance of the Title I Parent Involvement Department such as: participating on the School wide Leadership Team; representing the school on the District Title I Parent Advisory Team; supporting parental use of the school's Parent Lending Library; assisting the principal in the school's communication which may include: parent surveys, parent phone tree, solicitation of parents as volunteers, and supporting parent training; and attending four (4) Boot Camp training sessions.

Eff. 5/4/2011-6/7/2011.

Code: 572.2190.412.9761.000000.000.00.000 (Qty: 1) (Amt: \$500.00)

**Purchase Order: 11157968**

Phillips, Jerrie, 916 Ferguson Ave, Dayton, OH 45402

NTE: \$500.00

To provide services to Rosa Parks PreK-8 School under the guidance of the Title I Parent Involvement Department such as: participating on the School wide Leadership Team; representing the school on the District Title I Parent Advisory Team; supporting parental use of the school's Parent Lending Library; assisting the principal in the school's communication which may include: parent surveys, parent phone tree, solicitation of parents as volunteers, and supporting parent training; and attending four (4) Boot Camp training sessions.

Eff. 5/4/2011-6/7/2011.

Code: 572.2190.412.9761.000000.000.00.000 (Qty: 1) (Amt: \$500.00)

**Purchase Order: 11157961**

Sanders, Marsha, 5303 Idlewood Rd, Dayton, OH 45432

NTE: \$500.00

To provide services to Horace Mann PreK-8 School under the guidance of the Title I Parent Involvement Department such as: participating on the School wide Leadership Team; representing the school on the District Title I Parent Advisory Team; supporting parental use of the school's Parent Lending Library; assisting the principal in the school's communication which may include: parent surveys, parent phone tree, solicitation of parents as volunteers, and supporting parent training; and attending four (4) Boot Camp training sessions.

Eff. 5/4/2011-6/7/2011.

Code: 572.2190.412.9761.000000.000.00.000 (Qty: 1) (Amt: \$500.00)

**Purchase Order: 11157963**

Scholastic Book Club Inc., PO Box 7502, Jefferson City, MO 65102

NTE: \$70,000.00

To extend the contract in order to provide sixteen literacy professional development workshops to the Belle Haven PreK-8 School staff. P.O states through June 30, 2011. Contract originally approved on 3/16/11 Board meeting. Original dates of contract are 3/2/11 through 5/30/11.

Eff. 5/31/2011-6/30/2011.

Code: 536.2213.410.9571.000000.000.00.000 (Qty: 1) (Amt: \$70,000.00)



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**Purchase Order: 11157375**

Sheehan, Lisa, 623 Greenlawn Ave, Dayton, OH 45403

NTE: \$500.00

To provide services to Kemp PreK-8 School under the guidance of the Title I Parent Involvement Department such as: participating on the School wide Leadership Team; representing the school on the District Title I Parent Advisory Team; supporting parental use of the school's Parent Lending Library; assisting the principal in the school's communication which may include: parent surveys, parent phone tree, solicitation of parents as volunteers, and supporting parent training; and attending four (4) Boot Camp training sessions.

Eff. 5/4/2011-6/7/2011.

Code: 572.2190.412.9761.000000.000.00.000 (Qty: 1) (Amt: \$500.00)

**Purchase Order: 11157973**

Smith, Debra Lynn, 501 Saint Joseph St, South Haven, MI 49090

NTE: \$8,000.00

To provide professional development training in Four Block Literacy for teachers in grades 4-5 for the "Tooling Up for Transformation" Summer Professional Development Program.

Eff. 6/13/2011-6/30/2011.

Code: 590.2213.412.9141.000000.500.00.000 (Qty: 1) (Amt: \$8,000.00)

**Purchase Order: 11158106**

Tools For Literacy, Inc., 12995 N Oracle Rd 141-146, Tucson, AZ 85739

NTE: \$7,600.00

To provide professional development training in Four Block Literacy for Kindergarten teachers as part of Dayton Public Schools "Tooling Up for Transformation" Summer Professional Development Program.

Eff. 6/13/2011-6/30/2011.

Code: 590.2213.412.9141.000000.500.00.000 (Qty: 1) (Amt: \$7,600.00)

**Purchase Order: 11158089**

Turner, Taffy, 307 Lookout Ave, Dayton, OH 45417

NTE: \$500.00

To provide services to Edison PreK-8 School under the guidance of the Title I Parent Involvement Department such as: participating on the School wide Leadership Team; representing the school on the District Title I Parent Advisory Team; supporting parental use of the school's Parent Lending Library; assisting the principal in the school's communication which may include: parent surveys, parent phone tree, solicitation of parents as volunteers, and supporting parent training; and attending four (4) Boot Camp training sessions.

Eff. 5/4/2011-6/7/2011.

Code: 572.2190.412.9761.000000.000.00.000 (Qty: 1) (Amt: \$500.00)

**Purchase Order: 11157427**

Vukasinovich, Alisa, 2111 Wayne Ave, Dayton, OH 45410

NTE: \$500.00

To provide services to Ruskin PreK-8 School under the guidance of the Title I Parent Involvement Department such as: participating on the School wide Leadership Team; representing the school on the District Title I Parent Advisory Team; supporting parental use of the school's Parent Lending Library; assisting the principal in the school's communication which may include: parent surveys, parent phone tree, solicitation of parents as volunteers, and supporting parent training; and attending four (4) Boot Camp training sessions.

Eff. 5/4/2011-6/7/2011.

Code: 572.2190.412.9761.000000.000.00.000 (Qty: 1) (Amt: \$500.00)

**Purchase Order: 11157966**

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Vukasinovich, Keith, 2111 Wayne Ave, Dayton, OH 45410

NTE: \$500.00

To provide services to Ruskin PreK-8 School under the guidance of the Title I Parent Involvement Department such as: participating on the School wide Leadership Team; representing the school on the District Title I Parent Advisory Team; supporting parental use of the school's Parent Lending Library; assisting the principal in the school's communication which may include: parent surveys, parent phone tree, solicitation of parents as volunteers, and supporting parent training; and attending four (4) Boot Camp training sessions.

Eff. 5/4/2011-6/7/2011.

Code: 572.2190.412.9761.000000.000.00.000 (Qty: 1) (Amt: \$500.00)

**Purchase Order: 11157964**

Waters, Lashonda, 2947 Marsha Lane, Dayton, OH 45417

NTE: \$500.00

To provide services to Wogaman PreK-8 School under the guidance of the Title I Parent Involvement Department such as: participating on the Schoolwide Leadership Team; representing the school on the District Title I Parent Advisory Team; supporting parental use of the school's Parent Lending Library; assisting the principal in the school's communication which may include: parent surveys, parent phone tree, solicitation of parents as volunteers, and supporting parent training; and attending four (4) Boot Camp training sessions.

Eff. 5/4/2011-6/7/2011.

Code: 572.2190.412.9761.000000.000.00.000 (Qty: 1) (Amt: \$500.00)

**Purchase Order: 11157425**

**ITEM VIII**

I recommend that the Board of Education enter into the following **CONTRACTS AND AGREEMENTS**, and further, that the officers of the Board be authorized to sign same.

B & F Education Consultant, LLC - To provide consultant services for evaluating the effective implementation of the Title I ECE, Parent Involvement, Title I School wide, and Preschool Transition Programs within the Dayton Public Schools. Eff. 5/6/2011-6/30/2011.

Code: 572.2212.410.9761.000000.000.00.000 (Qty: 1) (Amt: \$65,000.00)

**Purchase Order: 11158079**

Project Impact - To provide a Summer Reading Enrichment Program (SREP) for the McKinney Vento Homeless Families for approximately 90-100 students Pre-K - 8 that will include a variety of services addressing academic, social, physical, and cultural needs of the students. Eff. 6/20/2011-7/22/2011.

Code: 572.2190.411.9781.000000.000.00.000 (Qty: 1) (Amt: \$11,400.00)

**Purchase Order: 11157996**

Wesley Community Center - The Wesley Community Center's (WCC) Alternative Learning Center (ALC) program provides in alternatives to out-of-school suspension. The WCC ALC program interventions are for those students in grades 3rd through 8th grades at risk for out of school suspension or expulsion due to in school behavioral problems. A student's assignment to ALC is viewed as an opportunity to intervene, not to punish. It is our belief that students who are in school working toward improved behavior and academic successes are better served than those students who are out of school unsupervised. The program objectives are to increase the student's chance for academic successes as demonstrated by positive behavior, parent engagement, successful transition back into primary classroom, and improved attendance. Eff. 4/25/2011-6/30/2011.

Code: 463.2177.411.9981.000000.433.00.000 (Qty: 1) (Amt: \$17,250.00)

**Purchase Order: 11157902**

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**ITEM IX**

I recommend that the Board authorize the **Non-General Funds PURCHASE ORDERS** as submitted by the Treasurer.

**NON-GENERAL FUNDS**

TO: Superintendent of Schools  
FROM: Treasurer  
SUBJECT: Purchase Orders for Board Agenda

I recommend that the following purchase orders in excess of \$5,000.00 be authorized by the Board of Education.

(1) 11157747

Vendor: Crisis Prevention Institute Inc.

Fund: 516.2213.412.9321.000000.000.00.000 (Qty: 1) (Amt: \$19,000.00)  
(Special Education)

Description: To provide Crisis Prevention Intervention Autism Training.

Amount: \$19,000.00

(2) 125035

Vendor: Croswell Bus Lines Inc.

Fund: 014.1130.483.1501.000000.372.00.000 (Qty: 1) (Amt: \$5,202.98)  
(Secondary Education)

Description: To pay for transportation for the JROTC students at Thurgood Marshall High School to go to Daytona Beach, FL, April 28 to May 3, 2011, to compete in the U.S. National Drill Team Championship

Amount: \$5,202.98

**CONTRACT/AGREEMENT APPROVED ON 5/5/2010 BOARD AGENDA**

(3) 11157926

Vendor: Public Health Dayton Montgomery County

Fund: 401.3260.413.9291.000000.000.00.000 (Qty: 1) (Amt: \$14,400.00)  
(Auxiliary Services)

Description: State requirement to maintain student health records.

Amount: \$14,400.00

**CONTRACT/AGREEMENT APPROVED ON 5/5/2010 BOARD AGENDA**

(4) 11157927

Vendor: Public Health Dayton Montgomery County

Fund: 401.3260.413.9261.000000.000.00.000 (Qty: 1) (Amt: \$7,800.00)

Description: State requirement to maintain student health records.

Amount: \$7,800.00

(5) 11158054

Vendor: Solutionz Conferencing Inc.

Fund: 590.2213.516.9141.000000.500.00.000 (Qty: 1) (Amt: \$9,780.00)  
(OSIER)

Description: To purchase software for Longfellow Alternative School.

Amount: \$9,780.00

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(6) 11158055

Vendor: Solutionz Conferencing Inc.

Fund: 590.2213.640.9141.000000.000.00.000 (Qty: 1) (Amt: \$6,256.00)

(OSIER)

Description: To install technology equipment in Longfellow Alternative School.

Amount: \$6,256.00

(7) 11158058

Vendor: Solutionz Conferencing Inc.

Fund: 590.2213.423.9141.000000.000.00.000 (Qty: 1) (Amt: \$8,923.00)

(OSIER)

Description: To purchase a warranty, installation and maintenance agreement for Longfellow Alternative School.

Amount: \$8,923.00

(8) 11158062

Vendor: Solutionz Conferencing Inc.

Fund: 590.2213.516.9141.000000.000.00.000 (Qty: 1) (Amt: \$9,780.00)

(OSIER)

Description: To install computer software at Gorman @ Jackson School.

Amount: \$9,780.00

(9) 11158070

Vendor: Solutionz Conferencing Inc.

Fund: 590.2213.640.9141.000000.000.00.000 (Qty: 1) (Amt: \$6,256.00)

(OSIER)

Description: To purchase technology equipment for Gorman @ Jackson School in order for Gorman to move into the Jackson Building.

Amount: \$6,256.00

(10) 11158071

Vendor: Solutionz Conferencing Inc.

Fund: 590.2213.423.9141.000000.000.00.000 (Qty: 1) (Amt: \$8,923.00)

(OSIER)

Description: To purchase a warranty, installation and maintenance agreement for technology software and equipment at Gorman @ Jackson School.

Amount: \$8,923.00

(11) 11158059

Vendor: Solutionz Conferencing Inc.

Fund: 590.2213.516.9141.000000.500.00.000 (Qty: 1) (Amt: \$9,780.00)

(OSIER)

Description: To install software in the Administration Building.

Amount: \$9,780.00

(12) 11158060

Vendor: Solutionz Conferencing Inc.

Fund: 590.2213.640.9141.000000.500.00.000 (Qty: 1) (Amt: \$6,256.00)

(OSIER)

Description: To purchase technology equipment needed for the Administration Building.

Amount: \$6,256.00

(13) 11158061

Vendor: Solutionz Conferencing Inc.

Fund: 590.2213.423.9141.000000.000.00.000 (Qty: 1) (Amt: \$8,923.00)

(OSIER)

**Board of Education, Dayton City School District  
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Description: To purchase a warranty, installation, and maintenance agreement for technology software and equipment for the Administration Building.

Amount: \$8,923.00

(14) 125044

Vendor: Vandalia Blacktop & Sealcoating, Inc.

Fund: 013.4500.423.5541.000000.551.00.000 (Qty: 1) (Amt: \$8,000.00)

(Athletics)

Description: To seal coat areas that could be damaged more from weather and age

Amount: \$8,000.00

**OSFC FUNDS**

**ITEM X**

I recommend that the Board of Education enter into the following **CONTRACTS AND AGREEMENTS**, and further, that the officers of the Board be authorized to sign same.

Johnson Controls - Provide site monitoring at Charity Adams for burglar/intrusion, security, elevator and fire alarms. Eff. 5/17/2011-5/17/2014.

**ITEM XI**

I recommend that the Board authorize the **OSFC PURCHASE ORDERS** as submitted by the Treasurer.

**OSFC FUNDS**

TO: Superintendent of Schools

FROM: Treasurer

SUBJECT: Purchase Orders for Board Agenda

I recommend that the following purchase orders in excess of \$5,000.00 be authorized by the Board of Education.

(1) 124096001

Vendor: Central Insulation Systems, Inc.

Fund: 010.5500.620.7509.000000.111.93.030 Local Share (Qty: 1) (Amt: \$12,906.27)

Fund: 010.5500.620.7510.000000.111.93.030 State Share (Qty: 1) (Amt: \$20,186.73)

(Chief Construction Office)

Description: Change order #1 - to abate additional quantities of asbestos containing materials at Eastmont Park PreK-8 School.

Amount: \$33,093.00

(2) 124959

Vendor: Consolidated Equipment Corp.

Fund: 004.5900.423.7424.000000.000.00.000 LFI Funding (Qty: 1) (Amt: \$27,700.00)

(Chief Construction Office)

Description: To consolidate used MEP equipment to a central location in preparation for an auction of said equipment.

Amount: \$27,700.00

**Board of Education, Dayton City School District  
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(3) 111066003

Vendor: Evans Landscaping, Inc.

Fund: 010.5500.620.7537.000000.569.92.001 Local Share (Qty: 1) (Amt: \$16,067.36)

Fund: 010.5500.620.7538.000000.569.92.001 State Share (Qty: 1) (Amt: \$25,130.99)

(Chief Construction Office)

Description: Expansion joint demolition to expose previously unidentified asbestos at the Roosevelt Center

Amount: \$41,198.35

(4) 125190

Vendor: Heapy Engineering

Fund: 004.5500.418.7424.000000.000.00.035 LFI Funding (Qty: 1) (Amt: \$29,100.00)

(Chief Construction Office)

Description: Provide professional engineering services to design irrigation systems.

Amount: \$29,100.00

(5) 125092

Vendor: Premier Paper Systems & Supply

Fund: 004.5500.640.7584.000000.117.83.020 LFI Funding (Qty: 1) (Amt: \$734.72)

Fund: 010.5500.640.7583.000000.117.83.020 State Share (Qty: 1) (Amt: \$3,619.29)

Fund: 010.5500.640.7582.000000.117.83.020 Local Share (Qty: 1) (Amt: \$2,313.97)

(Chief Construction Office)

Description: Toilet room accessories for the new River's Edge Montessori PreK-8 School.

Amount: \$6,667.98

(6) 125027

Vendor: W.C. Jones Asphalt Paving, Inc.

Fund: 004.5500.620.7514.000000.112.83.001 LFI Funding (Qty: 1) (Amt: \$1,756.43)

Fund: 010.5500.620.7512.000000.112.83.001 Local Share (Qty: 1) (Amt: \$5,469.58)

Fund: 010.5500.620.7513.000000.112.83.001 State Share (Qty: 1) (Amt: \$8,554.99)

(Chief Construction Office)

Description: Sidewalk addition and dumpster enclosure modifications at Edison PreK-8.

Amount: \$15,781.00

Respectfully submitted,

Lori L. Ward  
**Superintendent**

It was moved by Mr. Lacey and seconded by Mr. Lee to accept the Superintendent's Recommendations.

AYES: Isaacs, Lacey, Lee, Nerny, Schooler, Taylor – 6

NAYS: None – 0

**Motion Carried.**

**Board of Education, Dayton City School District  
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**TREASURER’S RECOMMENDATIONS**

The following recommendations were presented by Stanley E. Lucas, Treasurer for consideration by the Board:

**GENERAL & NON-GENERAL FUNDS**

**ITEM XII**

Pursuant to Section 3313.36 of the Ohio Revised Code, I recommend that the Board of Education of the Dayton City School District accept the following **donations** and that we convey our appreciation to the donor for their gracious and timely gifts.

**A. DAYTON PUBLIC SCHOOLS**

Various Donations  
Lockheed Martin  
Kiser PreK-8 School  
Challenger Learning Center, Space Event, May 7, 2011  
\$5,000.00

**ITEM XIII**

Pursuant to Section 5705.41 of the Ohio Revised Code, I recommend that the Board of Education of the Dayton City School District accept the following “**then and now certificate.**” It is hereby certified that both at the time of the making of this contract or order and at the date of the execution of this certificate the amount required to pay this contract or order has been appropriated for the purpose of this contract or order and is in the treasury or in the process of collection to the credit of the fund, free from any previous encumbrance.

I recommend that the following invoices \$3,000.00 and over be authorized for payment by the Dayton Board of Education.

<b>INVOICE</b>	<b>FUND</b>	<b>VENDOR</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
545531	001.2310.418.2002.0000 00.000.00.000	Bricker & Eckler	ADM split	\$8,034.19
6666	001.2419.418.1420.0000 00.500.00.000	Cooper, Gentile & Washington	Legal services for personnel and contractual issues	\$19,857.50
083-0971949	001.2800.422.6320.0000 00.537.00.000	Unifirst	Uniforms for bus drivers	\$33,134.03

**APPROVAL OF MINUTES**

April 2, 2011    Board Retreat  
April 5, 2011    Informational Meeting  
April 19, 2011    Business Meeting

**Board of Education, Dayton City School District  
Dayton Montgomery County, Ohio  
May 3, 2011 – Informational Meeting**

Respectfully submitted,

Stanley E. Lucas  
**Treasurer**

It was moved by Mr. Lee and seconded by Mr. Lacey to accept the Treasurer's Recommendations.

AYES: Isaacs, Lacey, Lee, Nerny, Schooler, Taylor – 6

NAYS: None – 0

**Motion Carried.**

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**NEW BUSINESS**

Ms. Taylor visited the Challenger Center at Kiser Prek-8 School, Gorman and Stivers School for the Arts.

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**BOARD RESOLUTION TO ADOPT (2) BOARD POLICY**  
**(FIRST READING)**

**RATIONALE:**

In as much as the board of education is committed to the continued updating of its Policies, Rules and Regulations Manual and the committee, which was appointed, has been working toward that goal, the following is brought at this time for first reading in compliance with Board File BFC Policy Adoption.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education of the Dayton City School District, Montgomery County, Ohio, hereby accepts and adopts the following policy which has been codified for inclusion in the Handbook of Policies, Rules and Regulations:

EDE	ACCEPTABLE USE AND INTERNET SAFETY FOR INFORMATIONAL AND EDUCATIONAL TECHNOLOGY Updated to provide additional governance regarding social media.
EDE-R	ACCEPTABLE USE AND INTERNET SAFETY FOR INFORMATIONAL AND EDUCATIONAL TECHNOLOGY – REGULATION Updated to provide additional governance regarding social media.
GBH	STAFF-STUDENT RELATIONS Updated to provide additional governance regarding social media.
GCBB	PROFESSIONAL STAFF SUPPLEMENTAL CONTRACTS Revised to include requirement for coaches to view "Concussion in Sports" course.
IGHC	POSTSECONDARY ENROLLMENT OPTIONS Revised to be in accordance with state law and current practice.
IGCH-R	POSTSECONDARY ENROLLMENT OPTIONS – REGULATION Revised to be in accordance with state law and current practice.
IGDJ	INTERSCHOLASTIC ATHLETICS Revised to include requirement for coaches to view "Concussion in Sports" course.



**Board of Education, Dayton City School District  
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JM	STAFF–STUDENT RELATIONS Updated to provide additional governance regarding social media.
LEC	POSTSECONDARY ENROLLMENT OPTIONS Revised to be in accordance with state law and current practice.
LEC–R	POSTSECONDARY ENROLLMENT OPTIONS – REGULATION Revised to be in accordance with state law and current practice

These policies are being read for the first time. As such, a Motion or Second is not required. This policy will be available in the Superintendent’s Office for review and comment prior to their Second Reading and Adoption by the Board of Education. Furthermore, this policy will be reviewed by the Superintendent’s Office, the Board’s Office, and the Legal Department of the Dayton Public Schools prior to the Second Reading.

*See attachments for detailed copies of these regulations*

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**NEW BUSINESS CONTINUED**

Mr. Lee thanked everyone for their support in the passing of his uncle. He participated in the the OSBA Leadership Board training.

Ms. Isaacs offered congratulations to Ms. Cooper and thanked the WOW team for their presentation. This week is teacher appreciation week. Ms. Isaacs attended the Area Coalition for Education Excellence and Defense Acquisition University Alumni Association mentoring program who works with Belmont High School students.

Pastor Schooler attended the Innerwest Priority Board meeting and asked the Superintendent to comment regarding River’s Edge School & Stivers School for the Arts success. He received favorable comments from several parents.

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**SUPERINTENDENT ANNOUNCEMENTS**

- Correct an article in the newspaper regarding the Head Start Program, no longer a delegate or authorizer of this program
- Teacher of the Year Celebration
- All City Music Program May 7<sup>th</sup> Stivers
- Space Day – May 7<sup>th</sup>
- May 10<sup>th</sup> – Superintendent’s Scholar Reception
- Patterson Kennedy – Farewell Celebration - May 15<sup>th</sup>
- Family Day – Carillon Park May 15<sup>th</sup>
- Open Enrollment – Register early

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**NEW BUSINESS CONTINUED**

Ms. Nerny attended the OSBA Leadership Board training. There is a senate bill to increase the number of vouchers to special education students, etc. The face of Education is changing.

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**ADJOURNMENT**

There being no further business, it was moved by Mr. Lacey and seconded by Ms. Taylor to adjourn.

AYES: Isaacs, Lacey, Lee, Nerny, Schooler, Taylor – 6

NAYS: None – 0

**Board of Education, Dayton City School District  
Dayton Montgomery County, Ohio  
May 3, 2011 - Informational Meeting**

**Motion Carried. Meeting adjourned at 8:00 p.m.**

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**ATTEST:**

\_\_\_\_\_  
Stanley E. Lucas, Treasurer / Chief Financial Officer

\_\_\_\_\_  
Nancy Nerny, President

**RESOLUTION TO ADOPT BOARD POLICY  
(FIRST READING)**

**RATIONALE:**

Inasmuch as the Board of Education is committed to the continued updating of its Policies, Rules and Regulations Manual and the committee, which was appointed, has been working toward that goal, the following are brought at this time for first readings in compliance with Board File BFC Policy Adoption.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education of the Dayton City School District, Montgomery County, Ohio, hereby accepts and adopts the following policies that have been codified for inclusion in the Handbook of Policies, Rules and Regulations:

FILE	TITLE	CHANGE
EDE	Acceptable Use and Internet Safety for Informational and Educational Technology	<i>Updated to provide additional governance regarding social media</i>
EDE-R	Acceptable Use and Internet Safety for Informational and Educational Technology – Regulation	<i>Updated to provide additional governance regarding social media.</i>
GBH	Staff-Student Relations	<i>Updated to provide additional governance regarding social media.</i>
GCBB	Professional Staff Supplemental Contracts	<i>Revised to include requirement for coaches to view "Concussion in Sports" course.</i>
IGCH	Postsecondary Enrollment Options	<i>Revised to be in accordance with state law and current practice.</i>
IGCH-R	Postsecondary Enrollment Options – Regulation	<i>Revised to be in accordance with state law and current practice.</i>
IGDJ	Interscholastic Athletics	<i>Revised to include requirement for coaches to view "Concussion in Sports" course.</i>
JM	Staff-Student Relations	<i>Updated to provide additional governance regarding social media.</i>
LEC	Postsecondary Enrollment Options	<i>Revised to be in accordance with state law and current practice.</i>
LEC-R	Postsecondary Enrollment Options - Regulation	<i>Revised to be in accordance with state law and current practice.</i>

These policies are being read for the first time. As such, a Motion or Second is not required. The policies will be available in the Superintendent's Office for review and comment prior to their Second Reading and Adoption by the Board of Education. Furthermore, the policies will be reviewed by the Superintendent's Office, the Board's Office, and the Legal Department of the Dayton Public Schools prior to the Second Readings.

**May 3, 2011**

## ACCEPTABLE USE AND INTERNET SAFETY FOR INFORMATIONAL AND EDUCATIONAL TECHNOLOGY

The Dayton Public School District realizes that technology can greatly enhance the instructional program, as well as the efficiency of the District. The Board recognizes that careful planning is essential to ensure the successful, equitable and cost-effective implementation of technology-based materials, equipment, systems and networks.

The use of computers and other District network or online devices/services support learning and enhance instruction, as well as assist in administration. Electronic networks allow people to interact with many computers and other resources; the Internet allows people to interact with hundreds of thousands of networks and individuals around the world.

### Information and Communication Technology (ICT) and Social Media Usage

ICT and social media are recognized technologies that enable the District and students to share information in a timely, relevant manner across numerous platforms. As mediums continue to evolve, the District recognizes the importance of finding new ways to reach families, students, the community and other stakeholders, while remaining mindful of its obligation to uphold regulations regarding student privacy, Internet safety and Board policies.

Social media is to be used within the district as another tool for effective two-way communication. Any site representing the District as a whole will be created and maintained by the Public Information Office or other Superintendent designee; no other entity shall purport to officially represent the District in this capacity.

Social media shall be used:

- 1) To promote the District in a positive manner;
- 2) To share District news and information in a timely and relevant fashion;
- 3) To encourage two-way communication between the District and the public; and
- 4) In ways that are not in violation of policies regarding student safety (see also JM).

### Social Media Interactions

To maintain a more formal staff-student relationship, district employees shall not “friend” current students on social networking sites such as Facebook and MySpace (except when that employee is a relative or legal guardian of the student). In addition, district employees will not “instant message” or text message current students, and will not respond to student-initiated attempts at conversation through non-district-approved media, whether personal or professional accounts.

Assume that nothing posted online, in any capacity, is private. When putting something online, use the “Front Page Test” - would this post/picture/information be embarrassing, slanderous or threatening if it ended up on the front page of tomorrow’s newspaper?

### Social Media Privacy

Use of Facebook, Twitter or other social media sites: It is recommended that students and staff keep privacy settings to “Only Friends,” or to personally approve friends and followers.

DPS employees are not permitted to post pictures of students with personally identifying information. Students are not to be “tagged” in photos.

Other district guidelines and policies regarding disclosure of student record information must be adhered to when using a personal account, including posting of student photographs, names of students and personally identifiable information.

### Social Media Usage

Staff and students should use only approved social media sites. Approved sites are authorized by their educational content and have been vetted through the district’s Software/Hardware Review Process. Staff who seek to use these and other restricted sites as part of the educational process should contact the Office of Information Technology for assistance.

All technologies are to be used in a responsible, efficient, ethical and legal manner. Failure to adhere to this policy and the guidelines below will result in the revocation of the user’s access privilege.

Unacceptable uses of the computer/network include but are not limited to:

1. violating the conditions of State and Federal law dealing with students’ and employees’ rights to privacy, including unauthorized disclosure, use and dissemination of personal information;
2. using profanity, obscenity or other language which may be offensive to another user or intended to harass, intimidate or bully other users;
3. accessing personal social networking websites for non-educational purposes;
4. reposting (forwarding) personal communication without the author’s prior consent;
5. copying commercial software and/or other material in violation of copyright law;
6. using the network for financial gain, for commercial activity or for any illegal activity;

7. "hacking" or gaining unauthorized access to other computers or computer systems, or attempting to gain such unauthorized access;
8. accessing and/or viewing inappropriate material;
9. unauthorized downloading of freeware or shareware programs and all copyrighted material, including music and videos;
10. sending or forwarding chain letters or "spam" to a large group of users;
11. storage of "personal files" including pictures, jokes, videos, games and other recreational software and
12. use of personal e-mail accounts of any e-mail account for personal communication.

When using social media:

- a) do not create content (posts, message responses, Tweets ©, photo manipulations, etc.) that portray the district or an individual in an obscene, defamatory or libelous way.
- b) be transparent and honest in your online interactions. Do not post anonymously. If you are identified as a district employee, be sure to mention your views and opinions are your own and do not represent the district as a whole.

The Superintendent, or his/her designee, shall develop a plan to address the short- and long-term technology needs and provide for compatibility of resources among school sites, offices and other operations. As a basis for this plan, he/she shall examine and compare the costs and benefits of various resources and shall identify the blend of technologies and level of service necessary to support the instructional program.

Because access to online services provides connections to other computer systems located all over the world, users (and parents of users who are under 18 years old) must understand that neither the school nor the District can control the content of the information available on these systems. Some of the information available is controversial and sometimes offensive.

The Board does not condone the use of such materials. Employees, students and parents of students must be aware that the privileges to access online services are withdrawn from users who do not respect the rights of others or who do not follow the rules and regulations established. A user's agreement is signed to indicate the user's acknowledgment of the risks and regulations for computer/online services use. The District has implemented technology-blocking measures to prevent students from accessing inappropriate material or materials considered to be harmful to minors on school computers. The District has also purchased monitoring devices which maintain a running log of Internet activity, recording which sites a particular user has visited.

“Harmful to minors” is defined as any picture, image, graphic image file or other visual depiction that:

1. taken as a whole and with respect to minors appeals to a prurient interest in nudity, sex or excretion;
2. depicts, describes or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts or lewd exhibition of genitals or
3. taken as a whole, lacks serious literary, artistic, political or scientific value as to minors.

A student who wishes to have computer network and Internet access during the school year must read the acceptable use and Internet safety policy and submit a properly signed agreement form.

#### Search and Seizure

Students and employees should have no expectation of privacy with respect to the use of any district Information Communication Technology. Violations of District regulations, disciplinary code or the law may result in severe penalties, including, but not limited to termination of employees or expulsion of students.

Routine maintenance and monitoring of ICT systems may lead to discovery that the user has or is violating the District Acceptable Use Regulations, the Student Code of Conduct or the law. An individual search is conducted if there is reasonable suspicion that a user has violated the law or the disciplinary code. The nature of the investigation is reasonable and in the context of the nature of the alleged violation.

District employees should be aware that their personal files might be discoverable under state public records laws.

[Adoption date: August 5, 2009]  
[Anticipated re-adoption date: June 7, 2011]

LEGAL REFS.: U.S. Const. Art. I, Section 8  
Family Educational Rights and Privacy Act; 20 USC 1232g et seq.  
Children’s Internet Protection Act; (P.L. 106-554, HR 4577, 2000,  
114 Stat 2763)  
ORC 1329.54 through 1329.67  
3313.20  
3319.321

CROSS REFS.: AC, Nondiscrimination/Harassment  
ACA, Nondiscrimination on the Basis of Sex  
ACAA, Sexual Harassment  
GBCB, Staff Conduct  
GBH, Staff-Student Relations (Also JM)  
IB, Academic Freedom  
IIA, Instructional Materials  
IIBH, District Websites  
JFC, Student Conduct (Zero Tolerance)  
JFCF, Hazing and Bullying (Harassment, Intimidation and Dating Violence)  
Employee Manual  
Student Handbooks



## INFORMATION AND COMMUNICATION TECHNOLOGY REGULATIONS (Acceptable Use and Internet Safety)

### Purpose

The Information and Communication Technology (ICT) systems of the District are limited to an educational purpose. The purpose of the District's Information and Communication Technology systems is to assist in preparing students for success in life and work in the 21st century by providing them with electronic access to a wide range of information and the ability to communicate with people throughout the world. Additionally, the ICT systems increases District intra-communication, enhances productivity and assists District employees in upgrading their skills through greater exchange of information with their peers. The ICT systems of the District also assist in the sharing of information with the local community, including parents, social service agencies, government agencies and businesses.

The term "educational purpose" includes use of ICT systems for classroom activities, professional or career development and limited high-quality self-discovery activities. Use of equipment for self-discovery may not in any way violate restrictions established in the Acceptable Use Policy (AUP). Students will limit their use of ICT systems for self-discovery purposes to no more than one hour per week. Employees will limit their use of ICT systems for self-discovery purposes to no more than three hours per week of non-work time (i.e., lunch, before or after work).

Users may not use the District ICT systems for commercial purposes, defined as offering or providing goods or services or purchasing goods or services for personal use. District acquisition policies are followed for District purchase of goods or services through the District ICT systems.

Users may not use ICT systems for solicitation and/or campaigning. District employees and students may use ICT systems to communicate with their elected representatives and to express their opinion for the purpose of education or educational issues. All use of the District system with regard to political activities must adhere to guidelines established in the Board's policy manual, which includes, but is not limited to, File GBG.

### District Responsibilities

The Superintendent or his/her designee is responsible for overseeing the District ICT systems and for working with other regional or state organizations as necessary.

The Office of Information Technology (OIT) serves as the District coordinator for the District ICT systems, establishes a process for setting up individual and class accounts, maintains executed user agreements and sets quotas for disk usage on ICT systems. The OIT Department establishes District virus protection procedures, ensures teachers have opportunities to receive proper training in the use of ICT systems and other procedures deemed necessary by the Board, the Superintendent and/or administrators.

The principals of their respective buildings and/or department heads serve as the building/department level coordinator for the District ICT systems. They approve building-level activities, ensure teachers/staff receive proper training in the requirements of this policy, establish a system to ensure adequate supervision of students using ICT systems and are responsible for enforcing the District Acceptable Use Policies at the building/department level.

Teachers and media center staff instruct students on acceptable use of the network and Board policy.

#### Technical Services Provided Through District Information and Communication Systems

E-mail: E-mail allows District employees to communicate with people throughout the world and to subscribe to mail lists to engage in group discussion related to educational subjects.

World Wide Web: The Web provides access to a wide range of information in the form of text, graphics, photographs, video and sound from throughout the world. The Web is a valuable research tool for students and employees.

Internet Relay Chat (IRC): IRC (chat) provides the capability of engaging in “real-time” discussions. The District may provide access to IRC only for specifically defined educational classroom activities.

Blocking Software: The District has acquired software designed to prevent students from accessing inappropriate material or materials considered harmful to minors on school computers. However, students, parents and staff must understand that no software is 100% effective.

Wide Area Network (WAN): The District’s WAN includes access to business systems (financial, employee and student) for approved staff.

Intranet Services: Intranet services, accessed via DPS InfoNet, allow District staff access to electronic forms and web-based applications.

Extranet Services: Secure remote access to the District’s e-mail and Intranet services.

Access to ICT systems

The District's Acceptable Use Policies govern all use of the District ICT systems. The Student Code of Conduct further governs student use of ICT systems. Employee use is governed by Board policy and regulations. All users sign the appropriate Acceptable Use Agreement.

World Wide Web: District employees and students with authorization from their supervisor or parent have access to the Web through the District's networked computers.

Individual E-Mail Accounts for District Employees: District employees, with prior authorization from their supervisor indicating that such access is essential for performing their assigned duties, are provided with an individual account and have the ability to forward mail to their personal e-mail if necessary for business purposes.

Guest E-Mail Accounts: No guest accounts are permitted.

Individual E-mail Accounts for Students: E-mail accounts are permitted by the District approved, Children's Internet Protection Act (CIPA) compliant vendor. Students shall not use free Internet or Web mail e-mail providers (including, but not limited to, Hotmail, Gmail, Juno, etc.) to obtain an e-mail address or to send/receive e-mail with an existing address from the District ICT systems.

Parental Notification and Responsibility

The District notifies parents about the District network and the regulations governing its use. Parents must sign an agreement to allow their child(ren) to have Internet access. Parents may request alternative activities for their child(ren) that do not require Internet access.

Parents have the right at any time to investigate the contents of their child(ren)'s electronic files. Parents have the right to request the termination of their child(ren)'s network privileges at any time.

The District's Acceptable Use Policies contain restrictions on accessing inappropriate material. In accordance with CIPA, the District makes every reasonable effort to ensure the safety of students. For this reason, a content filter has been programmed to block unsupervised chat rooms and bulletin boards. Release of such sites containing material that is educationally valuable is addressed on a case-by-case basis.

There is a wide range of material available on the Internet, some of which may not be fitting with the particular values of the families of the students. It is not practical or possible for the District to monitor and enforce a wider range of social values in student use of the Internet.

Further, the District recognizes that parents bear primary responsibility for transmitting their particular set of family values to their children. The District encourages parents to specify to their child(ren) what material is and is not acceptable for their child(ren) to access through the District system within the limits established by the District Acceptable Use Regulations.

The District provides students and parents with the Computer and Internet Acceptable Use Guidelines for student safety while using the Internet.

#### District Limitation of Liability

The District make no warranties of any kind, either express or implied, that the function or the services provided by or through the District system are error-free or without defect. The District is not responsible for any damage users may suffer including, but not limited to, loss of data, interruptions of service or computer viruses. The District is not responsible for the accuracy or quality of the information obtained through or stored on ICT systems. The District is not responsible for financial obligations arising through the unauthorized use of ICT systems.

The District assumes no responsibility or liability for any phone charges including, but not limited to, long distance charges, per minute (unit) surcharges and/or equipment or line costs incurred by users while accessing the District system. Any disputes or problems regarding phone service are strictly between users and his/her local phone company and/or long distance service provider.

#### Due Process

The District cooperates fully with local, state or federal officials in any investigation concerning or relating to any illegal activities conducted through the District system.

In the event there is an allegation that a student or employee has violated the District Acceptable Use Policy, the student or employee is notified, if permitted by law, of the alleged violation and an opportunity to be heard in the manner set forth in the Student Code of Conduct.

Disciplinary actions are tailored to meet specific concerns related to the violation and to assist the student or employee in gaining the self-discipline necessary to behave appropriately on an electronic network. If the alleged violation also involves a violation of other provisions of the Student Code of Conduct, the violation is handled in accord with the applicable provision of the Student Code of Conduct.

Employee violations of the District Acceptable Use Regulations are handled in accord with Board policy.

### Search and Seizure

Students and employees should have no expectation of privacy with respect to the use of the Internet, Intranet or electronic mail. Violations of District regulations, disciplinary code or the law may result in severe penalties, up to and including termination of employees or expulsion of students.

Routine maintenance and monitoring of ICT systems may lead to discovery that the user has or is violating the District Acceptable Use Regulations, the Student Code of Conduct or the law.

An individual search is conducted if there is reasonable suspicion that a user has violated the law or the disciplinary code. The nature of the investigation is reasonable and in the context of the nature of the alleged violation.

District employees should be aware that their personal files might be discoverable under state public records laws.

### Copyright and Plagiarism

Board policies on copyright govern the use of material accessed through the District system. Copyrighted material must not be placed on any system connected to the District system without the author's permission. Only the owner(s) or person(s) they specifically authorize may upload or download copyrighted material to the District system. It may be permissible to redistribute a copyrighted program non-commercially with the expressed permission of the owner or authorized person. Permission must be specified in the document, on ICT systems or must be obtained directly from the author. Teachers will instruct students to respect copyright and to request permission when appropriate.

Board policies on plagiarism govern use of material accessed through the District system. Teachers will instruct students in appropriate research and citation practices.

### Academic Freedom, Selection of Material, Student Rights to Free Speech

Board policies on academic freedom and free speech govern the use of the Internet.

When using the Internet for class activities, teachers select material that is appropriate in light of the age of the students and that is relevant to the course objectives. Teachers preview the materials and sites they require or recommend students access to determine the appropriateness of the material contained on or accessed through the site. Teachers provide guidelines and lists of resources to assist their students in channeling their research activities effectively and properly. Teachers assist their students in developing the skills to ascertain the truthfulness of information, distinguish fact from opinion and engage in discussions about controversial issues while demonstrating tolerance and respect for those who hold divergent views.

District Web Site: The District establishes a web site, [www.dps.k12.oh.us](http://www.dps.k12.oh.us), and develops web pages that present information about the District. The Office of Public Information is responsible for maintaining the District web site and Web Site Publishing Guidelines. The Webmaster or his/her appointee is responsible for managing and posting to the District web site.

District Acceptable Use Guidelines

Users must abide by the following guidelines:

1. Personal Safety:

Users will not post personal contact information about themselves or other people. Personal contact information includes address, telephone, school address, work address, etc.

Users will not agree to meet with someone they have met online.

Student users will promptly disclose to their teacher or other school employee any message they receive that is inappropriate or makes them feel uncomfortable. Employees will report messages to their supervisor.

2. Illegal Activities:

Users will not attempt to gain unauthorized access to the District system or to any other computer system through the District system, or go beyond their authorized access. This includes attempting to log on through another person's account or access another person's files. These actions are illegal, even if only for the purpose of "browsing."

Teachers will not give students administrative access to any network that is not isolated from the District system and intended for educational purposes.

Users will not make deliberate attempts to disrupt the computer system performance or destroy data by spreading computer viruses or by any other means. These actions are illegal.

Users will not use the District system to engage in any illegal act, such as arranging for a drug sale or the purchase of alcohol, engaging in criminal gang activity, threatening the safety of person, etc.

3. System Security:

Users are responsible for the use of their individual account and should take all reasonable precautions to prevent others from being able to use their account. Under no conditions should a user provide their password to another person.

Users will immediately notify the Executive Director, Office of Information and Technology or his/her designee if they have identified a possible security problem. Users will not attempt to discover security problems as these actions may be construed as an illegal attempt to gain access.

Users will avoid the inadvertent spread of computer viruses by following the District virus protection procedures if they download files.

Users must not attach a modem to a District computer connected to the District system without express written consent from the Superintendent or his/her designee.

4. Inappropriate Language:

Restrictions against inappropriate language apply to public messages, private messages and material posted on web pages.

Users will not use obscene, profane, lewd, vulgar, rude, inflammatory, threatening or disrespectful language.

Users will not post information that, if acted upon, could cause damage or a danger of disruption.

Users will not engage in personal attacks, including prejudicial or discriminatory attacks.

Users will not harass another person. Harassment is persistently acting in a manner that distresses or annoys another person. If a user is told by a person to stop sending them messages, he/she must stop.

Users will not knowingly or recklessly post fake or defamatory information about a person or organization.

5. Respect for Privacy:

Users will follow Board policy with regard to confidential material.

Users will not post private information about another person.

6. Respecting Resource Limits:

Users will use ICT systems only for education and professional or career development activities (no time limit), and limited, high-quality, self-discovery activities. Self-discovery activities for students are no more than one hour per week. Employees will limit their use of ICT systems for self-discovery purposes to no more than three hours per week of non-work time (e.g., lunch, before or after work).

Users will not download large files unless absolutely necessary. If deemed necessary, users will download the file at a time when ICT systems are not being heavily used and immediately remove the file from the District's system (server, desktop computer, etc.) to their personal computer. Students must obtain approval prior to downloading any files. Any files should be of an educational value. The network is not meant to store personal pictures or backup CDs and DVDs on desktops. Inappropriate and/or personal files may be removed at any time without notice.

Users will not post chain letters or engage in "spamming." Spamming is sending a message that is annoying, unnecessary or has no clear educational purpose to a large number of people.

Users will subscribe only to high-quality discussion group mail lists that are relevant to their education or professional/career development. Students are not allowed to subscribe to mail lists.

7. Plagiarism and Copyright Infringement:

Users will not plagiarize works that they find on the Internet. Plagiarism is taking ideas or writings of others and presenting them as if they were original to the user.

Users will respect the rights of copyright owners. Copyright infringement occurs when an individual inappropriately reproduces a work that is protected by a copyright. If a work contains language or artwork that specifies acceptable use of that work, the user should follow the expressed requirements. If the users are unsure whether they can use a work, they should request permission from the copyright owner.

8. Inappropriate Access to Material:

Users will not view, download or transmit material that is profane or obscene (pornography) that advocates illegal acts or that advocates violence or discrimination toward other people (hate literature) or that could be construed as harassment, bullying or disparagement of others based on their race, color, national origin, ancestry, citizenship status, economic status, sex, sexual orientation, age, disability, religion, political beliefs, military status or any other personal or physical characteristic. For students, a special exception may be made for hate literature if the purpose of such access is to conduct research and both the teacher and the parent approve access. District employees may access the above material only in the context of legitimate research.

Examples of material considered inappropriate include, but are not limited to, topics dealing with sex, illegal use of drugs, hate speech, online merchandising, gambling, non-educational games, occult, cults, non-educational entertainment, criminal skills, non-educational chat groups, dating and matchmaking.



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If users inadvertently access such information, they should immediately disclose the inadvertent access in a manner specified by their school. This protects users against an allegation that they have intentionally violated the Acceptable Use Policies.

9. Other Inappropriate Uses:

Users may not use the District system for commercial purposes, defined as offering or providing goods or services or purchasing goods or services for personal use.

Users may not use ICT systems for solicitation and/or campaigning.

10. Access to Future Updates of Acceptable Use Regulations:

Employees may access future updates of the Acceptable Use Regulations through the District's Internet site at [www.dps.k12.oh.us](http://www.dps.k12.oh.us) or through the District Intranet system.

All other users are notified of changes at the beginning of each school year or may access future updates of the Acceptable Use Regulations through the District's Internet site of [www.dps.k12.oh.us](http://www.dps.k12.oh.us) or by submitting a written request to the District Webmaster.

(Approval date: August 5, 2009)

[Anticipated re-adoption date: June 7, 2011]

## STAFF-STUDENT RELATIONS

Relationships between the District's staff and students must be cooperative, understanding and mutually respectful. Staff members have a responsibility to provide an atmosphere conducive to learning and to motivate each student to perform to his/her capacity.

Staff members should strive to secure individual and group discipline, and should be treated with respect by students at all times. By the same token, staff members should extend to students the same respect and courtesy that they, as staff members, have a right to demand.

Although it is desired that staff members have a sincere interest in students as individuals, partiality and the appearance of impropriety must be avoided. Excessive informal and/or social involvement with students is prohibited. Such conduct is not compatible with professional ethics and, as such, will not be tolerated.

### Information and Communication Technology (ICT) and Social Media Usage

ICT and social media are recognized technologies that enable the District and students to share information in a timely, relevant manner across numerous platforms. As mediums continue to evolve, the District recognizes the importance of finding new ways to reach families, students, the community and other stakeholders, while remaining mindful of its obligation to uphold regulations regarding student privacy, Internet safety and Board policies.

Social media is to be used within the district as another tool for effective two-way communication. Any site representing the District as a whole will be created and maintained by the Public Information Office or other Superintendent designee; no other entity shall purport to officially represent the District in this capacity.

Social media shall be used:

- 1) To promote the District in a positive manner;
- 2) To share District news and information in a timely and relevant fashion;
- 3) To encourage two-way communication between the District and the public; and
- 4) In ways that are not in violation of policies regarding student safety (see also JM).

Staff members are expected to use good judgment in their relationships with students both inside and outside of the school context including, but not limited to, the following guidelines.

1. Staff members shall not make derogatory comments to students regarding the school, its staff and/or other students.
2. Staff members shall not give or receive gifts of substance.

3. Staff-sponsored parties at which students are in attendance, unless they are a part of the school's extracurricular program and are properly supervised, are prohibited.
4. Staff members shall not fraternize, in written, verbal or digital format with students except on matters that pertain to school-related issues.
5. Staff members shall not associate with students at any time in any situation or activity which could be considered sexually suggestive or involve the presence or use of tobacco, alcohol or drugs.
6. Staff members shall not engage in behavior with students that may be deemed inappropriate such as: dating, physical, peer-like.
7. Staff members shall not use insults or sarcasm against students as a method of forcing compliance with requirements or expectations.
8. Staff members shall maintain a reasonable standard of care for the supervision, control and protection of students commensurate with their assigned duties and responsibilities.
9. Staff members shall not send students on a staff member's personal errands.
10. Staff members shall, pursuant to law and Board policy, immediately report any suspected signs of child abuse or neglect.
11. Staff members shall not attempt to diagnose or treat a student's personal problem relating to sexual behavior, substance abuse, mental or physical health and/or family relationships but, instead, should refer the student to the appropriate individual or agency for assistance.
12. Staff members shall not disclose information concerning a student, other than directory information, to any person not authorized to receive such information. This includes, but is not limited to, information concerning assessments, ability scores, grades, behavior, mental or physical health and/or family background.

#### Social Networking Web Sites

1. District staff who personally participate in social networking web sites are prohibited from posting data, documents, photographs or inappropriate information on any web site that might result in a disruption of classroom, school or district activity. The Superintendent/designee has full discretion in determining when a disruption of classroom, school or district activity has occurred.
2. District staff is prohibited from providing personal social networking web site passwords to students.

3. Fraternalization between District staff and students via the Internet, personal e-mail accounts, personal social networking websites and other modes of virtual technology is also prohibited.
4. Unauthorized access of personal social networking web sites during school hours is prohibited.

Violation of the prohibitions listed above will result in staff and/or student discipline in accordance with State law, Board policies and regulations, the Staff and Student Codes of Conduct and handbooks and/or staff negotiated agreements. Nothing in this policy prohibits District staff and students from the use of education web sites and/or use of social networking websites created for curricular, cocurricular or extracurricular purposes.

[Adoption date: August 5, 2009]

[Anticipated re-adoption date: January 18, 2011]

[Anticipated re-adoption date: June 7, 2011]

CROSS REFS.: AC, Nondiscrimination/Harassment (Including Nondiscrimination on the Basis of Sex and Disability; Sexual Harassment)  
AC-R-1, Employer/Student Grievance Procedures  
AC-R-2, Sexual Harassment Complaint Procedures  
EDE, Computer/Online Services (Acceptable Use and Internet Safety)  
EDE-R, Acceptable Use and Internet Safety Regulations  
GBC, Staff Ethics  
GBCA, Staff Conflict of Interest  
GBCB, Staff Conduct  
GBI, Staff Gifts and Solicitations  
JFC, Student Conduct (Zero Tolerance)  
JG, Student Discipline  
JHG, Reporting Child Abuse  
JL, Student Gifts and Solicitations  
JO, Student Records  
KBA, Public's Right to Know  
Student Handbooks

CONTRACT REFS.: Teachers' Collective Bargaining Agreements  
Support Staff Collective Bargaining Agreements

## POSTSECONDARY ENROLLMENT OPTIONS

State law provides for student participation in the postsecondary enrollment options program (PSEOP) for the purposes of promoting rigorous academic pursuits and exposing students to options beyond the high school classroom. Therefore, eligible 9th through 12th grade students may enroll at any participating college/university on a full- or part-time basis and complete nonsectarian courses for high school and/or college credit.

The Board directs the Superintendent or his/her designee to develop and establish the necessary administrative guidelines to ensure that the PSEOP is operating in accordance with state requirements.

[Adoption date: August 5, 2009]

[Anticipated re-adoption date: June 7, 2011]

LEGAL REFS.:      ORC   Chapter 3365  
                      OAC   Chapter 3301-44

CROSS REF.:   IGCD, Educational Options (Also LEB)

*NOTE:            The coding of this sample policy indicates that the identical policy is also filed in Section L.*

***THIS IS A REQUIRED POLICY***

## POSTSECONDARY ENROLLMENT OPTIONS

The District is required to notify all 8th through 11th grade students and their parents about the postsecondary enrollment options program by March 1 of each school year.

Student and/or parent(s) are required to inform the high school guidance counselor of intent to participate by March 30 of the year in which the student wishes to enroll. Failure to inform the high school guidance counselor by the March 30 deadline of intent to participate shall result in the student having to secure written permission from the Superintendent in order to participate in the program.

The District is required to provide counseling services to students prior to their participation in the program. Counseling services are to include but not be limited to:

1. grade status as locally determined;
2. acceptance by college/university;
3. enrollment options required by State law;
4. financial arrangements for tuition, books and materials and fees;
5. process of granting academic credits;
6. criteria for any transportation aid;
7. available support services;
8. scheduling;
9. consequences of failing or not completing a course, and the effect of the grade attained in the course being included in the student's grade point average, if applicable;
10. the effect of program participation on student's ability to complete District graduation requirements, as well as participation in cocurricular and extracurricular activities;
11. academic and social responsibilities of students and parents relative to this program;
12. information about and encouraging the use of college counseling services and
13. encouragement of all students exhibiting the ability to consider this program.

If the District does not receive notification of acceptance from the college within a reasonable time after application is made, the District shall contact the college.

The student may opt to receive college credit only or both college and high school credit. The student must designate his/her choice at the time of enrollment.

If a student completes a college/university course, the Board shall award him/her appropriate credit toward high school graduation if, at the time of enrollment, he/she elects to receive credit for courses toward fulfilling the graduation requirements.

High school credit awarded for courses successfully completed counts toward graduation requirements and subject area requirements.

1. The Board awards comparable credit for the course/courses completed at the college/university.
2. If no comparable course is offered, the Board grants an appropriate number of credits in a comparable area.
3. Any disputes between the student and the Board regarding high school credits granted for a course may be appealed by the student to the State Board of Education.
4. The student's records must show evidence of successful completion of each course and the high school credits awarded.
5. Credits earned under the postsecondary enrollment options program are included in the student's grade-point average. College credits count as the equivalent District grade. If the District has a weighted grading system, the high school principal/designee determines the equivalent District grade for the college grade.

#### High School/College Enrollment

1. A 9th grade student may receive credit toward high school graduation for up to the equivalent of four academic school years.
2. A 10th grade student may receive credit toward high school graduation for more than the equivalent of three academic school years.
3. An 11th grade student may receive credit toward high school graduation for up to the equivalent of two academic school years.
4. A 12th grade student may enroll for no more than the equivalent of one academic school year.

5. Proportionate reductions are made for any student who enrolls in the program during the course of a school year.
6. The maximum number of Carnegie units that may be earned during the academic year is the total of the high school courses and college courses. The total may not exceed the number of courses for full-time status.
7. College courses for which five semester hours (7.5 quarter hours) are earned are awarded one Carnegie unit toward high school graduation credit.

#### Financial Responsibilities

1. If a student elects to enroll for college credit only (Option A), the student is responsible for all costs associated with the course.
2. If a student elects to enroll for the combination high school/college credit (Option B), the District is responsible for all costs associated with the course.
3. If a student fails to complete the course due to class drop process or nonattendance, the student or parent(s) are responsible for all costs associated with the course.
4. The following process shall be used to collect all course costs.
  - A. The District may determine and accept other reasons, including medical reasons, for failure to complete the course.
  - B. Students enrolled for the combination of high school/college credit are not eligible for financial aid from the college.
  - C. Upon parental application and determination of need according to the provision of the National School Lunch Act, a student enrolling for the combination of high school and college credit in the program may receive full or partial reimbursement for the necessary costs of transportation between the secondary school which he/she attends and the college/university in which he/she is enrolled.
  - D. Reimbursement for course costs, transportation costs or District liability will not be made if the student enrolls in a college course while he/she is also a full-time student in the District.



Other Considerations

1. A student enrolled in the program follows the District attendance policy, as well as the District code of conduct, for curricular and extracurricular activities. These policies and codes are applicable during the time the student is attending high school and is on school property for any class or activity.
2. If a student is expelled from the District, the Board will deny high school credit for college courses taken during the period of the student's expulsion.

The Superintendent must send written notice of a student's expulsion to the college where the student is taking courses to receive high school credit. The notice must state the date the expulsion is scheduled to expire and whether the Board has denied high school credit for postsecondary education courses taken during the expulsion. If the expulsion period is extended, the Superintendent must notify the college of the extension.

3. The student enrolled in this program must recognize that the master schedule is not altered or adjusted in order to permit enrollment. Adjustments to individual schedules may be made by the school administration.
4. The District adheres to the Ohio High School Athletic Association for eligibility to participate in athletics. In order to be eligible, the student must have passed five courses during the prior grading period. The five courses may be a combination of high school and college courses.

(Approval date: August 5, 2009)

[Anticipated re-adoption date: June 7, 2011]

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## POSTSECONDARY ENROLLMENT OPTIONS

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[Adoption date: August 5, 2009]

[Anticipated re-adoption date: June 7, 2011]

LEGAL REFS.:       ORC Chapter 3365  
                      OAC Chapter 3301-44

CROSS REF.:   IGCD, Educational Options (Also LEB)

*NOTE:            The coding of this sample policy indicates that the identical policy is also filed in Section L.*

***THIS IS A REQUIRED POLICY***

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8. scheduling;
9. consequences of failing or not completing a course, and the effect of the grade attained in the course being included in the student's grade point average, if applicable;
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6. The maximum number of Carnegie units that may be earned during the academic year is the total of the high school courses and college courses. The total may not exceed the number of courses for full-time status.
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#### Financial Responsibilities

1. If a student elects to enroll for college credit only (Option A), the student is responsible for all costs associated with the course.
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3. If a student fails to complete the course due to class drop process or nonattendance, the student or parent(s) are responsible for all costs associated with the course.
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  - A. The District may determine and accept other reasons, including medical reasons, for failure to complete the course.
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  - C. Upon parental application and determination of need according to the provision of the National School Lunch Act, a student enrolling for the combination of high school and college credit in the program may receive full or partial reimbursement for the necessary costs of transportation between the secondary school which he/she attends and the college/university in which he/she is enrolled.
  - D. Reimbursement for course costs, transportation costs or District liability will not be made if the student enrolls in a college course while he/she is also a full-time student in the District.



Other Considerations

1. A student enrolled in the program follows the District attendance policy, as well as the District code of conduct, for curricular and extracurricular activities. These policies and codes are applicable during the time the student is attending high school and is on school property for any class or activity.
2. If a student is expelled from the District, the Board will deny high school credit for college courses taken during the period of the student's expulsion.

The Superintendent must send written notice of a student's expulsion to the college where the student is taking courses to receive high school credit. The notice must state the date the expulsion is scheduled to expire and whether the Board has denied high school credit for postsecondary education courses taken during the expulsion. If the expulsion period is extended, the Superintendent must notify the college of the extension.

3. The student enrolled in this program must recognize that the master schedule is not altered or adjusted in order to permit enrollment. Adjustments to individual schedules may be made by the school administration.
4. The District adheres to the Ohio High School Athletic Association for eligibility to participate in athletics. In order to be eligible, the student must have passed five courses during the prior grading period. The five courses may be a combination of high school and college courses.

(Approval date: August 5, 2009)

[Anticipated re-adoption date: June 7, 2011]

## ACCEPTABLE USE AND INTERNET SAFETY FOR INFORMATIONAL AND EDUCATIONAL TECHNOLOGY

The Dayton Public School District realizes that technology can greatly enhance the instructional program, as well as the efficiency of the District. The Board recognizes that careful planning is essential to ensure the successful, equitable and cost-effective implementation of technology-based materials, equipment, systems and networks.

The use of computers and other District network or online devices/services support learning and enhance instruction, as well as assist in administration. Electronic networks allow people to interact with many computers and other resources; the Internet allows people to interact with hundreds of thousands of networks and individuals around the world.

### Information and Communication Technology (ICT) and Social Media Usage

ICT and social media are recognized technologies that enable the District and students to share information in a timely, relevant manner across numerous platforms. As mediums continue to evolve, the District recognizes the importance of finding new ways to reach families, students, the community and other stakeholders, while remaining mindful of its obligation to uphold regulations regarding student privacy, Internet safety and Board policies.

Social media is to be used within the district as another tool for effective two-way communication. Any site representing the District as a whole will be created and maintained by the Public Information Office or other Superintendent designee; no other entity shall purport to officially represent the District in this capacity.

Social media shall be used:

- 1) To promote the District in a positive manner;
- 2) To share District news and information in a timely and relevant fashion;
- 3) To encourage two-way communication between the District and the public; and
- 4) In ways that are not in violation of policies regarding student safety (see also JM).

### Social Media Interactions

To maintain a more formal staff-student relationship, district employees shall not “friend” current students on social networking sites such as Facebook and MySpace (except when that employee is a relative or legal guardian of the student). In addition, district employees will not “instant message” or text message current students, and will not respond to student-initiated attempts at conversation through non-district-approved media, whether personal or professional accounts.

Assume that nothing posted online, in any capacity, is private. When putting something online, use the “Front Page Test” - would this post/picture/information be embarrassing, slanderous or threatening if it ended up on the front page of tomorrow’s newspaper?

### Social Media Privacy

Use of Facebook, Twitter or other social media sites: It is recommended that students and staff keep privacy settings to “Only Friends,” or to personally approve friends and followers.

DPS employees are not permitted to post pictures of students with personally identifying information. Students are not to be “tagged” in photos.

Other district guidelines and policies regarding disclosure of student record information must be adhered to when using a personal account, including posting of student photographs, names of students and personally identifiable information.

### Social Media Usage

Staff and students should use only approved social media sites. Approved sites are authorized by their educational content and have been vetted through the district’s Software/Hardware Review Process. Staff who seek to use these and other restricted sites as part of the educational process should contact the Office of Information Technology for assistance.

All technologies are to be used in a responsible, efficient, ethical and legal manner. Failure to adhere to this policy and the guidelines below will result in the revocation of the user’s access privilege.

Unacceptable uses of the computer/network include but are not limited to:

1. violating the conditions of State and Federal law dealing with students’ and employees’ rights to privacy, including unauthorized disclosure, use and dissemination of personal information;
2. using profanity, obscenity or other language which may be offensive to another user or intended to harass, intimidate or bully other users;
3. accessing personal social networking websites for non-educational purposes;
4. reposting (forwarding) personal communication without the author’s prior consent;
5. copying commercial software and/or other material in violation of copyright law;
6. using the network for financial gain, for commercial activity or for any illegal activity;

7. "hacking" or gaining unauthorized access to other computers or computer systems, or attempting to gain such unauthorized access;
8. accessing and/or viewing inappropriate material;
9. unauthorized downloading of freeware or shareware programs and all copyrighted material, including music and videos;
10. sending or forwarding chain letters or "spam" to a large group of users;
11. storage of "personal files" including pictures, jokes, videos, games and other recreational software and
12. use of personal e-mail accounts of any e-mail account for personal communication.

When using social media:

- c) do not create content (posts, message responses, Tweets ©, photo manipulations, etc.) that portray the district or an individual in an obscene, defamatory or libelous way.
- d) be transparent and honest in your online interactions. Do not post anonymously. If you are identified as a district employee, be sure to mention your views and opinions are your own and do not represent the district as a whole.

The Superintendent, or his/her designee, shall develop a plan to address the short- and long-term technology needs and provide for compatibility of resources among school sites, offices and other operations. As a basis for this plan, he/she shall examine and compare the costs and benefits of various resources and shall identify the blend of technologies and level of service necessary to support the instructional program.

Because access to online services provides connections to other computer systems located all over the world, users (and parents of users who are under 18 years old) must understand that neither the school nor the District can control the content of the information available on these systems. Some of the information available is controversial and sometimes offensive.

The Board does not condone the use of such materials. Employees, students and parents of students must be aware that the privileges to access online services are withdrawn from users who do not respect the rights of others or who do not follow the rules and regulations established. A user's agreement is signed to indicate the user's acknowledgment of the risks and regulations for computer/online services use. The District has implemented technology-blocking measures to prevent students from accessing inappropriate material or materials considered to be harmful to minors on school computers. The District has also purchased monitoring devices which maintain a running log of Internet activity, recording which sites a particular user has visited.

“Harmful to minors” is defined as any picture, image, graphic image file or other visual depiction that:

1. taken as a whole and with respect to minors appeals to a prurient interest in nudity, sex or excretion;
2. depicts, describes or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts or lewd exhibition of genitals or
3. taken as a whole, lacks serious literary, artistic, political or scientific value as to minors.

A student who wishes to have computer network and Internet access during the school year must read the acceptable use and Internet safety policy and submit a properly signed agreement form.

### Search and Seizure

Students and employees should have no expectation of privacy with respect to the use of any district Information Communication Technology. Violations of District regulations, disciplinary code or the law may result in severe penalties, including, but not limited to termination of employees or expulsion of students.

Routine maintenance and monitoring of ICT systems may lead to discovery that the user has or is violating the District Acceptable Use Regulations, the Student Code of Conduct or the law. An individual search is conducted if there is reasonable suspicion that a user has violated the law or the disciplinary code. The nature of the investigation is reasonable and in the context of the nature of the alleged violation.

District employees should be aware that their personal files might be discoverable under state public records laws.

[Adoption date: August 5, 2009]

[Anticipated re-adoption date: June 7, 2011]

LEGAL REFS.: U.S. Const. Art. I, Section 8

Family Educational Rights and Privacy Act; 20 USC 1232g et seq.

Children’s Internet Protection Act; (P.L. 106-554, HR 4577, 2000,

114 Stat 2763)

ORC 1329.54 through 1329.67

3313.20

3319.321

CROSS REFS.: AC, Nondiscrimination/Harassment  
ACA, Nondiscrimination on the Basis of Sex  
ACAA, Sexual Harassment  
GBCB, Staff Conduct  
GBH, Staff-Student Relations (Also JM)  
IB, Academic Freedom  
IIA, Instructional Materials  
IIBH, District Websites  
JFC, Student Conduct (Zero Tolerance)  
JFCF, Hazing and Bullying (Harassment, Intimidation and Dating Violence)  
Employee Manual  
Student Handbooks